

SHERBURNE-EARLVILLE CENTRAL SCHOOL
BOARD OF EDUCATION MEETING – 9/12/16
Board Meeting – 6:30 p.m. Elem. Library Classroom

AGENDA:

1. Call to Order
2. Pledge to the Flag
3. Public Question and Answer Period (10 mins.)
4. Executive Session
5. Informational Reports
 - A. Regents/Advanced Placement Update – Julie Thompson
 - B. School Lunch Program – Valerie Harlost and Kim Corcoran
6. Agenda Modifications
7. Routine Matters
 - A. Approval of Minutes
 - B. Treasurer’s Report
 - C. Correspondence
8. Consent Agenda
 - A. Personnel –Appointments
 - B. CSE Recommendations
9. Discussion/Action Items
 - A. New Business/Old Business
 1. Transgender Discussion
 2. Health Insurance
 3. Campus Safety and Security
 4. FFA and Land Use
 5. Educational Instructional Technology
 6. Forest Stewardship Management Plan
 7. District Energy Use
10. Public Question & Answer Period (10 mins.)
11. Executive Session
12. Adjournment

SHERBURNE-EARLVILLE CENTRAL SCHOOL
SPECIAL BOARD OF EDUCATION MEETING – August 29, 2016

BOARD MEMBERS PRESENT: Thomas Morris, Susan Osborne, Julie Bigger,
Annette Bagnall-Graham

BOARD MEMBERS ABSENT: Thomas Caton, Michael Khoury, Michael Ulrich

The meeting was called to order at 6:30 p.m. in the Elementary Library Classroom by Thomas Morris, President, with the following in attendance: Eric Schnabl, Superintendent; Todd Griffin, Assistant Superintendent; S-E staff members.

Thomas Morris led the Pledge to the Flag.

PUBLIC QUESTION AND ANSWER PERIOD

Jennifer Moore, SETA President, discussed that Sherburne-Earlville has been designated a LAP (Local Assistance Plan) School. She states that this school and many others do not meet the 95% participation rate. The data the state utilizes is faulty at best. Jennifer is asking the Board of Education to take an active role in supporting the school and Superintendent and is requesting the Board sends a letter to the State to address this issue.

EXECUTIVE SESSION- None

INFORMATIONAL REPORTS

William Mullin presented a new program he would like to implement called the Nurturing Parenting Program. This program will work closely work with the entire family unit to create a nurturing, safe, confidence-building environment for students and their family. The program will initially begin with Kindergarten families and hopefully grow beyond that age group.

Scott Bugbee presented a proposal for consulting services for maple syrup production. The proposal would be an agreement with Heartwood Forest Products, who would lease a portion of school property for use of tapping the maple trees and providing an educational opportunity for students to learn about forestry, land management and maple syrup production. The proposal would be a 10 year lease, in exchange for educational opportunities for S-E students. Sherburne-Earlville is offering an Intro to Ag class this year. Maple sugar production will be incorporated to enhance the program.

Scott Bugbee also presented the curriculum for the new Introduction to Agriculture.

Jeffrey Morris presented a LINKS 18 Plan for the Elementary Building for 2016-2017.

Jolene Emhof presented a LINKS 18 Plan for the Middle School for 2016-2017.

Eric Schnabl presented the LINKS 18 Plan for the High School Building for 2016-2017 as the High School Administration could not be present.

AGENDA MODIFICATIONS

A Resignation Addendum and an Appointment Addendum were added to the Consent Agenda.

MINUTES – Minutes of the meeting held on August 8, 2016, were presented for approval. On motion made by Susan Osborne, seconded by Annette Bagnall-Graham, and carried by members present, the Minutes were approved as presented.

Minutes of the meeting held on August 22, 2016, were presented for approval. On motion made by Susan Osborne, seconded by Julie Bigger, and carried by members present, the Minutes were approved as presented.

TREASURER'S REPORT - Treasurer's Report for the month of July 2016 was presented for approval. On motion made Annette Bagnall-Graham, seconded by Susan Osborne, and carried by members present, the Treasurer's Report was approved as presented.

CORRESPONDENCE

Eric Schnabl informed the Board the district received correspondence from the State of New York Department of Health, that the school district is required to test all water and water sources on campus. Mr. Schnabl will contact Health and Safety Services at DCMO BOCES to assist with this process which will be aidable through BOCES.

CONSENT AGENDA

On motion made by Susan Osborne, seconded by Annette Bagnall-Graham, and carried by members present, the consent agenda was approved as modified. Susan Osborne asked that Exit Interviews be conducted for departing employees.

PERSONNEL

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted:

Theresa Mastro, Typist, eff. 8/25/16
Mayra Gold, Teacher Aide, eff. 8/17/16
Cindy Gale, Clerk .5, eff. 9/2/16
Tiffany Ackley, Teacher Aide, to accept Teaching Assistant Position, eff. 9/6/16

Personnel - RESIGNATION ADDENDUM

BE IT RESOLVED, upon recommendation of the Superintendent, that following resignations be accepted:

Jessica Maimone, pending BOE approval at OCS on 8/30/16

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Teacher Steve Bradley, Certified K-5, eff. 9/8/16
Subs: Angel Jennings, Uncertified, eff. 9/8/16

Support Jennifer Jenkins, Teacher Aide, eff. 9/6/16
Staff: Jennifer Thompson, Teacher Aide, eff. 9/6/16
Tiffany Johnson, Teacher Aide, eff. 9/6/16
Amber Manwarren, Teacher Aide, eff. 9/6/16
Angela Buck, Bus Driver, eff. 9/6/16
Dee Keller, Bus Attendant, eff. 9/6/16
Jessica Schroer, Bus Attendant, eff. 9/6/16
Amanda Armlin, Monitor, eff. 9/6/16
Mary Lee, Teacher Aide, eff. 9/6/16
Wendy Gillette, Teacher Aide, eff. 9/6/16

Support David Rundell, Sub Bus Attendant, eff. 9/6/16
Staff Subs: Barbara Diamond, Sub Food Service Helper, sub monitor, teacher aide sub, eff. 9/6/16

Extra
Curricular: Erin Carlson as French Club Advisor, 2016-2017

Mitchell Duncan as Long Term Sub for Regan Pensyl, eff. 9/1/16

BE IT RESOLVED, that the Board of Education of the Sherburne-Earlville Central School District hereby accepts the recommendation of the Superintendent to make the appointments listed below, provided that eligibility for tenure as a classroom teacher or certified administrator is contingent upon the appointee's successful completion of the probationary period noted, and having received composite or overall ratings or either "Effective" or "Highly Effective" in at least the last three of the four preceding years, and a rating higher than "Ineffective" in the final year of the probationary period.

Teaching Staff:	Name: Amanda Macri	Tenure Area:	Special Education
	Date of Commencement of Probationary Service:		9/1/2016
	Date of Expiration of Probationary Service:		8/31/2020
	Certification Status:		Initial

Teaching Staff:	Name: Tiffany Ackley	Tenure Area:	Teaching Asst.
	Date of Commencement of Probationary Service:		9/1/2016
	Date of Expiration of Probationary Service:		8/31/2020
	Certification Status:		Professional

Teaching Staff:	Name: Dana Gilgan	Tenure Area:	Teaching Asst.
	Date of Commencement of Probationary Service:		9/1/2016
	Date of Expiration of Probationary Service:		8/31/2020
	Certification Status:		Initial

**All coaching positions are dependent upon student and League participation.
All Appointments are pending fingerprint clearance**

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointment be made:

Addendum to REMOVE Dana Gilgan as Teaching Asst. to add as Teacher, pending Resignation of Jessica Maimone-see resignation addendum details. (In file)

Teaching Staff:	Name: Dana Gilgan	Tenure Area:	Elementary
	Date of Commencement of Probationary Service:		9/1/2016
	Date of Expiration of Probationary Service:		8/31/2020
	Certification Status:		Professional

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the tax warrant for the 2016-2017 school year in the amount of \$6,953,787

(copy in file)

BE IT RESOLVED, upon recommendation of the Superintendent, to accept the donation of approx 125 binders from Colgate University.

BE IT RESOLVED, upon recommendation of the Superintendent, to adopt the AIS Plan as provided.

(copy in file)

BE IT RESOLVED, upon recommendation of the Superintendent, to adopt the Professional Development Plan as provided. (LINKS Plan)

(copy in file)

BE IT RESOLVED, upon recommendation of the Superintendent, that the CSE Recommendations be accepted.

PUBLIC QUESTION AND ANSWER PERIOD - None

EXECUTIVE SESSION

On motion made by Susan Osborne, seconded by Annette Bagnall-Graham, and carried by members present, the Board moved into Executive Session at 8:17 p.m. to discuss personnel. On motion made by Annette Bagnall-Graham, seconded by Susan Osborne, and carried by members present, the Board reconvened into Regular Session at 9:03 p.m.

Thomas Morris adjourned the meeting at 9:03 p.m.

Michele Villante, District Clerk

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Support Staff: Marissa Moyer, Teacher Aide, eff. 9/13/16

BE IT RESOLVED, that the Board of Education of the Sherburne-Earlville Central School District hereby accepts the recommendation of the Superintendent to make the appointments listed below, provided that eligibility for tenure as a classroom teacher or certified administrator is contingent upon the appointee's successful completion of the probationary period noted, and having received composite or overall ratings of either "Effective" or "Highly Effective" in at least the last three of the four preceding years, and a rating higher than "Ineffective" in the final year of the probationary period.

Teaching Staff:	Name: Mary Lee	Tenure Area:	Teaching Asst.
	Date of Commencement of Probationary Service:		9/13/2016
	Date of Expiration of Probationary Service:		9/12/2020
	Certification Status:		Provisional

**All Appointments are pending fingerprint clearance
All coaching positions are dependent upon student and League participation.**

Disposition of Board of Education: Motion _____ Second _____

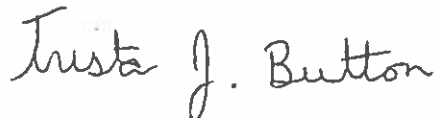
Approved _____ Opposed _____ Abstain _____

Trista J. Button
356 County Road 20
Smyrna, NY 13464
September 6, 2016

Dear Board of Education Members:

This letter is to request a maternity leave, beginning on November 14, 2016. I anticipate working up until this date unless my doctor determines I am no longer able to fulfill my duties as a Teacher's Aide due to a medical condition, and therefore will notify my building principal in regards to the matter. Thank you for your assistance with this request.

Sincerely,



Trista J. Button
Teacher's Aide - Middle School
Sherburne- Earlville Central School

CC: Jolene Emhof, MS Principal

CHENANGO COUNTY SCHOOL BOARDS ASSOCIATION

INVITES YOU TO A

**MEET AND GREET FOR
BOARD MEMBERS**

OCTOBER 4, 2016

AT

**BAINBRIDGE GUILFORD
CENTRAL SCHOOL**

**DETAILS TO FOLLOW
IN THE COMING WEEKS**

**PLEASE MARK YOUR
CALENDARS
AND PLAN
TO JOIN US!!!**

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 8/31/16

Account: TRUST & AGENCY TA200

8/31/16	Ending Bank Balance:	33,611.12
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	1,013.48
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
8/31/16	Adjusted Ending Bank Balance:	<u><u>32,597.64</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u><u>1,013.48</u></u>
GRAND TOTAL			1,013.48
TOTAL CHECKS			3

09/08/16

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 08/31/16

CHECK#	ISSUE DATE	PAYEE	AMOUNT
7018	6/1/16	LAGOE, BAILEY	\$25.00
7120	8/29/16	COOK, ABIGAIL	\$250.00
7121	8/29/16	CSEA EMPLOYEE BENEFIT FUND	\$738.48
TOTAL CHECKS	3	TOTAL AMOUNT	\$1,013.48

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 8/31/16

Account: CAPITAL H200

8/31/16	Ending Bank Balance:	12,222.74
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	0.00
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
8/31/16	Adjusted Ending Bank Balance:	<u><u>12,222.74</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u>0.00</u>
GRAND TOTAL			0.00
TOTAL CHECKS			0

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 8/31/16

Account: FEDERAL F200

8/31/16	Ending Bank Balance:	4,938.70
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	0.00
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
8/31/16	Adjusted Ending Bank Balance:	<u><u>4,938.70</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u>0.00</u>
GRAND TOTAL			0.00
TOTAL CHECKS			0

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 8/31/16

Account: GENERAL A200

8/31/16	Ending Bank Balance:	429,795.71
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	14,003.30
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
8/31/16	Adjusted Ending Bank Balance:	<u><u>415,792.41</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<hr/> <hr/>
GRAND TOTAL			14,003.30
TOTAL CHECKS			12

09/08/16

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 08/31/16

CHECK#	ISSUE DATE	PAYEE	AMOUNT
36444	4/7/16	BROWN, CALEB	\$99.70
36631	5/17/16	SLAUCENBURG, EDNA	\$5.00
37007	8/11/16	JACKRABBIT TECHNOLOGIES,INC	\$2,028.00
37085	8/18/16	FRONTIER COMMUNICATIONS	\$108.64
37118	8/25/16	BARKER, LARRY	\$120.00
37121	8/25/16	CARDMEMBER SERVICE	\$3,627.73
37122	8/25/16	CENTER STATE CONFERENCE	\$550.00
37134	8/25/16	PACE UNIVERSITY	\$2,975.00
37135	8/25/16	PATTERSON MEDICAL SUPPLY INC	\$534.53
37137	8/25/16	READ TO THEM	\$3,605.70
37141	8/25/16	SHERBURNE NEWS LLC	\$100.00
37143	8/25/16	SUPPLY DEPOT	\$249.00
TOTAL CHECKS	12	TOTAL AMOUNT	\$14,003.30

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 8/31/16

Account: PAYROLL PAY200

8/31/16	Ending Bank Balance:	816.78
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	816.78
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
8/31/16	Adjusted Ending Bank Balance:	<u><u>0.00</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
SEE ATTACHED			

GRAND TOTAL	816.78
TOTAL CHECKS	2

09/08/16

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 08/31/16

CHECK#	ISSUE DATE	PAYEE	AMOUNT
146990	8/5/16	BURTON, JAMES M	\$318.09
147011	8/19/16	WRIGHT, SHANAE	\$498.69
TOTAL CHECKS		2 TOTAL AMOUNT	\$816.78

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 8/31/16

Account: SCHOOL LUNCH C200

8/31/16	Ending Bank Balance:	1,395.68
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	98.00
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
8/31/16	Adjusted Ending Bank Balance:	<u><u>1,297.68</u></u>

OUTSTANDING CHECK LISTING:

DATE CHECK# PAYEE AMOUNT

GRAND TOTAL 98.00
 TOTAL CHECKS 1

09/08/16

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 08/31/16

CHECK#	ISSUE DATE	PAYEE	AMOUNT
4839	7/7/16	CHEN. CO. FOOD SERV. ASSOC.	\$98.00
TOTAL CHECKS		1 TOTAL AMOUNT	\$98.00