

SHERBURNE-EARLVILLE CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING – 8/24/15  
Board Meeting – 6:00 p.m. Elem. Library Classroom

AGENDA:

1. Call to Order
2. Pledge to the Flag
3. Public Question and Answer Period (10 mins.)
4. Executive Session
5. Informational Reports
  - A. Cafeteria Finances-Kim Corcoran and Valerie Harlost
  - B. Board Policy re: Tenure- Eric Schnabl
6. Agenda Modifications
7. Routine Matters
  - A. Approval of Minutes
  - B. Correspondence
8. Consent Agenda
  - A. Personnel – Resignations, Appointments, Substitute List
  - B. Board of Education- CTE Advisory Council, Student Athlete Handbook Revisions
  - C. CSE Recommendations
9. Discussion/Action Items
  - A. New Business/Old Business
    1. Staffing 2015-2016
    2. Health Insurance
    3. Campus Safety and Security
    4. High School Grading and Evaluation
    5. Educational Instructional Technology
    6. Forest Stewardship Management Plan
10. Public Question & Answer Period (10 mins.)
11. Executive Session
12. Adjournment

**SUBJECT: PROBATION AND TENURE****Probation**

Certified staff members will be appointed to a probationary period by a majority vote of the Board upon recommendation of the Superintendent.

Full-time certified staff members will be appointed to a probationary period of four years. The probationary period will not exceed three years for teachers previously appointed to tenure in this or another school district or BOCES within the state, provided that the teacher was not dismissed from the prior district or BOCES and met the required annual professional performance review (APPR) rating in his/her final year of service there. Additionally, up to two years of service as a regular substitute teacher may be applied toward probationary service. (This is sometimes referred to as Jarema Credit.)

During the probationary period, a staff member will be given assistance in adjusting to the new position, but the essential qualifications for acceptable performance will be assumed because the staff member attained the required certification or license.

A staff member's appointment may be discontinued at any time during his/her probationary period upon the recommendation of the Superintendent and by majority vote of the Board. Any person not recommended for tenure appointment will be notified in writing by the Superintendent no later than 60 days before his/her probationary period expires.

**Tenure**

The Board will follow all applicable laws and regulations regarding tenure.

At the expiration of the probationary period or within six months prior, the Superintendent will make a written report to the Board recommending for appointment to tenure those certified staff members who have been found competent, efficient, and satisfactory, and who have received the APPR rating of efficient or highly efficient in three of the preceding four years. If a teacher or principal receive an APPR rating of ineffective in their final probationary year, the Board may not award tenure, but may extend that teacher's or principal's probationary time by an additional year. The teacher or principal may be eligible for immediate tenure if he/she successfully appeals the ineffective rating. The Board may then—by a majority vote—appoint to tenure any or all of the persons recommended by the Superintendent.

When their initial probationary period expires, the teacher or principal will remain on probationary status until the end of the school year in which he/she received APPR ratings of effective or highly effective. The Board may also grant tenure contingent upon a teacher's or principal's receipt of a minimum APPR rating in the final year of the probationary period.

(Continued)

**SUBJECT: PROBATION AND TENURE (Cont'd.)****Resolutions Making Appointments**

Each Board resolution making a probationary appointment or an appointment on tenure will specify:

- a) The name of the appointee;
- b) The tenure area or areas in which the professional will devote a substantial portion of his/her time;
- c) The date of commencement of probationary service or service on tenure in each such area; and
- d) The certification status of the appointee in reference to the position to which the individual is appointed.

In addition, resolutions confirming a probationary appointment must include a statement that:

- a) The probationary expiration date will depend on the individual's APPR ratings.
- b) To receive tenure, the individual must receive overall APPR ratings of effective or highly effective in at least three of four preceding years.
- c) If the teacher or principal receive an ineffective composite or overall APPR rating in their final year of probation, they will not be eligible for tenure at that time.

Education Law §§ 2509, 3012, 3012-c, 3012-d, and 3031  
8 NYCRR §§ 30-1.3, 80-3.6, 80-3.9, and 80-3.10

Adoption Date

SHERBURNE-EARLVILLE CENTRAL SCHOOL  
SPECIAL BOARD OF EDUCATION MEETING – August 10, 2015

BOARD MEMBERS PRESENT: Thomas Morris, Thomas Caton, Susan Osborne,  
Annette Bagnall-Graham, Michael Khoury, Gregory  
Parker

BOARD MEMBERS ABSENT: Michael Ulrich

The meeting was called to order at 6:00 p.m. in the Elementary Library Classroom by Thomas Morris, President, with the following in attendance: Eric Schnabl, Superintendent; Todd Griffin, Assistant Superintendent; S-E staff members.

Thomas Morris led the Pledge to the Flag.

PUBLIC QUESTION AND ANSWER PERIOD – None

INFORMATIONAL REPORTS

Ginger Rinaldo presented changes to the District Attendance Policy.

AGENDA MODIFICATIONS

A Tax Warrant Addendum was added to the Consent Agenda.

MINUTES – Minutes of the meeting held on July 20, 2015, were presented for approval. On motion made by Susan Osborne, seconded by Michael Khoury, and carried by members present, the Minutes were approved as presented.

TREASURER'S REPORT – Treasurer's Report for the month of July 2015 was presented for approval. On motion made by Susan Osborne, seconded by Gregory Parker, and carried by members present, the Treasurer's Report was approved as presented.

CORRESPONDENCE

A letter was received from Kylie Davis, stating her intent to take maternity leave starting September 8, 2015.

A letter was received from Jessica Maimone, stating her intent to take maternity leave starting approximately October 19, 2015.

CONSENT AGENDA

On motion made by Susan Osborne, seconded by Annette Bagnall-Graham, and carried by members present, the consent agenda was approved as modified.

PERSONNEL

BE IT RESOLVED, upon recommendation of the Superintendent, that the following resignations be accepted:

Tobie Hess as Special Education Teacher, eff. 8/31/14  
Elizabeth Swistak as Special Education Teacher, eff. 8/31/15  
Alex Rybczak as Special Education Teacher, eff. 8/5/15

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Teaching	Name: Tobie Hess	Tenure Area:	Elementary
Staff:	Date of Commencement of Probationary Service:		9/1/14 *

Date of Expiration of Probationary Service:	8/31/16
Certification Status:	Permanent
Name: Sarah Cifonelli      Tenure Area:	Special Education
Date of Commencement of Probationary Service:	9/1/15
Date of Expiration of Probationary Service:	8/31/19
Certification Status:	Initial
Name: Bryan Rose      Tenure Area:	Math
Date of Commencement of Probationary Service:	9/1/15
Date of Expiration of Probationary Service:	8/31/19
Certification Status:	Initial
Name: Patrick Shepard      Tenure Area:	French
Date of Commencement of Probationary Service:	9/1/15
Date of Expiration of Probationary Service:	8/31/18
Certification Status:	Professional
Name: Scott Wanner      Tenure Area:	Special Education
Date of Commencement of Probationary Service:	9/1/15
Date of Expiration of Probationary Service:	8/31/19
Certification Status:	Initial
Name: Jennifer Martinez      Tenure Area:	Special Education
Date of Commencement of Probationary Service:	9/1/15
Date of Expiration of Probationary Service:	8/31/18
Certification Status:	Permanent
Name: Rebecca Hagmann-Haggert      Tenure Area:	Special Education
Date of Commencement of Probationary Service:	9/1/15
Date of Expiration of Probationary Service:	8/31/19
Certification Status:	Initial
Name: Jessica Dakosty      Tenure Area:	Elementary
Date of Commencement of Probationary Service:	9/1/15
Date of Expiration of Probationary Service:	8/31/19
Certification Status:	Initial
Name: Michelle Bluy      Tenure Area:	Special Education
Date of Commencement of Probationary Service:	9/1/15
Date of Expiration of Probationary Service:	8/31/19
Certification Status:	Initial
Name: Eliabeth Swistak      Tenure Area:	Reading
Date of Commencement of Probationary Service:	9/1/15
Date of Expiration of Probationary Service:	8/31/18
Certification Status:	Permanent

Joanne Blenis as Teacher on Special Assignment, Data Coordinator/Instructional Technology Coach

Teaching      Tricia Meyer as Summer School Substitute Teacher  
Subs:

\* Tobie Hess' change in tenure area had not been brought to the board during the late spring of 2014 when changes were being made.

**All Appointments are pending fingerprint clearance**

BUSINESS

Business - Bid Award, Free and Reduced Lunch

BE IT RESOLVED, upon recommendation of the Superintendent, to award the following bids:

Milk – Bill Brother’s Dairy – lowest bidder

Ice Cream – Huff Ice Cream – lower prices on items that we sell the most of

(copies of all bids on file)

BE IT RESOLVED, upon recommendation of the Superintendent, that the following changes be made to the District Attendance Policy.

(copies in file)

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the tax warrant for the 2015-2016 school year in the amount of \$6,953,787.

(see attached)

BE IT RESOLVED, upon recommendation of the Superintendent approve the High School Handbook for 2015-2016 with the changes presented.

**Proposed Changes for the 2015-2016 High School Student Handbook:**

1) Add as a new section (page 4):

SEHS COMMUNCIATION CHART

Question About...	1 <sup>st</sup> Contact	2 <sup>nd</sup> Contact	3 <sup>rd</sup> Contact
Academics	Teacher	Counselor	Principal
Athletics	Coach	Athletic Director	
Behavior / Discipline Issues	Teacher	Asst Principal	Principal
Bullying / Social Conflicts	Counselor	Asst Principal	Principal
Classroom issues	Teacher	Asst Principal	Principal
Extra-Curricular	Advisor	Principal	
Scheduling	Counselor	Principal	
Scholarships	Counselor		

2) In the Code of Conduct section (page 5):

- Add: “and available on the school district’s website”

3) In the Student Dress Code section (pages 6-7):

- Change part B to say: “Exclude brief garments (no portion of the midriff, bare back, buttock, and/or cleavage will be exposed at any time), including but not limited to strapless shirts, see-through shirts, short skirts, or shirts with deep cutouts.
- Add to part H: “gender identity/expression”

4) In the Electronic Devices/Cell Phones sections (page 7):

- Add: “and while class is in session.”

5) In the Driving/Parking Rules section (pages 10-11):

- Change Part 1 to say: “Any Junior or Senior may apply for a parking pass; all other student drivers must receive special approval from administration prior to applying for a parking pass.”

6) In the Drop/Add Section (page 15), add:

- If a student changes sections (i.e. keeps the same course) then grades will carry over.
- If a student changes courses, then grades earned in original course will be disregarded and only the new grades will count. Final grades will be configured using the average of the “new” quarters to fill in the missing quarters. In this way the final exam weighting remains at 20%.

7) In the Language Arts Writing Policy (pg. 19):

- Change “a minimum of 10 successfully completed pieces of writing and one successfully completed term paper must be completed to receive course credit for each English class” to “a minimum of 7 successfully completed pieces of writing and one successfully completed large research projects or two mini-research projects must be completed to receive course credit for each English class.

BE IT RESOLVED, upon recommendation of the Superintendent, that the following leave of absence be granted:

Kylie Davis, Child Rearing Leave, 9/11/15 to 11/5/15

BE IT RESOLVED, upon recommendation of the Superintendent, to surplus the following items from the Athletics Department

20 white girls soccer shirts  
 20 maroon girls soccer shirts  
 40 black girls soccer shorts  
 50 track tops  
 50 track shorts  
 25 track jackets  
 25 track bottoms

#### DISCUSSION/ACTION ITEMS

The Board discussed Eric Schnabl moving into the Sherburne-Earlville Central School District according to his contract. The Board agreed to extend the time frame for covering his moving costs, since he will be moving within the next two months.

On Motion made by Michael Khoury, seconded by Susan Osborne, and carried by all members present, the Superintendent’s moving costs clause was extended another six months.

PUBLIC QUESTION AND ANSWER PERIOD – none

#### EXECUTIVE SESSION

On motion made by Susan Osborne, seconded by Annette Bagnall-Graham, and carried by members present, the Board Meeting ended so the Board could have their annual retreat.

Thomas Morris adjourned the meeting at 6:33 p.m.

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Michele Villante, District Clerk

Regular Meeting

August 24, 2015

Personnel – Resignations

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted:

Molly Goosman as Elementary Assistant Principal, eff. 8/28/15






Danielle Goedel as Math Teacher, eff. 8/13/15

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_



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From:  **Jolene Emhof** 8/13/1...    
 Danielle Goedel <goedelm102@yahoo.com>  
Subject: Fwd: Resignation  
To:  **Michele Villante**

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I am writing to inform you of my resignation for the position of grade 8 mathematics teacher. I am taking a position with Great Minds as a curriculum associate. I thank everyone for the experiences I have had in my home town. I hope to come back to, at some point in the progression of my career, to the place I love.

Thank you,  
Danielle Goedel

[ <https://overview.mail.yahoo.com/mobile/?src=Android> ] Sent from Yahoo Mail on Android

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Resignation Letter

8/11/15

Dear Mr. Schnabl, Ms Halliday & SECSB Board of Education,

I write this letter with sadness and appreciation. I am resigning from my position as Assistant Principal of the SECSB Elementary Building due to an offer of an Administrative position closer to my home in Endwell, NY. My intention was to stay for several years but the winter and the 3 hours of driving per day posed more of a challenge than I anticipated. I am sorry to leave such a great community but hopeful that I am leaving behind some great things that we, together, have put in place this year.

As per our conversation, I will be completing my employment here on Friday, August 28, 2015. My new position as the Assistant Principal of Johnson City CSD Intermediate Elementary Building will start on August 31<sup>st</sup>. I am very happy to come to help you with trainings here at SECSB if you ever should need me.

I would like to thank you for the opportunity to work for you in this fabulous environment of caring faculty and staff. The commitment, dedication and instructional excellence that you and the staff demonstrate exceeded my expectation I had when I began here 14 months ago. While here I have observed teaching excellence, administrative cohesion, phenomenal support staff performance and a model Professional Learning Community. Having worked at a Lighthouse school and being trained in PLC by the DuFours I can honestly say that Professional Learning Communities is often spouted by districts but rarely achieved. This district is achieving that level of cohesion and putting kids in front of all the decisions that are made on a daily basis. I offer my sincere respect & admiration for you. I encourage you to let the faculty and staff know how much they are valued and keep up the very hard and amazing work they are doing for our kids.

I am proud to say that I have been a part of such a school and team and would like you to know that I will miss you all very much.

Very Sincerely,



Molly H. Goosman

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BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Teaching Staff: Name: Karista Lewis Tenure Area: Special Education  
Date of Commencement of Probationary Service: 9/1/15  
Date of Expiration of Probationary Service: 8/31/19  
Certification Status: Initial

Teaching Subs: Emily Diliberto, Certified Speech and Language Disabilities, Long-Term Sub  
Jodie Sisco-George, Uncertified, K-12, eff. 9/8/15

Support Staff: Melanie Martino as Teacher Aide, eff. 9/8/15  
Jennifer Root as Teacher Aide, eff. 9/8/15  
Tammy Powell as Teacher Aide, eff. 9/8/15  
Kimberly Jones as Teacher Aide, eff. 9/8/15  
Chastity Norton as Teacher Aide, eff. 9/8/15  
Carrie Dennison as Teacher Aide, eff. 9/8/15

Support Staff Subs: Michelle Cossette as Bus Driver Sub, eff. 9/8/15  
Maggie Fitzpatrick as Support Staff Sub, eff. 8/25/15

Athletics: Jay Tackabury as Varsity Baseball Coach, 2015-2016  
Jim Matott as Junior Varsity Baseball Coach, 2015-2016  
Brian Hicks as Modified Baseball Coach, 2015-2016  
John Butzgy as Varsity Golf Coach, 2015-2016  
Michelle Parker as Varsity Softball Coach, 2015-2016  
Shelly Solloway as Junior Varsity Softball Coach, 2015-2016  
Steve Paul as 8<sup>th</sup> Grade Softball Coach, 2015-2016  
Sheila Cooman as 7<sup>th</sup> Grade Softball Coach, 2015-2016  
Anne Geary as Varsity Boys Track and Field Coach, 2015-2016  
Tim Taylor as Varsity Girls Track and Field Coach, 2015-2016  
Ken Fallon as Volunteer JV Girls Soccer Coach, pending First Aid/CPR and fingerprint clearance

MS Homework Center supervisors: Kristie Lane and Gretchen Jones

MS Homework Center Subs: Saneen Douglass, Sheila Cooman, Alison Cleary

After School Plus Co-Coordinator: Heather Pfohl and Pamela Mastro

After School Plus Data/Billing Coordinator: Coleen Mullin

After School Plus  
Attendants: Denise Baker, Robin Wilson, Miriam Kmetz, Judith Rogers

After School Plus  
Subs: Patti Graham

**All coaching positions are dependent upon student and League participation.  
All Appointments are pending fingerprint clearance**

Disposition of Board of Education: Motion \_\_\_\_\_ Second \_\_\_\_\_

Approved \_\_\_\_\_ Opposed \_\_\_\_\_ Abstain \_\_\_\_\_

Regular Meeting

August 24, 2015

Personnel - Substitute List

BE IT RESOLVED, upon recommendation of the Superintendent, to accept the Substitute Teacher List and Support Staff List for 2015-2016 as attached. (copy in file)

Superintendent \_\_\_\_\_

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_  
Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_

# Sherburne-Earlville Central School

## SUPPORT STAFF SUBSTITUTES 2015-2016

8/24/15

**TA = Teacher Aide**

**C = Clerk**

**T = Typist**

**M = Monitor**

<u>POSITION</u>	<u>NAME</u>	<u>PHONE</u>	<u>COMMENTS</u>
TA, Tutor	Alexander, Christina 1167 Williams Rd, Hubbardsville, NY 13355	315-790-0192	EL MS HS College Vacations
TA	Baker, Barbara 91 East Main Street, Earlville, NY 13332	315-691-3441 C 607-337-0939	EL MS HS
TA, M	Bates, Marjorie 226 Pleasant Valley Rd, Sherburne, NY 13460	607-674-9623 607-591-5284 C	EL MS HS <b>Not Available Wednesdays</b>
TA	Behret, Catherine 49 East State St, Sherburne, NY 13460	607-244-4179	EL College Vacations
TA	Behret, James 49 East State St, Sherburne, NY 13460	607-244-4611	EL College Vacations
TA	Boyett, Monica PO Box 492, Earlville, NY 13332	903-249-0974	EL MS HS
TA	Buchanan, Jessica 7643 Tackabury Rd, Earlville, NY 13332	315-750-6952	Elementary Only
K-12 Tutor	Cole, Brandon 6007 Vosburgh Rd, Earlville, NY 13332	315-691-2756	EL MS HS
TA, M Tutor	Corey-Edick, Barbara 173 Collier Rd, Norwich, NY 13815	607-334-7153	EL MS HS

TA = Teacher Aide

C = Clerk

T = Typist

M = Monitor

<u>POSITION</u>	<u>NAME</u>	<u>PHONE</u>	<u>COMMENTS</u>
TA	Dando, Erica 1313 Excell Rd, Earlville, NY 13332	315-750-5142	EL College Vacations
TA, M	Horton, Crystal 1417 Excell Rd, Earlville, NY 13332	315-691-3405	EL MS HS Prefers MS HS
TA	Jones, Kimberly 348 German Hollow Rd, Norwich, NY 13815	607-334-6418	EL MS HS **PENDING FINGERPRINTS
T	Lake, Sue		
TA	Llewellyn, Patricia 434 Church Hill Rd, Sherburne, NY 13460	607-674-4143	EL MS HS Prefers MS HS
TA, M, C	Maltzan, Lydia 1055 Campbell Rd, Earlville, NY 13332	315-837-4153	EL
TA, M	McKee, Eugene <b>RT</b> PO Box 832, Sherburne, NY 13460	607-674-9294	EL MS HS <b>PM Only</b>
TA, M	Merhib, Carolyn <b>RT</b> 8 Union St, PO Box 511, Sherburne, NY 13460	607-674-9619	EL Computer
TA	Natoli, Tammie 16 Chenango Ave, Sherburne, NY 13460	607-244-3107	EL MS HS **PENDING FINGERPRINTS
TA	Parry, Brooke 110 Hamilton Rd, Earlville, NY 13332	607-316-7322	EL

**TA = Teacher Aide**

**C = Clerk**

**T = Typist**

**M = Monitor**

**POSITION**

**NAME**

**PHONE**

**COMMENTS**

TA, M	Parry, Jason 356 County Rd 20, Sherburne, NY 13460	607-627-6731 607-627-6637	MS HS
TA, M	Perkins, Kathleen 346 County Rd 20, Smyrna, NY 13464	607-316-2908	EL MS HS
TA, M	Powell, Tammy 153 Brookins Rd, Smyrna, NY 13464	<b>607-373-3485</b>	EL MS HS
TA, M	Root, Jennifer 109 County Rd 23B Apt A, Norwich, NY 13815	607-373-9612	EL MS HS
TA	Wynn, Wendy 654 County Rd 20, Smyrna, NY 13464	607-627-6605	EL, College Vacations Available Fridays

**BOLD=** New/ special instructions

**NAUFN=** Not Available Until Further Notice

**NV=** Not voiced/ Have not activated the automated Subfinder System

**PR=** Need payroll paperwork

**FP=** Need finger print clearance

**LTS=** Long Term Sub

08/18/15 lmu



# Sherburne-Earlville Central School

## SUBSTITUTE TEACHERS 2015-2016

RT = Retired Teacher

\* = have had sub. Teacher training

CERTIFIED

Certificate

<u>AREA</u>	<u>NAME/ADDRESS</u>	<u>TELEPHONE</u>	<u>COMMENTS</u>
K-5	Avery, Bridgette 71 Cedar St, Morrisville, NY 13408	315-734-5640	EL
N-6 RT	Buglovsky, Bonnie 105 Flat Brook Lane, Sherburne, NY 13460	607-674-5244	EL
7-12 Social Studies	Calhoun, Jonathan 307 County Rd 33, Norwich, NY 13815	607-226-5668	MS HS
Music RT	Caton, Anne PO Box 145, Earlville, NY 13332	315-691-3504	Elementary Music
N-6 RT Reading, 7-9 Math Extension	Cross, Sue PO Box 126, Smyrna, NY 13464	607-627-6718	EL Reading
K-6 RT	Davey, Rae 7681 Tackabury Rd, Earlville, NY 13332	315-691-4101 or 315-750-6754	EL MS Prefers LTS
K-5 RT	Douchinsky, John 7252 Mason Rd, Hamilton 13346	315-824-1315	Elementary

CERTIFIED (continued)

Certificate

<u>AREA</u>	<u>NAME/ADDRESS</u>	<u>TELEPHONE</u>	<u>COMMENTS</u>
PE RT	Drahos, Patricia Chapel St, Sherburne, NY 13460	607-674-9490	One day advance notice EL PE Only
K-5 RT Spanish	Dreyer, Susan 106 Pleasant St, Norwich, NY 13815	607-316-0863 607-336-5674	Elementary
Spec ED RT K-5	Dushko, Joe 54 N Main St, Sherburne, NY 13460	607-316-8463	EL Mon and Tues Only
K-12	Geier, Lori 464 Pleasant Valley Rd, Sherburne, NY 13460	607-674-9234	EL MS HS
K-5	Gilgan, Dana 1433 Excell Rd, Earlville, NY 13332	607-895-5011	EL
9-12 RT Spec ED	Hall, Charles 6480 Reservoir Rd, Hamilton, NY 13346	315-824-1674	HS ONLY
N-6 RT	Heck, Nancy 7 West Kendrick Ave, Hamilton, NY 13346	315-824-0908	EL Call in Advance
7-12 RT Math N-6	Leinbach, Philip 440 State Hwy 12B, Earlville, NY 13332	607-674-4621 607-316-1404	MS HS -Will Sub for Math only

CERTIFIED (continued)

Certificate

<u>AREA</u>	<u>NAME/ADDRESS</u>	<u>TELEPHONE</u>	<u>COMMENTS</u>
N-6 RT	Lindoerfer, Peg (Margaret) 23 Chapel St, Sherburne, NY 13460	607-674-5954 607-316-9653	EL Prefers UPK-2/Lib/Comp Consultant Teacher UPK-5
K-6 RT	Perrin, Lee 230 Granville Hill Rd, Sherburne, NY 13460	607-674-9023	EL, K-2 Only Rdg, Sp. Ed. Consult, Speech No Art/Music/PE
Social Studies 6-12 RT	Seddon, Nigel PO Box 271, Smyrna, NY 13464	607-627-6743	MS HS
Science K-12	Skolnick, Andrea 1299 County Rd 35 PO Box 214 Guilford, NY 13780	646-670-7699 607-226-9014	Only HS
N-6 RT	Sperry, Linda 14 Front St, Norwich, NY 13815	607-334-6798 or 607-371-1445 (cell)	EL
Guidance RT	Turrell, Richard		Guidance Only
N-6 Tutor	Wall, Crystal 106 County Road 8, McDonough, NY 13801	607-647-5049	EL

NURSE SUBS.

Approved Sub

<u>AREA</u>	<u>NAME/ADDRESS</u>	<u>TELEPHONE</u>	<u>COMMENTS</u>
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None at this time

## UNCERTIFIED

### Approved Sub

<u>AREA</u>	<u>NAME/ADDRESS</u>	<u>TELEPHONE</u>	<u>COMMENTS</u>
K-12 Tutor	Alexander, Christina 1167 Williams Rd, Hubbardsville, NY 13355	315-790-0192	EL MS HS College Vacations
K-5	Behret, Catherine 49 East State St, Sherburne, NY 13460	607-244-4179 607-674-6012	EL College Vacations
K-5	Behret, James 49 East State St, Sherburne, NY 13460	607-244-4611	EL College Vacations
K-12	Buchanan, Jessica 5386 Lebanon Rd, Earlville, NY 13332	315-750-6952-cell 315-691-2839	EL only
K-12	Cargill, Brittany 9 Jones Ave, Norwich, NY 13815	607-316-0547	EL, MS, HS
K-12 Tutor	Cole, Brandon 6007 Vosburgh Rd, Earlville, NY 13332	315-691-2756	EL MS HS
K-5	Dando, Richard 1313 Excell Rd, Earlville, NY 13332	315-601-5695	EL
K-12	Doonan, William 960 State Hwy 80, Smyrna, NY 13464	607-627-6636	EL MS HS

UNCERTIFIED (continued)

<u>Approved Sub AREA</u>	<u>NAME/ADDRESS</u>	<u>TELEPHONE</u>	<u>COMMENT</u>
K-12	Dushko, Christopher 36 Chenango Ave, Sherburne, NY 13460	607-316-8464	EL MS/ <b>no High School</b> Prefers EL
K-12	Estus, Madeleine "Holly" 577 West Hill Rd, Sherburne, NY 13460	607-674-9387	EL MS HS
K-5	Furner, Wynne 7696 Willey Road, Earlville 13332	315-691-5687	Elementary Only
K-5	Gold, Skyler 18A East State Street, Sherburne, NY 13460	607-373-5770	Elementary
K-12	Grace, Abigail 227 S. Brookfield Rd, West Edmeston, NY 13485	607-847-9806	El, MS, HS
K-12	Grant, Melissa 485 Collins-Bingham Rd, Sherburne, NY 13460	615-772-7821 cell 607-371-2067	EL MS HS
K-12	Horton, Crystal 1417 Excell Rd, Earlville, NY 13332	315-691-3405	Prefers MS HS

UNCERTIFIED (continued)

<u>Approved Sub AREA</u>	<u>NAME/ADDRESS</u>	<u>TELEPHONE</u>	<u>COMMENT</u>
K-12	Jasper, Courtney 7190 Hoose Road, Earlville, NY 13332	607-316-2449	EL MS HS
K-12	Johnson, Deborah 228 West State St, Oxford, NY 13830	734-934-4351	EL MS HS
K-5	Karaman, Emma 577 Knapp Rd, Sherburne, NY 13460	607-674-4203	EL College Vacation
K-12	Keator, Rebeka 33 Silver St Apt 2, Norwich, NY 13815	607-316-8448	Prefers MS HS
K-12	Llewellyn, Patricia 434 Church Hill Rd, Sherburne, NY 13460	607-674-4143	Only MS HS
<b>K-12</b>	Magro, Francesca 122 Foote Hill Rd, Sherburne, NY 13460	607-316-1326	EL. MS, HS <b>NAUFN</b>
K-12	Maltzan, Lydia 1055 Campbell Road, Earlville, NY 13332	315-837-4153	EL MS HS Only Wants EL
K-12	Marsters, Paul 8011 State Hwy 12 Box 317, Sherburne, NY 13460	413-530-2736 C	EL MS HS

UNCERTIFIED (continued)

<u>Approved Sub AREA</u>	<u>NAME/ADDRESS</u>	<u>TELEPHONE</u>	<u>COMMENT</u>
K-5	Martin, Brian 126 Galena Manor Rd, Norwich, NY 13815	607-316-1105 C 607-334-2551	EL College Vacations
K-12	Monroe, Nicole 131 Kirk Old State Rd, So Plymouth, NY 13844	607-373-3666 or 607-316-0775 (cell)	EL MS HS
K-12	Parker, Morton 3337 State Hwy 8, So New Berlin, NY 13843	607-859-2989	Prefers EL MS
K-12	Parks, Andrew 27 South Main Street, Sherburne, NY 13460	607-316-6105	EL MS HS
K-5	Parry, Brooke 110 S. Hamilton Rd, Earlville, NY 13332	607-316-7322	EL
K-12	Parry, Jason 356 County Rd 20, Smyrna, NY 13464	607-627-6731 607-627-6637	MS HS
K-12	Perkins, Kathleen 346 County Rd 20, Smyrna, NY 13464	607-316-2908	EL MS HS

UNCERTIFIED (continued)

<u>Approved Sub AREA</u>	<u>NAME/ADDRESS</u>	<u>TELEPHONE</u>	<u>COMMENT</u>
K-12	Pfohl, Caitlin 1167 Williams Rd, Hubbardsville, NY 13355	315-691-6505	EL MS HS
K-12	Pfohl, Sarah 1167 Williams Rd, Hubbardsville, NY 13355	315-790-0113	EL MS HS
K-12	Plesniarski, Courtne 6356 Craine Lake Rd, Hamilton, NY 13346	716-939-0692	EL MS HS
K-12	Powell, Tammy 153 Brookins Rd, Smyrna, NY 13464	607-373-3485	EL MS HS
K-12	Price, Marylynn PO Box 435 6 Madison St. Apt 2, Earlville, NY 13332	315-327-5918	EL MS HS
K-5	Rodriguez, Alexander 294 Stone House Rd, Sherburne, NY 13460	607-674-9711	Elementary Only College Vacations
K-12	Root, Jennifer 109 County Road 23B Apt. A, Norwich, NY 13815	607-373-9612	El, MS, HS
K-12	Rundell, Ashley 142 Losee Rd East, Sherburne, NY 13460	607-316-5606	EL, MS, HS



UNCERTIFIED (continued)

<u>Approved Sub AREA</u>	<u>NAME/ADDRESS</u>	<u>TELEPHONE</u>	<u>COMMENT</u>
K-12	Schultz, Philip 138 Deiss Road, Norwich, NY 13815	607-316-4361	El, MS, HS
9-12 *	Stevens, Sharon 71 So Main St, Earlville, NY 13332	315-691-9627	HS
K-5	Wynn, Wendy 654 County Rd 20, Smyrna, NY 13464	607-627-6605	EL College Vacations Available Fridays

**BOLD**= New/ special instructions

**NAUFN**- Not Available Until Further Notice

NV- Not voiced/ Have not activated the automated Subfinder System

**PR**- Need payroll paperwork

**FP**- Need finger print clearance

LTS- Long Term Sub

08/18/15 lmu

Regular Meeting

August 24, 2015

Board of Education - BOCES Career and Technical Advisory Council

BE IT RESOLVED that the Sherburne-Earlville Board of Education does hereby approve the Career and Technical Education Advisory Council to act as the advisory council for the Sherburne-Earlville Central School District.

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_

Board of Education – Student Athlete Handbook Revisions

Table of Contents ~ Selective Classification to Athletic Placement Process

- Page 2 ~ NYSPHSAA to N.Y.S.P.H.S.A.A.  
~ Selective Classification to Athletic Placement Process
- Page 3 ~ Selective Classification to Athletic Placement Process
- Page 4 ~ NYSPHSAA to N.Y.S.P.H.S.A.A.
- Page 9 ~ NYSPHSAA to N.Y.S.P.H.S.A.A.
- Page 10&11 ~ Selective Classification to Athletic Placement Process
- Page 12 ~ NYSPHSAA to N.Y.S.P.H.S.A.A.

Superintendent \_\_\_\_\_

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_

Background Information:

Kimberly Jones-Teacher Aide

Kimberly Jones will join the middle school staff as a 1:1 aide in the special education setting. She is a former graduate of SE and earned her Associates degree from SUNY Morrisville in Liberal Arts and Science. Kim has operated her own daycare for the past five years, but looks forward to joining our staff.

Karista Lewis will be filling the position of 12:1:1 special education teacher at SE Middle School. She graduated from SUNY Geneseo in December 2012 with a BA in Education, Childhood and Special Education (Grades 1-6). She completed her Masters in Curriculum and Instruction at SUNY Oswego in May 2015. Karista has experience as a teacher's assistant and teacher's aide working in both a 6:1:3 and 12:1:1 special education setting. We feel Karista will be a great addition to our staff!



## PART-TIME COTA 2015-2016 SCHEDULE



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>HR</b> 8:00-8:10	AM Sensory Diet	AM Sensory Diet	AM Sensory Diet	AM Sensory Diet	AM Sensory Diet
<b>1</b> 8:12-8:42	Kindergarten bootcamp-Marks	Kindergarten bootcamp-Trass	Group of 2 IEP students	Group of 2 IEP students	Group of 2 IEP students
<b>2</b> 8:44-9:14	Kindergarten bootcamp-Roth	Kindergarten bootcamp-Shaw	Kindergarten bootcamp-Roth	Kindergarten bootcamp-Marks	Kindergarten bootcamp-Shaw
<b>3</b> 9:16-9:46	Kindergarten bootcamp-Colf	Kindergarten bootcamp-Callea	Kindergarten bootcamp-Colf	Kindergarten bootcamp-Callea	Kindergarten bootcamp-Trass
<b>4</b> 9:48-10:18	Group of 2 IEP students	Group of 2 IEP students	Group of 2 IEP students	Group of 2 IEP students	Group of 2 IEP students
<b>5</b> 10:20-10:50	Group of 2 IEP students	Group of 2 IEP students	Group of 2 IEP students	Group of 2 IEP students	Group of 2 IEP students
<b>6</b> 10:52-11:22	Medicaid Notes	Medicaid Notes	Medicaid Notes	Medicaid Notes	Medicaid Notes
<b>7</b> 11:24-11:54					
<b>8</b> 11:56-12:26					
<b>9</b> 12:28-12:58					
<b>10</b> 1:00-1:30					
<b>11</b> 1:32-2:02					
<b>12</b> 2:04-2:34					
<b>HR</b> 2:36-dismiss	K-2 Dismissal 2:50 3-5 Dismissal 2:45				

Kindergarten Bootcamp-For the last several years, it has come to our attention that incoming kindergarten students are frequently struggling with gripping a pencil, letter formation, and lacking endurance to complete fine motor activities in an upright position. Providing the preventative measure of a kindergarten bootcamp would hopefully result in a decrease in the number of IST referrals, as well as having a potential for a decrease in the number of students requiring OT on their IEP in the long term. Targeting these skills early is essential for optimal growth and avoiding OT referrals as a student is approaching middle school age (when therapy results are less effective).

OT caseload for beginning of 2015-2016 school year:

57 IEP students

3 Non-IEP students

Potential Students for the 2015-2016 school year:

\*4 evaluations to be completed in the fall (evaluations requested during annual reviews in the Spring)

\*14 students have been identified as being at risk during the DIAL-4 kindergarten screening to potentially need OT services

\*3-5 students going through the IST process at this time that will be in need of OT services.

I currently have 43 slots available per week on my schedule to see students (Have one slot per day for prep time, lunch, and Medicaid note time) plus an additional 1 hour slot per week for evaluations).

The full time COTA would have 45 slots available as that person is not able to complete evaluations:

If you combine the number of slots available for 2 full-time therapists, that number is equal to 88 slots available.

For optimal therapy services we would need the following:

\*45 slots for our IEP students

\*22 slots for potential OT students identified on the DIAL, IST, and evaluations for the fall)

\*12 slots to provide OT boot-camp services to each kindergarten class (2 times per week)

\*8 slots to provide services to each first grade classroom during a writing activity.

For optimal therapy services, we are in need of a total of at least 87 slots.

The OTR would also need an additional 1-2 time slots per week to review COTA's Medicaid daily notes that have to be signed by OTR to receive reimbursement for medicaid purposes, as well as quarterly progress reports, annual IEP's, and annual reports, as well as observations required.





# FULL-TIME COTA 2015-2016 SCHEDULE



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>HR</b> 8:00-8:10	AM Sensory Diet	AM Sensory Diet	AM Sensory Diet	AM Sensory Diet	AM Sensory Diet
<b>1</b> 8:12-8:42	PREP	PREP	PREP	PREP	PREP
<b>2</b> 8:44-9:14	Kindergarten bootcamp-Roth	Kindergarten bootcamp-Shaw	Kindergarten bootcamp-Roth	Kindergarten bootcamp-Marks	Kindergarten bootcamp-Shaw
<b>3</b> 9:16-9:46	Kindergarten bootcamp-Colf	Kindergarten bootcamp-Callea	Kindergarten bootcamp-Colf	Kindergarten bootcamp-Callea	Kindergarten bootcamp-Trass
<b>4</b> 9:48-10:18	Push-in during writing-1 <sup>st</sup> grade- Chrisbacher	Group of 2 IEP students	Group of 2 IEP students	Push-in during writing-1 <sup>st</sup> grade- Dawkins	Group of 2 IEP students
<b>5</b> 10:20-10:50	Group of 2 IEP students	Push-in during writing-1 <sup>st</sup> grade- Chase	Group of 2 IEP students	Group of 2 IEP students	Push-in during writing-1 <sup>st</sup> grade- Vinal
<b>6</b> 10:52-11:22	Group of 2 IEP students	Group of 2 IEP students	Push-in during writing-1 <sup>st</sup> grade- Donelly	Push-in during writing-1 <sup>st</sup> grade- Hess	Group of 2 IEP students
<b>7</b> 11:24-11:54	Kindergarten bootcamp-Marks	Kindergarten bootcamp-Trass	Group of 2 IEP students	Group of 2 IEP students	Group of 2 IEP students
<b>8</b> 11:56-12:26	Push-in during writing-1 <sup>st</sup> grade- Kmetz	LUNCH	LUNCH	LUNCH	Push-in during writing-1 <sup>st</sup> grade- Burkhart
<b>9</b> 12:28-12:58	LUNCH	Group of 2 IEP students	Group of 2 IEP students	Group of 2 IEP students	LUNCH
<b>10</b> 1:00-1:30	Group of 2 IEP students	Group of 2 IEP students	Group of 2 IEP students	Group of 2 IEP students	Group of 2 IEP students
<b>11</b> 1:32-2:02	Group of 2 IEP students	Group of 2 IEP students	Group of 2 IEP students	Group of 2 IEP students	Group of 2 IEP students
<b>12</b> 2:04-2:34	Medicaid Notes	Medicaid Notes	Medicaid Notes	Medicaid Notes	Medicaid Notes
<b>HR</b> 2:36-dismiss	K-2 Dismissal 2:50 3-5 Dismissal 2:45				

Kindergarten Bootcamp-For the last several years, it has come to our attention that incoming kindergarten students are frequently struggling with gripping a pencil, letter formation, and lacking endurance to complete fine motor activities in an upright position. Providing the preventative measure of a kindergarten bootcamp would hopefully result in a decrease in the number of IST referrals, as well as having a potential for a decrease in the number of students requiring OT/PT on their IEP in the long term. Targeting these skills early is essential for optimal growth and avoiding OT/PT referrals as a student is approaching middle school age (when therapy results are less effective).

Our first grade push-in program would consist of pre-writing exercises for approximately 3-5 minutes followed by a writing activity with the therapist focusing on letter formation, grasp, letter height consistency and spacing.