

SHERBURNE-EARLVILLE CENTRAL SCHOOL
BOARD OF EDUCATION MEETING – 10/7/13
Board Meeting – 6:30 p.m. Elementary Library Classroom

AGENDA:

1. Call to Order
2. Pledge to the Flag
3. Public Question and Answer Period (10 mins.)
4. Executive Session
 - A. CSE Recommendations
5. Informational Reports
 - A. Common Core – Danielle Goedel, Jennifer Westervelt
 - B. Math Acceleration Criteria – Jolene Emhof
6. Agenda Modifications
7. Routine Matters
 - A. Approval of Minutes
 - B. Treasurer's Report
 - C. Correspondence
8. Consent Agenda
 - A. Personnel – Leave of Absence, Appointments
 - B. Board of Education - Donation
9. Discussion/Action Items
 - A. New Business/Old Business
 1. Building Project
 2. Technology Use
 3. Administrative Structure
 4. Forest Stewardship Management Plan
10. Public Question & Answer Period (10 mins.)
11. Executive Session
12. Adjournment

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Teacher

Subs: Kari Loomis, Certified, K-6, eff. 10/8/13

Support

Subs: Michele Miles as Bus Attendant Sub, eff. 10/8/13

Extra

Kristen Lenning as Winterguard Assistant, 2013-2014

Curricular: Nigel Seddon as OM Coach 2013-2014

Jessica Czachowski as Art Club Advisor, 6-12, 2013-2014

After School

Plus: Tammy Brazee as ASP Monitor, eff. 10/8/13

HS Study

Carol Duca, Betsy Loomis, Heather Dunshee,

Table: Jeremy Kraeger, Darrell Collins, Jon Paul Dauval

Athletics:

Kari Loomis as Modified Girls Basketball Coach, 2013-2014

Greg DuVall as Wrestling Volunteer, 2013-2014

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____

Background Information:

SHERBURNE-EARLVILLE CENTRAL SCHOOL
REGULAR BOARD OF EDUCATION MEETING – September 23, 2013

BOARD MEMBERS PRESENT: Thomas Morris, Michael Khoury, Susan Osborne,
Todd Palmer, Gregory Parker, Michael Ulrich

BOARD MEMBERS ABSENT: Thomas Caton

The meeting was called to order at 6:31 p.m. in the Elementary Library Classroom by Thomas Morris, Board President, with the following in attendance: Gayle Hellert, Superintendent; Todd Griffin, Asst. Superintendent for Business; SE staff.

Thomas Morris led the Pledge to the Flag.

PUBLIC QUESTION AND ANSWER PERIOD - none

EXECUTIVE SESSION

On motion made by Michael Khoury, seconded by Todd Palmer, and carried by members present, the Board moved into Executive Session a 6:32 p.m. to discuss CSE Recommendations. On motion made by Susan Osborne, seconded by Michael Khoury, and carried by members present, the Board reconvened into regular session at 6:46 p.m.

INFORMATIONAL REPORTS

Gayle Hellert presented the NYS Expectations. (copy in file)

The APPR Plan for 2013-2014 was presented by Gayle Hellert and distributed to Board members. (copy in file)

AGENDA MODIFICATIONS - none

MINUTES – Minutes of the meeting held on September 9, 2013, were presented for approval. On motion made by Susan Osborne, seconded by Gregory Parker, and carried by members present, the Minutes were approved as presented.

CORRESPONDENCE

Gayle Hellert received an e-mail from Bob Tenney. He offered to donate money for scoreboards. Gayle will follow up on this.

CONSENT AGENDA

On motion made by Susan Osborne, seconded by Michael Ulrich, and carried by members present, the consent agenda was approved as presented.

PERSONNEL

BE IT RESOLVED, upon recommendation of the Superintendent, that the date of resignation for Alan Dawe be amended to 10/12/13.

BE IT RESOLVED, upon recommendation of the Superintendent, that the following resignation be accepted:

Robert Fenton, as Ski Club Advisor, eff. 9/17/13

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Support

Staff: Edna Slaucenburg, as Bus Driver P-T, eff. 9/24/13

Support Angie Swearingen, Teacher Aide Sub., eff. 9/24/13
Subs: Thad French, Custodial Sub., eff. 9/24/13
James Doyle, Jr., as Bus Driver Sub., eff. 9/24/13

Teacher
Subs: Donna Jaquay, Uncertified, K-5, eff. 9/24/13

BOARD OF EDUCATION

BE IT RESOLVED, upon recommendation of the Superintendent, to accept the donation of \$100, from New York Central Mutual, for an award in memory of an S-E graduate, Bryan Buckingham. The award will be for the Most Improved Player – Baseball.

DISCUSSION/ACTION ITEMS

The Building Project was discussed briefly. Lee Bearsch will be coming to the District on Friday to begin the close out process. Todd Griffin reported that he asked BCK for a copy of the punch list. The District hasn't seen a punch list since April.

Mr. Dunshee has formed a committee for the Forestry Management. They will be meeting within a week.

PUBLIC QUESTION AND ANSWER PERIOD

Jenny Bigger asked if we knew who made the two bomb threats and if any additional safety measures were being taken. Ms. Hellert indicated that they believe there are two different students involved. We have cameras in the halls and have looked at the footage to see who went in and out of the rooms where the threats were discovered, but at this time we have not identified who left the messages. There have been many meetings on the protocols that we follow, and meetings with State Police.

EXECUTIVE SESSION

On motion made by Michael Khoury, seconded by Todd Palmer, and carried by members present, the Board moved into Executive Session at 7:31 p.m. to discuss Personnel and Litigation. On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the Board reconvened into Regular Session at 7:56 p.m.

On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the meeting was adjourned at 7:56 p.m.

Georgena Muhlfeld, District Clerk

EXECUTIVE SESSION
BOARD OF EDUCATION MEETING – September 23, 2013

BOARD MEMBERS PRESENT: Thomas Morris, Michael Khoury, Susan Osborne,
Todd Palmer, Gregory Parker, Michael Ulrich

BOARD MEMBERS ABSENT: Thomas Caton

PRESENT BY INVITATION: Heather Sweet

The session came to order at 6:32 p.m. in the Elementary Library Classroom.

CSE Recommendations were discussed.

On motion made by Susan Osborne, seconded by Michael Khoury, and carried by members present, the CSE Recommendations were approved as presented.

On motion made by Susan Osborne, seconded by Michael Khoury, and carried by members present, the Board reconvened into Regular Session at 6:46 p.m.

Georgena Muhlfeld, District Clerk

EXECUTIVE SESSION
BOARD OF EDUCATION MEETING – September 23, 2013

BOARD MEMBERS PRESENT: Thomas Morris, Michael Khoury, Susan Osborne,
Todd Palmer, Gregory Parker, Michael Ulrich

BOARD MEMBERS ABSENT: Thomas Caton

The session came to order at 7:31 p.m. in the Elementary Library Classroom.

A particular personnel issue was discussed.

Litigation was discussed.

On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the Board reconvened into Regular Session at 7:56 p.m.

Georgena Muhlfeld, District Clerk

Regular Meeting

October 7, 2013

Board of Education – Donation (2)

BE IT RESOLVED, upon recommendation of the Superintendent, to accept the donation from Ray Massey of an acoustic guitar and accessories valued at \$835.

BE IT RESOLVED, upon recommendation of the Superintendent, to accept the check for \$1,000 from George Heppe, Jr., as a donation to the S-E Winterguard.

Superintendent _____

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____

Background Information:

Regular Meeting

October 7, 2013

Personnel - Leave of Absence

BE IT RESOLVED, upon recommendation of the Superintendent, that the following leave of absence be granted:

Abigail Brown, Child-Rearing Leave, 10/16/13 to 1/31/14

Superintendent _____

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
Period Ending 9/30/13

Account: TRUST & AGENCY TA200

9/30/13	Ending Bank Balance:	57,411.35
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	665.00
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>20.00</u>
9/30/13	Adjusted Ending Bank Balance:	<u><u>56,726.35</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
SEE ATTACHED			
GRAND TOTAL			665.00
TOTAL CHECKS			3

10/01/13

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 09/30/13

CHECK#	ISSUE DATE	PAYEE	AMOUNT
	5779	5/28/13 ROTH, CORDELIA	\$40.00
	5884	7/29/13 WYMAN, ORRIN	\$500.00
	5929	9/25/13 DOLLAR TREE, INC.	\$125.00
TOTAL CHECKS		3 TOTAL AMOUNT	\$665.00

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
Period Ending 9/30/13

Account: CAPITAL H200

9/30/13	Ending Bank Balance:	3,757.59
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	3,246.80
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
9/30/13	Adjusted Ending Bank Balance:	<u><u>510.79</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
----- SEE ATTACHED ----- =====			

GRAND TOTAL 3,246.80
TOTAL CHECKS 1

10/01/13

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 09/30/13

CHECK#	ISSUE DATE	PAYEE	AMOUNT
1893	9/26/13	KESTREL CONSTUCTION SERV. INC.	\$3,246.80
TOTAL CHECKS		1 TOTAL AMOUNT	\$3,246.80

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
Period Ending 9/30/13

Account: FEDERAL F200

9/30/13	Ending Bank Balance:	64.27
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	0.00
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
9/30/13	Adjusted Ending Bank Balance:	<u><u>64.27</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
SEE ATTACHED			
			<u><u>0.00</u></u>
GRAND TOTAL			0.00
TOTAL CHECKS			0

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 9/30/13

Account: GENERAL A200

9/30/13	Ending Bank Balance:	450,437.07
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	73,792.20
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
9/30/13	Adjusted Ending Bank Balance:	<u><u>376,644.87</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u><u>73,792.20</u></u>
GRAND TOTAL			73,792.20
TOTAL CHECKS			30

10/01/13

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 09/30/13

CHECK#	ISSUE DATE	PAYEE	AMOUNT
32187	9/10/13	BUYACCESS	\$313.50
32208	9/10/13	ONEIDA MUSIC	\$390.20
32235	9/19/13	ASSOC CHEN AREA MUSIC TEACHERS	\$75.00
32275	9/19/13	REFLECTIVE IMAGE	\$1,988.75
32291	9/19/13	SHERBURNE PUBLIC LIBRARY	\$15,000.00
32299	9/19/13	TOP VARIETY, INC.	\$50.56
32307	9/26/13	ANDERSON CENTER FOR AUTISM	\$17,113.57
32308	9/26/13	BLICK ART MATERIALS	\$6.14
32309	9/26/13	BMI EDUCATIONAL SERVICES, INC.	\$159.68
32310	9/26/13	CAMBIUM LEARNING INC.	\$160.38
32311	9/26/13	CARDMEMBER SERVICE	\$1,068.28
32312	9/26/13	CARDMEMBER SERVICE	\$747.75
32313	9/26/13	DAWE, ALAN	\$11.00
32317	9/26/13	FAIRBANKS, HAIDEN	\$40.00
32318	9/26/13	GRAINGER, INC.	\$2,234.03
32319	9/26/13	HILL & MARKES, INC.	\$7,347.39
32321	9/26/13	NCS PEARSON, INC.	\$2,539.11
32326	9/26/13	NYS GROUP INSURANCE	\$273.58
32327	9/26/13	NYSPHSAA	\$186.75
32328	9/26/13	NYSSCA	\$100.00
32330	9/26/13	PUPIL BENEFITS PLAN, INC.	\$19,460.21
32332	9/26/13	SCHOOL SPECIALTY	\$836.45
32338	9/26/13	SCHOOL SPECIALTY	\$2,048.33
32339	9/26/13	SCHOOL SPECIALTY/CLASSROOM DIR	\$171.50
32340	9/26/13	SHERWIN WILLIAMS	\$419.70
32343	9/26/13	THE EVENING SUN	\$189.80
32345	9/26/13	WILSON LANGUAGE TRAINING CORP	\$381.24
32346	9/26/13	WOODWIND & BRASSWIND	\$19.80
32347	9/26/13	WPS	\$269.50
32348	9/26/13	XEROX CORPORATION	\$190.00
TOTAL CHECKS		30 TOTAL AMOUNT	\$73,792.20

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 9/30/13

Account: PAYROLL PAY200

9/30/13	Ending Bank Balance:	2,006.34
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	2,006.34
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
9/30/13	Adjusted Ending Bank Balance:	<u><u>0.00</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
----- SEE ATTACHED			

GRAND TOTAL	2,006.34
TOTAL CHECKS	3

10/01/13

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 09/30/13

CHECK#	ISSUE DATE	PAYEE	AMOUNT
139978	2/15/13	BEHRET, MICHAEL J	\$55.41
141268	9/20/13	MARSO, MICHAEL J	\$1,682.88
141272	9/20/13	BRAMAN, ASHLEY E	\$268.05
TOTAL CHECKS		3 TOTAL AMOUNT	\$2,006.34

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 9/30/13

Account: SCHOOL LUNCH C200

9/30/13	Ending Bank Balance:	10,115.58
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	7,167.45
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
9/30/13	Adjusted Ending Bank Balance:	<u><u>2,948.13</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT

GRAND TOTAL			7,167.45
TOTAL CHECKS			9

10/01/13

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 09/30/13

CHECK#	ISSUE DATE	PAYEE	AMOUNT
4066	9/19/13	TOP VARIETY, INC.	\$101.56
4071	9/26/13	BEHLOG	\$802.50
4076	9/26/13	GINSBERG'S	\$2,181.79
4077	9/26/13	HILL & MARKES, INC.	\$1,865.54
4079	9/26/13	JENNIE-O TURKEY STORE SALES,	\$416.79
4080	9/26/13	MAID-RITE STEAK CO.	\$1,123.50
4082	9/26/13	SERV PAK CORPORATION	\$456.80
4083	9/26/13	SOUTHERN TIER	\$200.00
4086	9/26/13	WAL-MART COMMUNITY/GECRB	\$18.97
TOTAL CHECKS		9 TOTAL AMOUNT	\$7,167.45