

SHERBURNE-EARLVILLE CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING – 7/5/16  
Board Meeting – 6:30 p.m. Elem. Library Classroom  
Reorganizational Meeting

AGENDA:

1. Call to Order
2. Pledge to the Flag
3. Organization of the Board
4. Public Question and Answer Period (10 mins.)
5. Executive Session
6. Informational Reports
  - A. Middle School LAP Plan – Jolene Emhof
7. Agenda Modifications
8. Routine Matters
  - A. Approval of Minutes
  - B. Correspondence
9. Consent Agenda
  - A. Personnel – Resignations, Appointments
  - B. CSE Recommendations
  - C. Business – Scholarship Fund Trust Change, National Honor Society Activity Account, LAP Plan approval
10. Discussion/Action Items
  - A. New Business/Old Business
    1. Transgender Discussion
    2. Health Insurance
    3. Campus Safety and Security
    4. FFA and Land Use
    5. Educational Instructional Technology
    6. Forest Stewardship Management Plan
    7. District Energy Use
- 111 Public Question & Answer Period (10 mins.)
12. Executive Session
13. Adjournment

SHERBURNE-EARLVILLE CENTRAL SCHOOL ORGANIZATION OF THE BOARD

1. Election of President of the Board: \_\_\_\_\_
2. Election of Vice-President of the Board: \_\_\_\_\_
3. Appointment of District Treasurer: Arlene Wade
4. Appointment of District Clerk: Michele Villante
5. Appointment of Internal Claims Auditor: Linda Blanchard
6. Appt. of District School Tax Collector: Joleen Hughes at NBT Bank -Sherburne Office
7. Appointment of District Attendance Officer: John Bluy
8. Appointment of School Physician: Bassett Healthcare
9. Appointment of Treasurer of Extra Curricular Accounts: Carrie Fern
10. Appointment of Extra Curricular Accounts Auditor: D'Arcangelo
11. Appointment of Purchasing Agent: Todd Griffin
- 11a. Appointment of Deputy Purchasing Agent: Eric Schnabl
12. Designation of Depository Bank: NBT Bank - Norwich/Sherburne
13. Designation of Official Newspaper: Sherburne News, Mid-York Weekly, Evening Sun
14. List of persons authorized to sign checks  
for various accounts: Arlene Wade, Todd Griffin  
  
NBT - Checking Accounts-General, School Lunch, Capital, Federal, Payroll, Agency Funds,  
Cooperative Investment, My School Bucks  
  
NBT - Money Maker Accounts-Securities Premium Reserve (Dental), Debt Service,  
General  
  
Chase - Money Market Account  
  
Extra Curricular Accounts- Treasurer and HS or MS Building Principal or MS/HS Asst.  
  
Principal in absence of the Principal  
Law Firm of Frank Miller and
15. Appointment of School Attorney: Ferrara, Fiorenza, Reitz, Larrison, & Barrett
16. Appointment of School Auditing Firm: D'Arcangelo

17. Establishment of Petty Cash Fund (District Office) in the amount of \$100.00: Arlene Wade
18. Establishing of Cash Fund for School Lunch Fund in the amount of \$150.00: Kim Corcoran
19. Establishment of Mileage Reimbursement \$ .30 per mile
20. Adoption of resolution regarding Tax, Revenue and Bond Anticipation Notes:

RESOLVED, that the President of the Board shall be and hereby is empowered and directed to authorize the issuance and to issue revenue, bond or tax anticipation notes of this Board, and renewals of any and all such notes, at such times and under such circumstances as he/she deems proper and advisable; and to prescribe the terms, form, and content thereof to execute the same in the name of and on behalf of the Board, and to sell at private sale and deliver the same, and the full faith and credit of the Board is hereby pledged to the punctual payment of the principal and pursuant to and consistent with the provisions of the Local Finance Law of the State of New York; such authorization shall continue until the Board of Education by resolution shall elect to reassume the power here authorized.

21. Approval of Budget Transfers: Eric Schnabl & Todd Griffin
22. Public Records Access Officer: Todd Griffin & Michele Villante
23. Investment Authority: Arlene Wade
24. Resolution to continue existing policies:  
  
RESOLVED to continue all existing policies for the 2016-2017 school year.
25. Public Records Management Officer: Donna Tefft
26. Insurance Company: New York Schools Insurance Reciprocal
27. Title IX Compliance Officer: Eric Schnabl & Todd Griffin
28. ADA Compliance Officer: Todd Griffin
29. Designation of DCMO BOCES to act as Advisory Council  
  
for SE Career and Technical Education 2016-2017- accepted

30. Establishment of Board Representation:  
 Negotiations  
 Administrators: \_\_\_\_\_  
 SETA: \_\_\_\_\_  
 CSEA: \_\_\_\_\_  
 Central Office: \_\_\_\_\_
- LINKS: \_\_\_\_\_  
 District Sick Bank: \_\_\_\_\_
- Parks & Recreation: \_\_\_\_\_
- Health Insurance  
 Trustee: \_\_\_\_\_  
 Alternate: \_\_\_\_\_
- Chenango Co. School Boards: \_\_\_\_\_
31. Authorization to Certify Payroll: \_\_\_\_\_ Eric Schnabl \_\_\_\_\_
32. Authorization to Approve Attendance of Staff to Workshops, Conferences, and Conventions: \_\_\_\_\_ Eric Schnabl \_\_\_\_\_
33. Authorized to employ personnel on a temporary, full-time, part-time, per diem, or substitute basis, and to set the appropriate wages for such personnel: \_\_\_\_\_ Eric Schnabl \_\_\_\_\_
34. Authorization to apply for Grants in Aid: \_\_\_\_\_ Eric Schnabl \_\_\_\_\_
35. Participation in the Federal Child Nutrition Program and adoption of the annual guidelines \_\_\_\_\_
36. Homeless Liaison \_\_\_\_\_ Eric Schnabl \_\_\_\_\_
37. Asbestos Designee \_\_\_\_\_ Todd Griffin, Fred Wright \_\_\_\_\_
38. Residency Designee \_\_\_\_\_ Eric Schnabl \_\_\_\_\_
39. Dignity Act Coordinators:
- Elementary: Mary Jo Rose, Rebecca Hagmann
- Middle School: Stacey Snogles, Jennifer Ford
- High School: Candice Poyer, Lauren DiRusso
- District: Eric Schnabl

Regular Meeting

July 5, 2016

Personnel – Resignations

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted:

Cindy Gale as .5 Clerk and Sub Bus Monitor, eff. 9/2/16 pending approval as Teacher's Aide, eff. 9/6/16.

Jeff Beaver, due to retirement, eff. 7/23/17

Sara Cifonelli, Special Education Teacher, eff. 6/24/16

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

Approved \_\_\_\_\_      Opposed \_\_\_\_\_



Name: New Document

Author:  Cindy Gale

Subject:

Keywords:

Category:

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June 29,2016

To Mr. Schnabl and Board Members:

I am resigning from the Buildings and Grounds .5 Clerk position as of September 2, 2016 and also Sub Bus Monitor due to taking a full time position in the Middle School as a Teacher's Aide starting September 6,2016. I will still be cleaning buses this summer and also working in the Buildings and Grounds Office the last week of August,(August 29-September 2). Thank you.

Sincerely,

Cindy D. Gale

\_\_\_ Abstain \_\_\_\_\_

Sarah Cifonelli  
2687 Mohawk St.  
Sauquoit, NY 13456  
[scifonelli14@gmail.com](mailto:scifonelli14@gmail.com)

RECEIVED  
JUN 20 2016  
BY: mw

June 20, 2016

To whom it may concern,

I, Sarah Cifonelli, am resigning from my position at Sherburne-Earlville Middle School pending board approval at Whitesboro Central School District on June 21, 2016.

Sincerely,

  
Sarah Cifonelli

To; eric schnabl  
From; Jeffrey beaver  
Re; retirement letter

I Jeffrey beaver plan on retiring effective june 23 , end of the 2017 school year. At that time I would like to elect to retire under the early incentive program at fifty five years old. I will turn fifty five in February of 2017.thankyou mr Jeffrey beaver.



BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Coordinator of Stage and Auditorium 2016-2017- Nova Frair

Summer Computer Services Worker – Rebekah Taylor, eff. 7/6/16

Study Table High School: 2016-2017

Carol Duca  
Darrell Collins  
Bryan Niedt  
Betsy Loomis

Homework Center Middle School: 2016-2017

Kristie Lane and Gretchen Jones as supervisors  
Saneen Douglass and Jeff Beaver as subs

Athletics:

Volunteer Coaches:

Tiffani Ackley, Fall and Winter Cheerleading Volunteer Coach  
Christina Layman and Kelly Lawton as Fall Volunteer Coaches, Field Hockey  
Leanne Aldrich, Paid Scorekeeper for home contests only

Paid Scorekeepers for Football Home Contests Only:

Rich Gayle  
Stephen Leet  
David Westervelt  
Jeff Beaver  
Steve Paul  
Kevin Vibbard

BE IT RESOLVED, that the Board of Education of the Sherburne-Earlville Central School District hereby accepts the recommendation of the Superintendent to make the appointments listed below, provided that eligibility for tenure as a classroom teacher or certified administrator is contingent upon the appointee's successful completion of the probationary period noted, and having received composite or overall ratings of either "Effective" or "Highly Effective" in at least the last three of the four preceding years, and a rating higher than "Ineffective" in the final year of the probationary period.

Teaching Staff: Name: Erin Carlson Tenure Area: French  
Date of Commencement of Probationary Service: 9/1/2016  
Date of Expiration of Probationary Service: 8/31/2020  
Certification Status: Initial

**All Appointments are pending fingerprint clearance**  
**All coaching positions are dependent upon student and League participation.**

Disposition of Board of Education: Motion \_\_\_\_\_ Second \_\_\_\_\_

Approved \_\_\_\_\_ Opposed \_\_\_\_\_ Abstain \_\_\_\_\_

Regular Meeting

July 5, 2016

Board of Education -

BE IT RESOLVED that the Sherburne-Earlville Board of Education hereby approves the change in clearing house for the John J. Sinclair Scholarship fund.

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_

Regular Meeting

July 5, 2016

Board of Education

BE IT RESOLVED, upon recommendation of the Superintendent, to create a National Honor Society activity account.

(see attached paperwork)



June 17, 2016

Julie Thompson  
Nicholas Colosi  
Sherburne-Earlville High School

Dear Ms. Thompson and Mr. Colosi,

The National Honor Society wishes to create an activity account for the upcoming year and years following. We hope to fundraise and earn money to participate in educational enhancement activities as well as to use to better the school and community at large.

Thank you,

Roseanne Kantor  
National Honor Society Advisor

Superintendent \_\_\_\_\_

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

Approved \_\_\_\_\_ Opposed \_\_\_\_\_ Abstain \_\_\_\_\_

Regular Meeting

July 5, 2016

Board of Education

RESOLVED, that the recommendations contained in the LAP Plan report are hereby adopted.

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_

Comments:

Regular Meeting

July 5, 2016

Business - Surplus Items

BE IT RESOLVED, upon recommendation of the Superintendent, to surplus the following Items from the Athletic Department:

- 48 plaid field hockey kilts
- 34 gray field hockey tops
- 46 maroon field hockey tops
- 20 black field hockey kilts
- 14 maroon spankey

Superintendent \_\_\_\_\_

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_