

SHERBURNE-EARLVILLE CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING – 10/21/13  
Board Meeting – 6:30 p.m. Elementary Library Classroom

AGENDA:

1. Call to Order
2. Pledge to the Flag
3. Public Question and Answer Period (10 mins.)
4. Executive Session
  - A. CSE Recommendations
5. Informational Reports
  - A. STAR Registration Presentation – Dave Dromgoole, Ed Roulston
  - B. Audit Report – D’Arcangelo
  - C. Safety – Robert Browning
6. Agenda Modifications
7. Routine Matters
  - A. Approval of Minutes
  - B. Correspondence
8. Consent Agenda
  - A. Personnel – Resignations, Appointments, Leave of Absence
9. Discussion/Action Items
  - A. New Business/Old Business
    1. Building Project
    2. Technology Use
    3. Administrative Structure
    4. Forest Stewardship Management Plan
10. Public Question & Answer Period (10 mins.)
11. Executive Session
12. Adjournment

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Teaching Staff:	Name: <b>Olivia Miller</b>	Tenure Area:	Special Education
	Date of Commencement of Probationary Service:		TBD
	Date of Expiration of Probationary Service:		TBD
	Certification Status:		Professional

Teacher Subs:	Samantha Denny, Certified, eff. 10/22/13
	Valerie Harris, Certified, eff. 10/22/13

Support Staff:	James Doyle as Bus Driver, eff. 10/22/13
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Support Subs:	Gary Dow as Bus Driver Sub, eff. 10/22/13
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Extra Curricular:	Colleen Mullin-Park as OM Volunteer, 2013-2014
	Anne Geary and Holly Crouch as co-advisors Ski Club, 2013-2014

Community Swim:	Shelly Solloway, Lifeguard, 2013-2014
	Michelle Parker, Substitute Lifeguard, 2013-2014
	Brian Meade, Lifeguard, as needed, 2013-2014
	Mikayla Solloway, Lifeguard, as needed, 2013-2014

Athletics:	Chet Dennison as Volunteer Wrestling Coach 7-12, 2013-2014
	Courtney Kurtz Volunteer Girls Basketball Coach 7-12, 2013-2014

Disposition of Board of Education: Motion \_\_\_\_\_ Second \_\_\_\_\_

Approved \_\_\_\_\_ Opposed \_\_\_\_\_ Abstain \_\_\_\_\_

## Olivia Miller

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- Objective** I desire to inspire children to reach his/her educational potential, while having the compassion for all students at different educational and background levels.
- Skills**
- Organized:** I hold weekly meetings with colleagues to plan/gather materials for the following week's lessons. All modifications and accommodations are made well in advance of lessons for classroom teachers and resource room instruction.
- Flexible:** I am able to adjust plans to suit changes in student need, school/class schedules and unexpected situations. I am knowledgeable about the curriculum, which allows for me to step in and teach at a moment's notice.
- Responsible:** I write, implement and monitor Individual Education Plans on a daily basis, while providing my students with lessons that are differentiated to meet their needs. I also attend grade level, faculty and department meetings to be aware of any changes/updates.
- Communication:** Keeping in contact with parents, colleagues, paraprofessionals and administration is a key factor in my effectiveness as a teacher.
- Compassionate:** I care deeply about the success of each student and I strive to show that I am a trusted adult who has the best interest of the child always in mind.
- Experience**
- |   |               |                         |
|---|---------------|-------------------------|
| Dryden Central School District  | Dryden, NY    | August, 2007 –Present   |
| <ul style="list-style-type: none"><li>▪ 4<sup>th</sup> Grade Special Education Co-Teacher</li><li>▪ 3<sup>rd</sup> Grade Special Education Teacher<ul style="list-style-type: none"><li>• Direct Consult Teacher</li></ul></li><li>▪ Mentor [9/2012-6/2013]</li><li>▪ 5<sup>th</sup>-8<sup>th</sup> Grade Special Education Teacher<ul style="list-style-type: none"><li>• Private School within the Dryden Central School District</li></ul></li><li>▪ 4<sup>th</sup> Grade Special Education Teacher</li><li>▪ 1<sup>st</sup> and 4<sup>th</sup> Grade Special Education Teacher<ul style="list-style-type: none"><li>• Integrated Co-Taught Classrooms</li></ul></li><li>▪ Received Special Education Tenure 6/13/2011</li><li>▪ 2<sup>nd</sup> Grade Special Education Teacher<ul style="list-style-type: none"><li>• Integrated Co-Taught Classrooms</li></ul></li><li>▪ 3<sup>rd</sup>-5<sup>th</sup> Grade Life Skills Teacher</li></ul> |               |                         |
| Canastota Central School District   | Canastota, NY | March, 2007-June, 2007  |
| <ul style="list-style-type: none"><li>• 7<sup>th</sup> Grade Long Term Special Education Substitute</li></ul>   |               |                         |
| Canastota Central School District   | Canastota, NY | April, 2006-March, 2007 |
| <ul style="list-style-type: none"><li>• Kindergarten-12<sup>th</sup> Grade Substitute</li></ul>   |               |                         |
| Christopher Columbus ES   | Utica, NY     | Fall, 2005              |
| <ul style="list-style-type: none"><li>• 2<sup>nd</sup> Grade Student Teacher</li><li>• Co-operating teacher/Kelly Colicci</li></ul>   |               |                         |
| Burton St. ES   | Cazenovia, NY | Fall, 2005              |
| <ul style="list-style-type: none"><li>▪ 1<sup>st</sup> Grade Student Teacher</li><li>▪ Co-operating teacher/Dixie Conway</li></ul>  |               |                         |

**Education** State University of New York Cortland Cortland, NY 2009-2011  
**Masters in Education**  

- Literacy Birth-6<sup>th</sup> Grade
- Overall GPA of 4.07

State University of New York Cortland Cortland, NY 2001-2005  
**Bachelor of Science**  

- Students with Disabilities 1<sup>st</sup>-6<sup>th</sup> Grade

**Bachelor of Science**  

- Childhood Education 1<sup>st</sup>-6<sup>th</sup> Grade

**Minor in Psychology for Exceptional Children**  
 Graduated Magna cum Laude with a 3.60 GPA

**Honors/Memberships**

Teacher Evaluation Score: Effective 2012-2013  
 International Reading Association Member 2011 and 2012  
 Phi Kappa Phi Honor Society Member 2011, 2012 and 2013  
 President's List Spring, 2005  
 Dean's List Fall/Spring 2002,  
 2003 and 2004  
 Spring, 2005  
 PSI CHI [Psychology Honor Society] Spring, 2003

**Training**

Dryden Central School District 2007-Present  

- Explicit Direct Instruction Training May/June 2013
- Co-Teaching Training May 2013
- Meeting the Needs of Students on the Autism Spectrum  
 March, 2012
- WIAT III Training June, 2011
- IEP Direct Training February, 2011
- New York State Alternative Assessments Table Leader Training at OCM  
 BOCES 2011 and 2012
- New York State Alternative Assessments Training at OCM BOCES  
 2007, 2010, 2011 and 2012
- The use of Six Traits January, 2011
- Story Town and Think Central Technology Training  
 October, 2010
- Picturing Writing April, 2009
- DRA II Training September, 2008
- School Tool Training September, 2008
- ClearTrack Training October, 2007
- Second Step Training August, 2007

**Interests** Reading, writing, tennis, kick-boxing, photography

**References** Available upon request

SHERBURNE-EARLVILLE CENTRAL SCHOOL  
REGULAR BOARD OF EDUCATION MEETING – October 7, 2013

BOARD MEMBERS PRESENT: Thomas Morris, Thomas Caton, Michael Khoury, Susan Osborne, Todd Palmer, Gregory Parker, Michael Ulrich

BOARD MEMBERS ABSENT: none

The meeting was called to order at 6:32 p.m. in the Elementary Library Classroom by Thomas Morris, Board President, with the following in attendance: Gayle Hellert, Superintendent; Todd Griffin, Asst. Superintendent for Business; SE staff.

Thomas Morris led the Pledge to the Flag.

PUBLIC QUESTION AND ANSWER PERIOD - none

EXECUTIVE SESSION

On motion made by Todd Palmer, seconded by Susan Osborne, and carried by members present, the Board moved into Executive Session a 6:33 p.m. to discuss CSE Recommendations. On motion made by Susan Osborne, seconded by Gregory Parker, and carried by members present, the Board reconvened into regular session at 6:42 p.m.

INFORMATIONAL REPORTS

Danielle Goedel discussed the Common Core for Mathematics.

Jennifer Westervelt discussed the Common Core for ELA.

Jolene Emhof presented a change to the procedure to be followed for Math Acceleration.

On motion made by Susan Osborne, seconded by Gregory Parker, and carried by members present, the Math Acceleration was approved as presented.

AGENDA MODIFICATIONS - none

MINUTES – Minutes of the meeting held on September 23, 2013, were presented for approval. It was noted that the minutes mention Jenny Bigger, and it should have been Julie Bigger. The change will be noted on the official minutes. On motion made by Susan Osborne, seconded by Gregory Parker, and carried by members present, the Minutes were approved as corrected.

TREASURER'S REPORT – Treasurer's Report for the month of September, 2013, was presented for approval. On motion made by Todd Palmer, seconded by Gregory Parker, and carried by members present, the Treasurer's Report was approved as presented.

CORRESPONDENCE

Gayle Hellert received and shared with the Board, the information on the BOCES Educational Forum to be held on November 14, 2013, at DCMO BOCES. Board members were encouraged to attend.

Thomas Morris received an e-mail from an Athletic Coach, which he will forward to all of the Board Members.

CONSENT AGENDA

On motion made by Todd Palmer, seconded by Michael Khoury, and carried by members present, the consent agenda was approved as presented.

## PERSONNEL

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

### Teacher

Subs: Kari Loomis, Certified, K-6, eff. 10/8/13

### Support

Subs: Michele Miles as Bus Attendant Sub., eff. 10/8/13

Extra Kristen Lenning as Winterguard Assistant, 2013-2014  
Curricular: Nigel Seddon as OM Coach, 2013-2014  
Jessica Czachowski as Art Club Advisor, 6-12, 2013-2014

### After School

Plus: Tammy Brazee as ASP Monitor, eff. 10/8/13

HS Study Carol Duca, Betsy Loomis, Heather Dunshee,  
Table: Jeremy Kraeger, Darrell Collins, Jon Paul Dauval

Athletics: Kari Loomis as Modified Girls Basketball Coach, 2013-2014  
Greg DuVall as Wrestling Volunteer, 2013-2014

BE IT RESOLVED, upon recommendation of the Superintendent, that the following leave of absence be granted:

Abigail Brown, Child-Rearing Leave, 10/16/13 to 1/31/14

## BOARD OF EDUCATION

BE IT RESOLVED, upon recommendation of the Superintendent, to accept a donation from Ray Massey of an acoustic guitar and accessories, valued at \$835.

BE IT RESOLVED, upon recommendation of the Superintendent, to accept a check for \$1,000 from George Heppe, Jr., as a donation to the S-E Winterguard.

## DISCUSSION/ACTION ITEMS

The Building Project was discussed. A meeting was held on September 27, 2013 to discuss the closing of the project.

Technology use was discussed. Policies regarding Facebook, tweets, etc., are all a part of the DASA policy.

Teachers and staff in Kindergarten, 1<sup>st</sup>, and Pre-1<sup>st</sup> have all been trained on the use of iPads and apps for the appropriate grade levels. Their iPads will be arriving soon.

Mr. Dunshee is working with the Forest Stewardship Committee and will be reporting to the Board at a future meeting.

## PUBLIC QUESTION AND ANSWER PERIOD

Mr. McFarland reported that on October 25<sup>th</sup> we will have people coming from TC<sup>3</sup> to talk to the High School faculty and staff regarding additional college courses that could be offered to our students.

## EXECUTIVE SESSION

On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the Board moved into Executive Session at 7:55 p.m. to discuss Personnel.

The meeting adjourned at 8:50 p.m.

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Georgena Muhlfeld, District Clerk

EXECUTIVE SESSION  
BOARD OF EDUCATION MEETING – October 7, 2013

BOARD MEMBERS PRESENT: Thomas Morris, Thomas Caton, Michael Khoury, Susan Osborne, Todd Palmer, Gregory Parker, Michael Ulrich

BOARD MEMBERS ABSENT: none

PRESENT BY INVITATION: Heather Sweet

The session came to order at 6:33 p.m. in the Elementary Library Classroom.

CSE Recommendations were discussed.

On motion made by Susan Osborne, seconded by Gregory Parker, and carried by members present, the CSE Recommendations were approved as presented.

On motion made by Susan Osborne, seconded by Gregory Parker, and carried by members present, the Board reconvened into Regular Session at 6:42 p.m.

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Georgena Muhlfeld, District Clerk

EXECUTIVE SESSION  
BOARD OF EDUCATION MEETING – October 7, 2013

BOARD MEMBERS PRESENT: Thomas Morris, Thomas Caton, Michael Khoury, Susan Osborne, Todd Palmer, Gregory Parker, Michael Ulrich

BOARD MEMBERS ABSENT: none

The session came to order at 7:55 p.m. in the Elementary Library Classroom.

A particular personnel issue was discussed.

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Georgena Muhlfeld, District Clerk

Regular Meeting

October 21, 2013

Personnel - Leave of Absence

BE IT RESOLVED, upon recommendation of the Superintendent, that the following leave of absence be granted:

Melissa Krivit, Child-Rearing Leave, 10/29/13 to 11/1/13

Superintendent \_\_\_\_\_

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

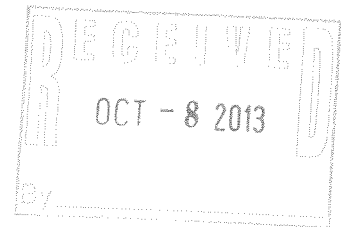
Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_



Dear Gayle,

I am requesting an unpaid child rearing leave beginning on October 29 and ending November 1, 2013. I plan to return to work, pending doctor's approval, Monday, November 4th. Contractually I understand that since I am on maternity leave and am applying for a child rearing leave, I need to do so within 30 days after my child's birth, which was September 16, 2013. Thank you for your assistance with this request.

Sincerely,  
Melissa Krivit



Regular Meeting

October 21, 2013

Personnel – Resignations

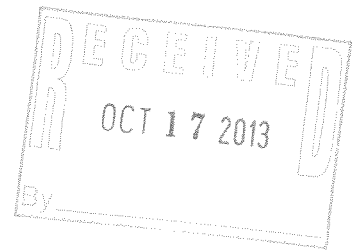
BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted:

Support

Staff: Renee Stowell as Typist, eff. 11/29/13

Disposition of Board of Education: Motion \_\_\_\_\_ Second \_\_\_\_\_

Approved \_\_\_\_\_ Opposed \_\_\_\_\_ Abstain \_\_\_\_\_



Sherburne-Earlville Central School District  
15 School Street  
Sherburne, NY 13460

October 17, 2013

Dear Members of the Board of Education:

This letter is to respectfully resign from my Typist position. My last day of employment will occur on Friday, November 29, 2013. I have made the decision to stay home with my small children for the foreseeable future.

I will gladly help train the person who will take over my position.

Thank you for the opportunities for professional and personal development that you have provided me during the last five years. My employment with the Sherburne Earlville Central School District has been an opportunity to both learn and to contribute. I will miss working for the district and many of my coworkers and students. I have greatly enjoyed my years here and I make this decision with mixed emotions.

In the future, I hope to have an opportunity to return as a Sherburne-Earlville School District employee.

I reserve my right to rescind this letter, with notice, should circumstances change by November 13, 2013.

Sincerely,

A handwritten signature in cursive script that reads "Renee L. Stowell".

Renee L. Stowell

Cc: Gayle Hellert, Todd Griffin, Brad Perry