

SHERBURNE-EARLVILLE CENTRAL SCHOOL
BOARD OF EDUCATION MEETING – 4/7/14
Board Meeting – 6:30 p.m. Elementary Library Classroom

AGENDA: **Please note difference in Agenda**

1. Call to Order
2. Pledge to the Flag
3. Informational Reports
 - A. FIRST Robotics Presentation
4. Executive Session
5. Public Question and Answer Period (10 mins.)
6. Informational Reports
 - B. 2014-2015 Budget
7. Agenda Modifications
8. Routine Matters
 - A. Approval of Minutes
 - B. Approval of Treasurer's Report
 - C. Correspondence
9. Consent Agenda
 - A. Personnel – Resignations, Appointments
 - B. Board of Education – Scholarship/Award, Approval of Calendar 2014-15, Donation, Adopt Budget 2014-15
10. Discussion/Action Items
 - A. New Business/Old Business
 1. Building Project
 2. Technology Use
 3. Administrative Structure
 4. Forest Stewardship Management Plan
11. Public Question & Answer Period (10 mins.)
12. Executive Session
13. Adjournment

SHERBURNE-EARLVILLE CENTRAL SCHOOL
REGULAR BOARD OF EDUCATION MEETING – March 24, 2014

BOARD MEMBERS PRESENT: Thomas Morris, Thomas Caton, Michael Khoury,
Susan Osborne, Todd Palmer, Gregory Parker,
Michael Ulrich

BOARD MEMBERS ABSENT: none

The meeting was called to order at 6:31 p.m. in the Elementary Library Classroom by Thomas Morris, Board President, with the following in attendance: Gayle Hellert, Superintendent; Todd Griffin, Assistant Superintendent; SE staff and community.

Thomas Morris led the Pledge to the Flag.

PUBLIC QUESTION AND ANSWER PERIOD

Julie Bigger spoke about the forum they held last week. They discussed parents refusing to let their children take the State tests.

Jolene Emhof spoke about the alternative plan they have for students who may refuse to the test.

Michael Ulrich attended the FIRST Robotics Competition. He has arranged for Jon Ryan and some of the students to attend the next Board meeting to demonstrate what they did at the competition.

EXECUTIVE SESSION

On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the Board moved into Executive Session at 7:01 p.m., to discuss CSE Recommendations and Personnel. On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the Board reconvened into regular session at 7:30 p.m.

INFORMATIONAL REPORTS

Budget discussion – Todd Griffin presented an update on the Budget for 2014-2015.

Kyle McFarland presented a report on the recent Links Update for the High School.

Brad Perry presented the Winter Sports Review. (copy in file)

AGENDA MODIFICATIONS - none

MINUTES – Minutes of the meeting held on March 10, 2014, were presented for approval. On motion made by Thomas Caton, seconded by Susan Osborne, and carried by members present, the Minutes were approved as presented.

CORRESPONDENCE

A letter was received from William Tammaro, District Superintendent, informing the NYS District Superintendents, NYSCOSS, and DCMO BOCES Component Superintendents of the appointment of Eric Schnabl as Superintendent. (copy in file)

Gayle Hellert reminded the Board of the meeting on March 25, 2014, regarding the Sherburne-Earlville Common Core, Modules, and Assessments.

CONSENT AGENDA

On motion made by Thomas Caton, seconded by Todd Palmer, and carried by members present, the consent agenda was approved as presented.

PERSONNEL

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Teaching Rebeka Keator, Uncertified, K-12, eff. 3/25/14
Subs: Jonathan Calhoun, Uncertified, K-12, eff. 3/25/14

Support
Subs: Robert Townsend, Custodial Sub, eff. 3/25/14

BOARD OF EDUCATION

BE IT RESOLVED, upon recommendation of the Superintendent, that the Board authorizes the Superintendent to deny and sign the application for Property Tax Correction, as per the Chenango Co. Director of Real Property Tax Services.

DISCUSSION/ACTION ITEMS

The Building Project was discussed. We are waiting for just a few more things to close out the project. The ice melt sidewalk was discussed.

PUBLIC QUESTION AND ANSWER PERIOD

Eric Schnabl thanked the Board for selecting him to serve as the new Superintendent.

EXECUTIVE SESSION

On motion made by Todd Palmer, seconded by Michael Ulrich, and carried by members present, the Board moved into Executive Session at 7:55 p.m. to discuss tenure recommendations and personnel. On motion made by Susan Osborne, seconded by Gregory Parker, and carried by members present, the Board reconvened into regular session at 9:08 p.m.

Dr. Morris adjourned the meeting at 9:08 p.m.

Georgena Muhlfeld, District Clerk

EXECUTIVE SESSION
BOARD OF EDUCATION MEETING – March 24, 2014

BOARD MEMBERS PRESENT: Thomas Morris, Thomas Caton, Michael Khoury,
Susan Osborne, Todd Palmer, Gregory Parker,
Michael Ulrich

BOARD MEMBERS ABSENT: none

PRESENT BY INVITATION: Gayle Hellert, Todd Griffin, Heather Sweet

The session came to order at 7:01 p.m. in the Elementary Library Classroom.

CSE Recommendations were discussed.

On motion made by Susan Osborne, seconded by Gregory Parker, and carried by members present, the CSE Recommendations were approved as presented.

Heather Sweet left the meeting at 7:09 p.m.

A particular personnel issue was discussed.

On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the Board reconvened into regular session at 7:30 p.m.

Georgena Muhlfeld, District Clerk

EXECUTIVE SESSION
BOARD OF EDUCATION MEETING – March 24, 2014

BOARD MEMBERS PRESENT: Thomas Morris, Thomas Caton, Michael Khoury,
Susan Osborne, Todd Palmer, Gregory Parker,
Michael Ulrich

BOARD MEMBERS ABSENT: none

PRESENT BY INVITATION: Gayle Hellert, Todd Griffin, Administrators

The session came to order at 8:28 p.m. in the Elementary Library Classroom.

Tenure recommendations were discussed.

Administrators left the meeting at 8:54 p.m.

A particular personnel issue was discussed.

On motion made by Susan Osborne, seconded by Gregory Parker, and carried by members present, the Board reconvened into regular session at 9:08 p.m.

Georgena Muhlfeld, District Clerk

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 3/31/14

Account: TRUST & AGENCY TA200

3/31/14	Ending Bank Balance:	102,307.23
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	55.73
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
3/31/14	Adjusted Ending Bank Balance:	<u><u>102,251.50</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u>55.73</u>
GRAND TOTAL			55.73
TOTAL CHECKS			1

04/01/14

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 03/31/14

CHECK#	ISSUE DATE	PAYEE	AMOUNT
6087	3/18/14	CHENANGO UNITED WAY	\$55.73
TOTAL CHECKS	1	TOTAL AMOUNT	\$55.73

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 3/31/14

Account: CAPITAL H200

3/31/14	Ending Bank Balance:	13,988.30
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	0.00
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
3/31/14	Adjusted Ending Bank Balance:	<u><u>13,988.30</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
----- SEE ATTACHED -----			
			----- -----
GRAND TOTAL			0.00

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 3/31/14

Account: FEDERAL F200

3/31/14	Ending Bank Balance:	1,092.31
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	0.00
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
3/31/14	Adjusted Ending Bank Balance:	<u><u>1,092.31</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
----- SEE ATTACHED -----			
			<u><u>0.00</u></u>
GRAND TOTAL			0.00
TOTAL CHECKS			0

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 3/31/14

Account: GENERAL A200

3/31/14	Ending Bank Balance:	1,028,497.85
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	28,662.12
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
3/31/14	Adjusted Ending Bank Balance:	<u><u>999,835.73</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u><u>28,662.12</u></u>
GRAND TOTAL			28,662.12
TOTAL CHECKS			28

04/01/14

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 03/31/14

CHECK#	ISSUE DATE	PAYEE	AMOUNT
32410	10/17/13	COLGATE UNIVERSITY	\$20.00
33053	3/10/14	ASC: TRACK AND FIELD	\$75.00
33087	3/20/14	NYS EDUCATION DEPARTMENT	\$684.90
33090	3/20/14	NYSAN	\$100.00
33108	3/24/14	CHENANGO COUNTY SHERIFF'S DEPT	\$37.00
33110	3/27/14	CARDMEMBER SERVICE	\$1,732.94
33113	3/27/14	CURTIS LUMBER, INC.	\$456.43
33114	3/27/14	DOBSON, HOLLY	\$9.00
33116	3/27/14	FOLLETT LIBRARY RESOURCES	\$4,342.35
33118	3/27/14	GRAINGER, INC.	\$146.20
33121	3/27/14	ID ENHANCEMENTS, INC	\$73.25
33122	3/27/14	J.W. PEPPER & SON INC.	\$462.43
33123	3/27/14	LHR TECHNOLOGIES	\$151.99
33124	3/27/14	MCKENNA, DENNIS	\$18.00
33126	3/27/14	MOORE'S TIRE SALES	\$45.00
33127	3/27/14	NATIONAL SCIENCE TEACHER ASSOC	\$52.93
33128	3/27/14	NY SCHOOLS INS. RECIPROCAL	\$18,479.00
33130	3/27/14	ORKIN , INC.	\$133.21
33131	3/27/14	PALMITER, VERN	\$9.00
33133	3/27/14	PARTNERS IN SAFETY, INC.	\$228.00
33134	3/27/14	PUPIL TRANSPORTATION SAFETY IN	\$156.85
33136	3/27/14	SAFEGUARD BUSINESS SYSTEM INC	\$571.69
33137	3/27/14	SHERBURNE NEWS	\$25.56
33138	3/27/14	SYMONDS, STAN	\$17.09
33139	3/27/14	TOP VARIETY, INC.	\$6.67
33140	3/27/14	TOPICAL REVIEW BOOK CO.	\$425.25
33142	3/27/14	UTICA VALLEY ELECTRIC SUPPLY	\$183.63
33143	3/27/14	WATERBOTTLE	\$18.75
TOTAL CHECKS	28	TOTAL AMOUNT	\$28,662.12

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 3/31/14

Account: PAYROLL PAY200

3/31/14	Ending Bank Balance:	3,057.77
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	3,057.77
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
3/31/14	Adjusted Ending Bank Balance:	<u><u>0.00</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
----- SEE ATTACHED			
GRAND TOTAL			3,057.77
TOTAL CHECKS			4

04/01/14

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 03/31/14

CHECK#	ISSUE DATE	PAYEE	AMOUNT
142434	3/21/14	DAVIS, KYLIE S	\$1,397.41
142463	3/21/14	SOLLOWAY, MIKAYLAA	\$48.00
142483	3/21/14	NATOLI, JOSEPH A	\$377.09
142498	3/21/14	SABIN, REBECCA E	\$1,235.27
TOTAL CHECKS	4	TOTAL AMOUNT	\$3,057.77

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
Period Ending 3/31/14

Account: SCHOOL LUNCH C200

3/31/14	Ending Bank Balance:	13,754.30
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	0.00
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
3/31/14	Adjusted Ending Bank Balance:	<u><u>13,754.30</u></u>

***** Money due to the General Fund as of 3/31/14 \$49,000.00*****

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT	
			GRAND TOTAL	0.00
			TOTAL CHECKS	0

Regular Meeting

April 7, 2014

Board of Education - 2014-2015 Budget

BE IT RESOLVED, upon recommendation of the Superintendent, to adopt the 2014-2015 General Fund Budget for a total of \$31,387,341 with a tax levy of 1.4%.

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____

Regular Meeting

April 7, 2014

Board of Education – School Calendar

BE IT RESOLVED that the Sherburne-Earlville Board of Education hereby adopts the school calendar for the 2014-2015 school year as attached.

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____

SHERBURNE-EARLVILLE SCHOOL DISTRICT INSTRUCTIONAL CALENDAR 2014-2015

JULY 2014

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST 2014

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER 2014 (20+1)

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER 2014 (21+1)

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER 2014 (16)

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER 2014 (15)

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2015 (18+1)

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2015 (15)

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH 2015 (19+1)

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL 2015 (19)

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY 2015 (20)

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE 2015 (19)

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Key

- No School — Vacation Day
- No School — Conference Day
- Regents Day/State Exams
- / 1/2 Day

JULY 2014

3-4 Independence Day (Observed)

SEPTEMBER 2014

1 Labor Day
2 Staff Development Day
3 First Day for Students

OCTOBER 2014

10 Staff Development Day
13 Columbus Day
24 1/2 Day for Students, Staff Development Day

NOVEMBER 2014

11 Veterans' Day
24-25 1/2 Date, Parent Teacher Conferences
26-28 Thanksgiving Recess

DECEMBER 2014

22-31 Christmas Recess

JANUARY 2015

1-2 New Year's Day (Observed)
19 Martin Luther King, Jr. Day
26-29 Regents Exams
30 Staff Development Day

FEBRUARY 2015

16-20 Presidents' Day Recess

MARCH 2015

12 1/2 Day, Parent Teacher Conferences
13 Staff Development Day
30-31 Spring Recess

APRIL 2015

1-2 Spring Recess
3 Good Friday

MAY 2015

25 Memorial Day

JUNE 2015

16-25 Regents Exams/Rating Day
26 Last Day of School
27 Graduation

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Support

Staff: Jennifer Ford as School Census Taker, Summer 2014
Stacey Snogles as School Census Taker, Summer 2014
Lori Upton as School Census Taker, Summer 2014

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____

Regular Meeting

April 7, 2014

Board of Education – Scholarship/Award

BE IT RESOLVED that the Sherburne-Earville Central School District accepts the Mark Cunningham Memorial Award for a boy or girl who is dedicated to community and has demonstrated an exceptional work ethic.

BE IT FURTHER RESOLVED that the Sherburne-Earville Central School District accepts a donation of \$500 for the Award.

Superintendent _____

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____

Regular Meeting

April 7, 2014

Board of Education – Donation

BE IT RESOLVED, upon recommendation of the Superintendent, to accept the donation from Molly Khoury of a Trombone, Serial #214473, valued at \$50.

Superintendent _____

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____

Background Information:

Regular Meeting

April 7, 2014

Personnel – Resignations

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted:

Administrative

Staff: Kyle McFarland, as High School Principal, eff. 6/30/14

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____

Kyle H. McFarland
561 Copes Corners Roads
South New Berlin, NY 13843

RECEIVED
MAR 28 2014

March 27th, 2014

BY: _____

Ms. Gayle Hellert
School Superintendent
Sherburne-Earlville Central School District
13 School Street
Sherburne, NY 13460

Dear Ms. Hellert:

This letter is to inform you that I will be resigning my position as High School Principal effective June 30th, 2014. This decision, although not an easy one, is one that is best for my family and me.

Thank you for the opportunity.



Kyle H. McFarland.