

SHERBURNE-EARLVILLE CENTRAL SCHOOL
BOARD OF EDUCATION MEETING – 7/7/2014
Board Meeting – 6:30 p.m. Elem. Library Classroom
Reorganizational Meeting

AGENDA:

1. Call to Order
2. Pledge to the Flag
3. Organization of the Board
4. Public Question and Answer Period (10 mins.)
5. Executive Session
6. Informational Reports
 - A. High School Handbook – Julie Thompson
7. Agenda Modifications
8. Routine Matters
 - A. Approval of Minutes
 - B. Correspondence
9. Consent Agenda
 - A. Personnel – Resignations, Appointments, Leave of Absence
 - B. Business – Cooperative Purchasing
 - C. Curriculum – HS Handbook
10. Discussion/Action Items
 - A. New Business/Old Business
 1. Building Project
 2. Technology Use
 3. Administrative Structure
 4. Forest Stewardship Management Plan
11. Public Question & Answer Period (10 mins.)
12. Executive Session
13. Adjournment

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Teaching

Staff:	Name: Joanna Stewart	Tenure Area:	Elementary
	Date of Commencement of Probationary Service:		9/1/14
	Date of Expiration of Probationary Service:		8/31/17
	Certification Status:		Initial
	Name: Jennifer Kmetz	Tenure Area:	Elementary
	Date of Commencement of Probationary Service:		9/1/14
	Date of Expiration of Probationary Service:		8/31/17
	Certification Status:		Initial
	Name: Alison Cleary	Tenure Area:	Social Studies
	Date of Commencement of Probationary Service:		9/1/14
	Date of Expiration of Probationary Service:		8/31/17
	Certification Status:		Initial
	Name: Amy Roepnack	Tenure Area:	Art
	Date of Commencement of Probationary Service:		9/1/14
	Date of Expiration of Probationary Service:		8/31/16
	Certification Status:		Initial
Admin. Staff	Name: Molly Goosman	Tenure Area:	Assistant Principal
	Date of Commencement of Probationary Service:		7/1/14
	Date of Expiration of Probationary Service:		6/30/17
	Certification Status:		Professional

Winter Coaches 2014-2015

Boys Basketball	Joel Fowler as JV Coach Mike Rodriguez as 7 th Grade Coach
Girls Basketball	Katy Loomis as JV Coach Jessica Dzachowski as Modified Coach
Volleyball	Steve Franklin as JV Coach Michelle Parker as 8 th Grade Coach Holly Crouch as 7 th Grade Coach
Wrestling	Brian Hicks as JV Coach Jeff Beaver and Chet Dennison as Modified Coaches

Boys Swim Frederick Rinaldo as Varsity Assistant Coach

Cheerleading Tiffany Ackley

Volunteer Nigel Seddon Girls Soccer

Weight room

Trainer Eileen Lloyd

Elementary Summer School 2014

Student volunteer Mattie Dowdall

Sub Teacher Bridgette Dawkins

Substitute Teachers School Year 2014-2015

Sue Cross, Reading, Certified, K-5 Effective 9/1/14

Greta Shiffer, K-12 Effective 9/1/14

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____

Background Information:

Joanna Stewart – Elementary. Ms. Stewart received her BA in Psychology from SUNY Cortland and her Master's Degree in Elementary Education from SUNY Potsdam. She worked for ten years as a teacher in Prince George County Public Schools. She taught fourth and fifth grades in Maryland. Last year, she returned to New York and worked in Morrisville-Eaton.

Jennifer Kmetz – Elementary. Ms. Kmetz received her Bachelor of Arts in Elementary Education from Rowan University. She taught preschoolers in New Jersey. Since returning to New York, she has fulfilled long-term substitute positions in 1st grade, 2nd grade, and music, here at Sherburne-Earlville. Most recently, she worked since October 2013 as a long-term substitute in one of our first grade classrooms.

Alison Cleary – MS Social Studies – Grade 6. Alison earned her Bachelor's Degree in Secondary Education Social Studies and History and a Master of Science in Literacy from SUNY Cortland, which she attended from 2006 through 2011. She has taught middle school Social Studies for the past 3 years, first at Mint Hill Middle School in Matthews, NC and most recently at Harrison Central School in Harrison, NY.

Amy Roepnack – Elementary Art. Ms. Roepnack received her BFA from SUNY Purchase and her Master's of Art in Teaching from SUNY Oswego. She has taught art in Canastota and Holland Patent. She taught elementary art in Frankfort-Schuyler for seven years until the position was cut due to budgetary constraints. She is currently working in the Dean of Student' office at Herkimer College, where she is an adjunct faculty member. She is excited to return to the classroom.

Molly Goosman – Elementary Assistant Principal. Ms. Goosman received her BA in Early Childhood and Art from Empire College, her Master's Degree in Elementary Educational from Elmira College, and her Certificate of Advanced Study in Educational Administration from SUNY Cortland. Ms. Goosman was a first grade teacher in the Binghamton City School District and was a fifth grade teacher in the Maine-Endwell School District. She has also served as an adjunct professor and supervisor for student teaching at Binghamton University and was the Director of Early Childhood Education at the Broome County YMCA.

Re: Adoption of BOCES Resolutions

Welcome to another year participating in the Cooperative Purchasing Service. As you know our bidding year begins on July 1, 2014, and therefore we must have certain documents in place in order to service your district. Enclosed are the new 2014-2015 Resolutions for the Delaware-Chenango-Madison-Otsego BOCES Cooperative Purchasing Service, along with a Generic Resolution.

Although the Resolutions may, at first glance, appear to be identical, each resolution has a different purpose. In order to eliminate any confusion a description an explanation for each resolution is listed below:

Cooperative Purchasing Resolution:

To be signed by districts participating in the full Cooperative Purchasing Service. This resolution authorizes BOCES to award bids on the behalf of the participating school districts.

Generic Resolution:

To be signed by all districts. This resolution authorizes BOCES to act in the behalf of the districts in the preparation, advertising, and tabulation of bids but specifies that bids are to be awarded by the individual districts' Board of Education based on the information supplied by BOCES

Cafeteria Supplies and Food Bid Resolution:

To be signed by districts participating in the Cooperative Food Bid. This resolution appoints a committee to act in the districts' behalf and for the district to abide by the committee recommendations and award of bids.

The appropriate resolutions must be adopted and signed by your School Board and returned to me as soon as possible.

Districts that are cross contracting with the Service must also provide a signed Cross Contract Request Form, which should accompany the signed resolutions. If your district is not a component district of the DCMO BOCES, then we will need the Cross Contract Request from your district. This cross contract is signed by your District Superintendent and your BOCES Superintendent prior to being sent to the DCMO BOCES.

Any questions or concerns please do not hesitate to call me at 607-335-1262.

Thank you,

Deb Bestwick

Deb Bestwick, CPPB

RESOLUTION OF BOARD OF EDUCATION

**COOPERATIVE PURCHASING
SCHOOL YEAR 2014-2015**

WHEREAS,

The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

CERTIFICATION OF DISTRICT CLERK

I, _____, District Clerk of the
_____ Central School Board of
Education, hereby certifies that the above resolution was adopted by the required
majority vote of the Board of Education at its meeting held on _____.

Signature of District Clerk

Date

RESOLUTION OF BOARD OF EDUCATION

**GENERIC
SCHOOL YEAR 2014-2015**

WHEREAS,

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

CERTIFICATION OF DISTRICT CLERK

I, _____, District Clerk of the

_____ Central School Board of Education, hereby certifies that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on _____.

Signature of District Clerk

Date

RESOLUTION OF BOARD OF EDUCATION

**FOOD and CAFETERIA SUPPLIES
SCHOOL YEAR 2014-2015**

WHEREAS,

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

CERTIFICATION OF DISTRICT CLERK

I, _____, District Clerk of the

_____ Central School Board of
Education, hereby certifies that the above resolution was adopted by the required
majority vote of the Board of Education at its meeting held on _____.

Signature of District Clerk

Date

Regular Meeting

July 7, 2014

Curriculum – High School Handbook

BE IT RESOLVED, upon recommendation of the Superintendent approve the High School Handbook for 2014-2015 with the changes presented.

Superintendent _____

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____

Background Information:

Regular Meeting

July 7, 2014

Personnel - Leave of Absence

BE IT RESOLVED, upon recommendation of the Superintendent, that the following leave of absence be granted:

Stacy Hicks, Child Rearing Leave, 2014-2015

Superintendent _____

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____

Stacy Jusianiec Hicks
229 N. Mulligan Road
Sherburne, NY 13460
June 26, 2014

To Whom It May Concern:

I am requesting an unpaid child rearing leave for the 2014-15 academic year. My initial child rearing leave was from December 2013 to June 2014 and I would like to extend it one more year.

I sincerely apologize for the untimely manner of this request; as this proved to be a difficult decision for me to make.

Thank you for your assistance with this request.

Sincerely,


Stacy Jusianiec Hicks
1st Grade SECS

Regular Meeting

July 7, 2014

Personnel – Resignations

BE IT RESOLVED, by the Sherburne-Earville Board of Education, that the following resignation(s) be accepted:

Support

Staff: Shelly LoGerfo as Teacher Aide, eff. 6/27/14

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____

6/26/14

I, Shelly LoGerfo am resigning
from my position at the S-E
Elementary School as of 6/27/14.

RECEIVED
JUN 26 2014

BY: _____

Shelly LoGerfo

SHERBURNE-EARLVILLE CENTRAL SCHOOL
REGULAR BOARD OF EDUCATION MEETING – June 18, 2014

BOARD MEMBERS PRESENT: Thomas Morris, Michael Khoury, Susan Osborne
Todd Palmer, Gregory Parker, Michael Ulrich

BOARD MEMBERS ABSENT: Thomas Caton

The meeting was called to order at 6:30 p.m. in the Elementary Library Classroom by Thomas Morris, Board President, with the following in attendance: Gayle Hellert, Superintendent; Todd Griffin, Assistant Superintendent; staff and community members.

Thomas Morris led the Pledge to the Flag.

PUBLIC QUESTION AND ANSWER PERIOD – none

EXECUTIVE SESSION

On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the Board moved into Executive Session at 6:32 p.m. to discuss CSE Recommendations and Personnel. On motion made by Susan Osborne, seconded by Michael Khoury, and carried by members present, the Board reconvened into Regular Session at 7:02 p.m.

INFORMATIONAL REPORTS

Brad Perry presented the Spring Sports Update.

AGENDA MODIFICATIONS

On motion made by Susan Osborne, seconded by Gregory Parker, and carried by members present, a resignation addendum, an appointment addendum, and a budget transfer resolution were added.

ROUTINE MATTERS

MINUTES – Minutes of the meeting held on June 9, 2014 were presented for approval. On motion made by Michael Khoury, seconded by Todd Palmer, and carried by members present, the Minutes were approved as presented.

CORRESPONDENCE - An email was received from BCK indicating that they have Ridley's final closeout for the Building Project.

A letter was received from Shannon Gracey asking for permission for her two children to attend Sherburne-Earlville as non-residents while they are looking for a home in the school district.

On motion made by Susan Osborne, seconded by Michael Ulrich, and carried by members present, the Board approved this request for one year.

On motion made by Susan Osborne, seconded by Gregory Parker, and carried by members present, the following resolution was adopted:

BE IT RESOLVED that the Sherburne-Earlville Board of Education does hereby cast its vote in the special election of a member of the Board of Cooperative Educational Services for the person or persons indicated on the attached ballot. The Board voted for David Cruikshank.

CONSENT AGENDA

On motion made by Todd Palmer, seconded by Gregory Parker, and carried by members present, with one abstention by Susan Osborne for the coaching appointments of Ed Holmquist, the consent agenda was approved as modified.

PERSONNEL

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted:

Teaching Staff: Shannon Gracey, as School Counselor, eff. 6/30/14

Support Staff: Tammy Brazee as After School Plus Attendant, eff. 6/9/14
Michele Villante as Typist, eff. 6/30/14
Judy Monroe as Summer School Teacher Aide, eff. Summer 2014

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Teaching

Staff:	Name: Joshua Hough	Tenure Area:	Math
	Date of Commencement of Probationary Service:		9/1/14
	Date of Expiration of Probationary Service:		8/31/16
	Certification Status:		Professional

	Name: Dave Krivit	Tenure Area:	English
	Date of Commencement of Probationary Service:		9/1/14
	Date of Expiration of Probationary Service:		8/31/16
	Certification Status:		Professional

	Name: Nadine Titus	Tenure Area:	Art
	Date of Commencement of Probationary Service:		9/1/14
	Date of Expiration of Probationary Service:		8/31/17
	Certification Status:		Professional

Administration: Ginger Rinaldo as Administrative Intern 2014-2015 and Summer School Principal, Summer 2014

Extra-Curricular Positions 2014-2015

Valerie Bradley – National Jr. Honor Society, MS French Club, Junior Class Co-Advisor
Dave Westervelt – Chainmaille Club, Chess Club
Clayton Callahan – HS French Club, OM Coach, Freshman Class Co-Advisor
Jeff Robertson – MS & HS Spanish Club
Scott Bugbee – Technology Club
Julie Burns – MS Variety Show
Connie Hadden – Math Club
Shelly Solloway – Outdoor Club
Jeanne Behret – SADD, OM Coach, Jr. Class Co-Advisor, MS & HS Student Council
Holly Crouch – Ski Club Co-Advisor, Running Club Co-Advisor
Anne Geary – Ski Club Co-Advisor, Running Club Co-Advisor
Sheila Cooman – Varsity Club
Melissa Krivit – Writing Club, Yearbook Advisor Assistant
Nova Frair – A-V Club, Coordinator of Stage & Auditorium
Carol Duca – Freshman Class Co-Advisor
Ken Buehner – Mock Trial, School Musical Director
Carissa Murphy – Sophomore Class Advisor
Rob Fenton – Elementary School Newspaper

Heidi Johnson – OM Coach
 Jessica Czachowski – Summer Guard-Flag Corps, Art Club 6-12
 Jeffrey Manwaring – MS/HS Jazz Band, Pageant of Bands Coord., Marching Band Dir.
 Jon Ryan – First Club, Senior Class Co-Advisor
 Heather Dunshee – National Honor Society
 Stacey Snogles – Senior Class Co-Advisor, Marching Band Asst. Director
 Colleen Law-Tefft – Drama Club
 Kylie Davis – School Musical Producer
 Joanne Blenis – Yearbook Advisor
 Robert Browning – Safety Coordinator
 Eric Turner – Coordinator of Computer Services, Network Administrator
 Don Parks – CSE Assistant Chairperson
 Cindy Lenning – Winterguard
 Heather Pfohl – After School Plus Co-Coordinator
 Colleen Mullin-Park – After School Plus Co-Coordinator
 Jonathan Sherry – OM Coordinator

General Educ. Summer School - Summer 2014

Teachers: Heidi Johnson, Diane Derby-Morbidini, Amy Thorne, Dana Eaves, Tracie Vinal, Jenn Howard
 Sub Teacher: Christine Callea

Food Service Summer Program 2014

Cook/Manager – Kathy Corey
 Food Service Helpers – Anna Quinn, Deana Johnson

School Year

Support

Subs: Elizabeth Garrison, Cafeteria Worker Sub, eff. 9/1/14

Athletic Appointments 2014-2015

Football: Ed Holmquist as Varsity Assistant
 Chet Dennison – Modified Coach

Volleyball: Ed Holmquist as Varsity Coach

Girls Swim: Marni Horton as Girls Swim Volunteer

Special Education Summer School – Summer 2014

Judy Rogers as Summer School Teacher Aide

BOARD OF EDUCATION

BE IT RESOLVED that the Sherburne-Earlville Board of Education hereby designates July 7, 2014, as the date for the organization meeting.

BE IT RESOLVED that the Sherburne-Earlville Board of Education hereby adopts the board calendar for the 2014-2015 school year as follows:

July	7	Organization Meeting
	29*	Board Meeting
August	11	Board Retreat
	25	Board Meeting to adopt the tax levy
September	8	Board Meeting
	22	Board Meeting

October	6 20	Board Meeting Board Meeting
November	3 17	Board Meeting Board Meeting
December	8	Board Meeting
January	12 26	Board Meeting Board Meeting
February	9	Board Meeting
March	9 23	Board Meeting Board Meeting
April	13 28*	Board Meeting Special BOE Meeting - vote on BOCES admin. Budget, Board Members, and Board Meeting
May	11 19	Board Meeting and Budget Hearing Vote on Budget
June	8 22	Board Meeting Board Meeting

* Tuesday meetings

BE IT RESOLVED by the Board of Education of the Sherburne-Earlville Central School District, that in accordance with 204a of the Taylor Law, funds are hereby provided to implement the following agreement:

Sherburne-Earlville Central Office Association, 7/1/14 to 6/30/17

DISCUSSION/ACTION ITEMS

Thomas Morris requested that someone from the Curric-u-Tech Committee attend one of the summer Board meetings.

Forestry Stewardship Management Committee – we need someone to head this committee.

Thomas Morris thanked Gayle Hellert, John Douchinsky, and Gina Muhlfeld for their many years of service and wished them the best in their retirement.

Jennifer Moore, SETA president, concurred.

PUBLIC QUESTION AND ANSWER PERIOD – none

EXECUTIVE SESSION

On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the Board moved into Executive Session at 7:28 p.m. to discuss Personnel. On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the Board reconvened into Regular Session at 8:01 p.m.

Thomas Morris adjourned the meeting at 8:01 p.m.

Georgena Muhlfeld, District Clerk
EXECUTIVE SESSION
BOARD OF EDUCATION MEETING – June 18, 2014

BOARD MEMBERS PRESENT: Thomas Morris, Michael Khoury, Susan Osborne
Todd Palmer, Gregory Parker, Michael Ulrich

BOARD MEMBERS ABSENT: Thomas Caton

PRESENT BY INVITATION: Gayle Hellert, Todd Griffin, Heather Sweet, Brad Perry

The session came to order at 6:32 p.m. in the Elementary Library Classroom.

CSE Recommendations were presented and discussed.

On motion made by Susan Osborne, seconded by Michael Khoury, and approved by members present, the recommendations were approved as presented.

Heather Sweet left the meeting at 6:41 p.m.

Particular personnel issues were discussed.

Brad Perry entered the meeting at 6:47 p.m.

A particular personnel issue was discussed.

Brad Perry left the meeting at 7:01 p.m.

On motion made by Susan Osborne, seconded by Michael Khoury, and carried by members present, the Board reconvened into regular session at 7:02 p.m.

Georgena Muhlfeld, District Clerk

EXECUTIVE SESSION
BOARD OF EDUCATION MEETING – June 18, 2014

BOARD MEMBERS PRESENT: Thomas Morris, Michael Khoury, Susan Osborne
Todd Palmer, Gregory Parker, Michael Ulrich

BOARD MEMBERS ABSENT: Thomas Caton

PRESENT BY INVITATION: Gayle Hellert, Todd Griffin

The session came to order at 7:28 p.m. in the Elementary Library Classroom.

Particular personnel issues were discussed.

On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the Board reconvened into regular session at 8:01 p.m.

Georgena Muhlfeld, District Clerk