

SHERBURNE-EARLVILLE CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING – 11/18/13  
Board Meeting – 6:30 p.m. Elementary Library Classroom

AGENDA:

1. Call to Order
2. Pledge to the Flag
3. Public Question and Answer Period (10 mins.)
4. Executive Session
  - A. CSE Recommendations
5. Informational Reports
  - A. Links Update – Jolene Emhof, Kyle McFarland
6. Agenda Modifications
7. Routine Matters
  - A. Approval of Minutes
  - B. Approval of Treasurer’s Report
  - C. Correspondence
8. Consent Agenda
  - A. Personnel – Resignations, Appointments
  - B. Business – Technology Equipment Purchase
9. Discussion/Action Items
  - A. New Business/Old Business
    1. Building Project
    2. Technology Use
    3. Administrative Structure
    4. Forest Stewardship Management Plan
10. Public Question & Answer Period (10 mins.)
11. Executive Session
12. Adjournment

SHERBURNE-EARLVILLE CENTRAL SCHOOL  
REGULAR BOARD OF EDUCATION MEETING – November 4, 2013

BOARD MEMBERS PRESENT: Thomas Morris, Thomas Caton, Michael Khoury,  
Susan Osborne, Todd Palmer, Michael Ulrich

BOARD MEMBERS ABSENT: Gregory Parker

The meeting was called to order at 6:30 p.m. in the Elementary Library Classroom by Thomas Morris, Board President, with the following in attendance: Gayle Hellert, Superintendent; Todd Griffin, Asst. Superintendent for Business; SE staff, and community members.

Thomas Morris led the Pledge to the Flag.

PUBLIC QUESTION AND ANSWER PERIOD

Julie Bigger addressed the Board for the SECS Parent Advocacy Group. She and others in the group spoke to the Board about their concerns regarding the Common Core Standards, the modules, and the inBloom Data Collection System.

EXECUTIVE SESSION

On motion made by Michael Ulrich, seconded by Todd Palmer, and carried by members present, the Board moved into Executive Session at 7:12 p.m. to discuss CSE Recommendations and Personnel. On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the Board reconvened into regular session at 7:17 p.m.

INFORMATIONAL REPORTS

Clayton Callahan, HS French Teacher, spoke to the Board about an opportunity for his French 3 and French 4 students to participate in a trip to France.

On motion made by Thomas Caton, seconded by Michael Khoury, and carried by members present, the Board approved the trip to France in April, 2014.

John Douchinsky presented an update on the Elementary Links Plan.

Gayle Hellert spoke to the Board about inBloom.

AGENDA MODIFICATIONS - none

MINUTES – Minutes of the meeting held on October 21, 2013, were presented for approval. On motion made by Michael Khoury, seconded by Todd Palmer, and carried by members present, the Minutes were approved as presented.

CORRESPONDENCE

Gayle Hellert brought the most recent issue of “On Board”, a newspaper published by the New York State School Boards Association. On page 9 was an article on Dr. Daggett, who will be coming to the BOCES Forum on November 14<sup>th</sup>. Also, on page 23 is the vacancy ad for our School Superintendent.

CONSENT AGENDA

On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the consent agenda was approved as presented.

## PERSONNEL

BE IT RESOLVED, upon recommendation of the Superintendent, that the following resignations be accepted:

Shelly Solloway as Varsity Boys Asst. Swim Coach, 2013-2014  
Jay Tackabury as 8<sup>th</sup> Grade Boys Basketball Coach, 2013-2014

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Extra

Curricular: Gary Solomon, Elementary Jazz Band Director, 2013-2014

Athletics:

Girls

Basketball: Andrew Cushman as Girls Modified Basketball Coach, 2013-2014

Boys Swim: Sarah Papay as Volunteer for Boys Swim, 2013-2014

Cheer-

leading: Tiffany Ackley as Cheerleading Volunteer, 2013-2014

Boys

Basketball: Joel Fowler as 8<sup>th</sup> grade Coach, 2013-2014

Caleb Brown as Volunteer, 2013-2014

Randy Briggs as Volunteer, 2013-2014

## DISCUSSION/ACTION ITEMS

The Building Project was discussed. We are coming close to closing the Project.

Technology use was discussed.

A+ Educators will be returning to the District next week and will be working with Middle School teachers.

PUBLIC QUESTION AND ANSWER PERIOD - none

## EXECUTIVE SESSION

On motion made by Todd Palmer, seconded by Susan Osborne, and carried by members present, the Board moved into Executive Session at 8:07 p.m. to discuss Personnel. On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the board reconvened into Regular Session at 8:26 p.m.

Thomas Morris adjourned the meeting at 8:26 p.m.

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Georgena Muhlfeld, District Clerk

EXECUTIVE SESSION  
BOARD OF EDUCATION MEETING – November 4, 2013

BOARD MEMBERS PRESENT: Thomas Morris, Thomas Caton, Michael Khoury,  
Susan Osborne, Todd Palmer, Michael Ulrich

BOARD MEMBERS ABSENT: Gregory Parker

PRESENT BY INVITATION: Heather Sweet

The session came to order at 7:12 p.m. in the Elementary Library Classroom.

CSE Recommendations were discussed.

On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the CSE Recommendations were approved as presented.

A particular personnel issue was discussed.

On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the Board reconvened into Regular Session at 7:17 p.m.

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Georgena Muhlfeld, District Clerk

EXECUTIVE SESSION  
BOARD OF EDUCATION MEETING – November 21, 2013

BOARD MEMBERS PRESENT: Thomas Morris, Thomas Caton, Michael Khoury,  
Susan Osborne, Todd Palmer, Michael Ulrich

BOARD MEMBERS ABSENT: Gregory Parker

The session came to order at 8:07 p.m. in the Elementary Library Classroom.

Particular personnel issues were discussed.

On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the Board reconvened into Regular Session at 8:26 p.m.

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Georgena Muhlfeld, District Clerk

SHERBURNE-EARLVILLE CSD

Bank Reconciliation  
 Period Ending 10/31/13

Account: TRUST & AGENCY TA200

10/31/13	Ending Bank Balance:	433,047.90
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	372,773.52
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
10/31/13	Adjusted Ending Bank Balance:	<u><u>60,274.38</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u>372,773.52</u>
GRAND TOTAL			372,773.52
TOTAL CHECKS			2

11/01/13

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 10/31/13

CHECK#	ISSUE DATE	PAYEE	AMOUNT
	5779	5/28/13 ROTH, CORDELIA	\$40.00
	5955	10/31/13 B-T-D HEALTH INS. CONSORTIUM	\$372,733.52
TOTAL CHECKS		2 TOTAL AMOUNT	\$372,773.52

SHERBURNE-EARLVILLE CSD

Bank Reconciliation  
 Period Ending 10/31/13

Account: CAPITAL H200

10/31/13	Ending Bank Balance:	23,718.80
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	21,261.45
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
10/31/13	Adjusted Ending Bank Balance:	<u><u>2,457.35</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
----- SEE ATTACHED ----- =====			

GRAND TOTAL	21,261.45
TOTAL CHECKS	1

11/01/13

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 10/31/13

CHECK#	ISSUE DATE	PAYEE	AMOUNT
	1897	10/31/13 RIDLEY ELECTRIC CO., INC.	\$21,261.45
TOTAL CHECKS		1 TOTAL AMOUNT	\$21,261.45



SHERBURNE-EARLVILLE CSD

Bank Reconciliation  
 Period Ending 10/31/13

Account: FEDERAL F200

10/31/13	Ending Bank Balance:	48,260.15
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	0.00
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
10/31/13	Adjusted Ending Bank Balance:	<u><u>48,260.15</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
SEE ATTACHED			
			<u><u>0.00</u></u>
GRAND TOTAL			0.00
TOTAL CHECKS			0

SHERBURNE-EARLVILLE CSD

Bank Reconciliation  
 Period Ending 10/31/13

Account: GENERAL A200

10/31/13	Ending Bank Balance:	1,108,775.45
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	353,237.94
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
10/31/13	Adjusted Ending Bank Balance:	<u><u>755,537.51</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
----- SEE ATTACHED -----			
			<u>353,237.94</u>
GRAND TOTAL			353,237.94
TOTAL CHECKS			47

11/01/13

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 10/31/13

CHECK#	ISSUE DATE	PAYEE	AMOUNT
32235	9/19/13	ASSOC CHEN AREA MUSIC TEACHERS	\$75.00
32410	10/17/13	COLGATE UNIVERSITY	\$20.00
32444	10/17/13	NYSSMA	\$18.00
32445	10/17/13	NYSSMA..	\$18.00
32446	10/17/13	ONEIDA MUSIC	\$150.65
32452	10/17/13	SAFELITE AUTOGLASS	\$253.99
32480	10/24/13	ONEIDA MUSIC	\$398.16
32489	10/24/13	SEW NICE	\$907.86
32490	10/24/13	SHERBURNE NEWS	\$6.00
32491	10/24/13	SLAUCENBURG, EDNA	\$6.00
32497	10/24/13	WATERBOTTLE	\$18.75
32498	10/24/13	WOODWIND & BRASSWIND	\$3,729.99
32500	10/31/13	AMREX CHEMICAL CO., INC.	\$407.00
32501	10/31/13	ART STUDIO CLAY, INC.	\$8.30
32503	10/31/13	CHENANGO CO. TREASURER/DPW	\$545.90
32504	10/31/13	CHENANGO WELDING SUPPLY	\$486.30
32505	10/31/13	CLARKE	\$149.69
32506	10/31/13	CURTIS LUMBER, INC.	\$139.78
32509	10/31/13	DEL-CHEN-MADISON-OTSEGO BOCES	\$332,146.66
32510	10/31/13	E.A. MORSE COMPANY	\$813.62
32511	10/31/13	ERIC ARMIN INC.	\$293.00
32512	10/31/13	FLINN SCIENTIFIC, INC.	\$32.91
32513	10/31/13	FLORAL FANTASY	\$48.00
32514	10/31/13	FOCUSED TECHNOLOGY	\$345.00
32515	10/31/13	FOUR WINDS SARATOGA	\$186.00
32516	10/31/13	GILLEE'S AUTO	\$145.98
32517	10/31/13	GRIFFIN, TODD	\$46.00
32518	10/31/13	MAILBOX PRESCHOOL	\$59.90
32519	10/31/13	MCKENNA, DENNIS	\$11.00
32520	10/31/13	MIRABITO ENERGY PRODUCTS	\$959.62
32521	10/31/13	MOORE'S TIRE SALES	\$79.72
32522	10/31/13	PYRAMID SCHOOL PRODUCTS	\$159.74
32523	10/31/13	S-E SCHOOL LUNCH FUND	\$67.40
32524	10/31/13	SCHOLASTIC INC	\$493.90
32525	10/31/13	SCHOOL SPECIALTY	\$254.53
32526	10/31/13	SETON IDENTIFICATION PRODUCTS	\$100.65
32527	10/31/13	STANLEY SECURITY SOLUTIONS INC	\$160.49
32528	10/31/13	SYMONDS, STAN	\$5.44
32529	10/31/13	SYMONDS, STAN	\$5.00
32530	10/31/13	SYRACUSE TIME & ALARM CO.	\$125.00
32531	10/31/13	TACONY CORPORATION	\$1,928.40
32532	10/31/13	TIME WARNER CABLE	\$6,908.48
32533	10/31/13	TOP VARIETY, INC.	\$144.89
32534	10/31/13	TRUCK BODY SPECIALISTS, LLC	\$261.29
32535	10/31/13	UNITED PARCEL SERVICE	\$28.76
32536	10/31/13	WARD'S NATURAL SCIENCE	\$14.12
32537	10/31/13	WM SMITH & ASSOCIATES, INC	\$73.07

TOTAL CHECKS

47 TOTAL AMOUNT

\$353,237.94

SHERBURNE-EARLVILLE CSD

Bank Reconciliation  
 Period Ending 10/31/13

Account: PAYROLL PAY200

10/31/13	Ending Bank Balance:	3,579.82
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	3,579.82
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
10/31/13	Adjusted Ending Bank Balance:	<u><u>0.00</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
----- SEE ATTACHED -----			
GRAND TOTAL			3,579.82
TOTAL CHECKS			5

11/01/13

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 10/31/13

CHECK#	ISSUE DATE	PAYEE	AMOUNT
141357	10/4/13	SEDDON, NIGEL J	\$267.82
141400	10/18/13	DAVIS, STACEY L	\$951.89
141425	10/18/13	BATES, MARJORIE M	\$77.57
141450	10/18/13	OWEN, JASON A	\$1,049.56
141464	10/18/13	SABIN, REBECCA E	\$1,232.98
TOTAL CHECKS		5 TOTAL AMOUNT	\$3,579.82

SHERBURNE-EARLVILLE CSD

Bank Reconciliation  
 Period Ending 10/31/13

Account: SCHOOL LUNCH C200

10/31/13	Ending Bank Balance:	22,816.89
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	8,275.73
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
10/31/13	Adjusted Ending Bank Balance:	<u><u>14,541.16</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
			GRAND TOTAL
			8,275.73
			TOTAL CHECKS
			1

11/01/13

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 10/31/13

CHECK#	ISSUE DATE	PAYEE	AMOUNT
	4116	10/31/13 DEL-CHEN-MADISON-OTSEGO BOCES	\$8,275.73
TOTAL CHECKS		1 TOTAL AMOUNT	\$8,275.73

Regular Meeting

November 18, 2013

Personnel – Resignations

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted:

Administrative

Staff: John Douchinsky, as Elementary Principal, due to retirement, eff. 7/1/14

Teaching

Staff: Sue Cross, as Reading Teacher, due to retirement, eff. 7/1/14

Support

Staff: Carrie Fern, as Clerk, eff. 11/29/13

Staff: Lydia Maltzan, as Teacher Aide, eff. 11/29/13

Athletics: Andrew Cushman, as Girls Modified Basketball Coach, 2013-2014

Disposition of Board of Education: Motion \_\_\_\_\_ Second \_\_\_\_\_

Approved \_\_\_\_\_ Opposed \_\_\_\_\_ Abstain \_\_\_\_\_



BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Support        Chris Marquard as Bus Driver on an as-needed basis, 2013-2014  
Staff:         Carrie Fern as Typist, eff. 12/2/13

Lifeguard:    Brady Elderkin as Substitute Lifeguard, 2013-2014

Athletics:    Frederick Rinaldo as Varsity Boys Swim Asst. Coach, 2013-2014

Support  
Subs:         Thomas Cleveland as Custodial Substitute, eff. 11/19/13

Disposition of Board of Education:        Motion \_\_\_\_\_        Second \_\_\_\_\_

Approved \_\_\_\_\_    Opposed \_\_\_\_\_    Abstain \_\_\_\_\_

**RESOLUTION COMMITTING TO THE PURCHASE OF  
TECHNOLOGY EQUIPMENT FOR THE  
CLO SERVICE FROM THE BROOME-TIOGA BOCES**

WHEREAS the Common Learning Objectives Services Budget (A557) requires additional technology equipment to the currently available equipment;

WHEREAS the Sherburne-Earlville Central School District wishes to spread the cost over several years with a multi-year installment purchase; the Broome-Tioga BOCES is hereby authorized to expend annually, on behalf of the Sherburne-Earlville Central School District, in conjunction with the CLO service, funds to acquire the following equipment.

<b>QTY</b>	<b>DESCRIPTION</b>	
30	iPad 2 16GB with Wi-Fi - Black (10 pack)	
	<b>TOTAL PURCHASE PRICE</b>	\$ 113,700.00
	<b>ESTIMATED FINANCING COSTS</b>	<u>6,196.52</u>
	<b>TOTAL COSTS</b>	<u><u>\$ 119,896.52</u></u>

ESTIMATED INSTALLMENT PAYMENT SCHEDULE

2013-2014	Year 1	\$	29,974.13
2014-2015	Year 2		29,974.13
2015-2016	Year 3		29,974.13
2016-2015	Year 4		<u>29,974.13</u>
	<b>TOTAL:</b>		<u><u>\$ 119,896.52</u></u>

The payment schedule above is based on the estimated interest rate of 3.5%. The annual payment amount may fluctuate depending on the final rate assigned 3-7 days prior to the funding date. The interest rate will not exceed 4% and the payment amount will not exceed \$30,194.

\_\_\_\_\_  
Signature of Board President

\_\_\_\_\_  
Date