

SHERBURNE-EARLVILLE CENTRAL SCHOOL
BOARD OF EDUCATION MEETING – 3/9/15
Board Meeting – 6:30 p.m. Elementary Library Classroom

AGENDA:

1. Call to Order
2. Pledge to the Flag
3. Public Question and Answer Period (10 mins.)
4. Executive Session
5. Informational Reports
 - A. Adopt-a-Classroom – Antoinette Halliday
 - B. LINKS Updates-Antionette Halliday, Jolene Emhof, Julie Thompson
6. Agenda Modifications
7. Routine Matters
 - A. Approval of Minutes
 - B. Treasurer’s Report
 - C. Correspondence
8. Consent Agenda
 - A. Correction
 - B. Personnel – Appointments, Resignations, Unpaid Time Request
 - C. CSE Recommendations
9. Discussion/Action Items
 - A. New Business/Old Business
 1. Forest Stewardship Management Plan
 2. Health Insurance
 3. Campus Safety and Security
 4. High School Grading and Evaluation
 5. Educational Instructional Technology
10. Public Question & Answer Period (10 mins.)
11. Executive Session
12. Adjournment

SHERBURNE-EARLVILLE CENTRAL SCHOOL
REGULAR BOARD OF EDUCATION MEETING – February 9, 2015

BOARD MEMBERS PRESENT: Thomas Morris, Michael Ulrich, Gregory Parker, Michael Khoury, Susan Osborne, Thomas Caton

BOARD MEMBERS ABSENT: None

The meeting was called to order at 6:30 p.m. in the Elementary Library Classroom by Thomas Morris, Board President, with the following in attendance: Eric Schnabl, Superintendent; Todd Griffin, Assistant Superintendent; S-E staff members.

Dr. Morris led the Pledge to the Flag.

PUBLIC QUESTION AND ANSWER PERIOD - none

EXECUTIVE SESSION - none

INFORMATIONAL REPORTS

Alison Dunn and Eileen Chase from One Group presented a brief overview of their Benefit Consulting Group.

William Craine gave an insurance review and recommended we speak with Harbridge Consulting Group as another possibility.

AGENDA MODIFICATIONS

The Informational Report on Adopt-A-Classroom will be rescheduled for the March 9, 2015 Board Meeting.

ROUTINE MATTERS

MINUTES – Minutes of the meeting held on January 26, 2015, were presented for approval. On motion made by Susan Osborne, seconded by Michael Khoury, and carried by members present, the Minutes were approved as presented.

TREASURER'S REPORT – Treasurer's Report for the month of January 2015, was presented for approval. On motion made by Michael Khoury, seconded by Susan Osborne, and carried by members present, the Treasurer's Report was approved as presented.

CORRESPONDENCE

A letter was received from McKinley Zalewski informing the Board of her intent to take a maternity leave beginning approximately May 11, 2015. (copy in file)

CONSENT AGENDA

On motion made by Susan Osborne, seconded by Gregory Parker, and carried by members present, the Consent Agenda was approved as presented.

PERSONNEL

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Teaching Staff: Name: Andrea Greer Tenure Area: Art
Date of Commencement of Probationary Service: 2/10/15
Date of Expiration of Probationary Service: 1/9/18
Certification Status: Professional

Athletics: Tim Taylor as Varsity Track and Field, Spring 2015
Anne Geary as Varsity Track and Field, Spring 2015

Special Education: Antoinette Halliday as Backup CSE Chair

All Appointments are pending fingerprint clearance

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted:

Teaching Staff: Cassandra Alexander, Elementary Long-Term Substitute, eff. 1/30/15

Athletics: Russell Cutting, Varsity Track and Field

BUSINESS

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board accepts the Fuel Bid. (copy in file)

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board accepts the Bid from BCK IBI Group for the Building Condition Survey.

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board accepts the proposal for warranty repairs from Matthews Bus Company.

BOARD APPOINTMENT

BE IT RESOLVED, upon recommendation of the Superintendent, that the following appointment be made to fill the vacancies on the Board:

Mr. Patrick Dunshee

This appointment will be effective until 6/30/15.

CSE RECOMMENDATIONS

BE IT RESOLVED, upon recommendation of the Superintendent, that the CSE Recommendations be accepted.

BE IT RESOLVED, upon recommendation of the Superintendent, to accept the donation of access to the website Super Teacher, until the year 2017, from Maria Donnelly.

BE IT RESOLVED, upon recommendation of the Superintendent, separate the Varsity Swim Team Account into a Boys Swim Team Account, and a Girls Swim Team Account.

DISCUSSION/ACTION ITEMS - none

PUBLIC QUESTION AND ANSWER PERIOD

Harmon Hoff urged the Board to move forward with the Health Insurance Review.

EXECUTIVE SESSION

On motion made by Patrick Dunshee, seconded by Michael Khoury, and carried by all members present, the Board moved into Executive Session to discuss Personnel and a Disciplinary Hearing. On motion made by Patrick Dunshee, seconded by Thomas Morris, and carried by all members present, the Board reconvened into regular session at 9:13 p.m.

Thomas Morris adjourned the meeting at 9:13 p.m.

Michele Villante, District Clerk

EXECUTIVE SESSION
BOARD OF EDUCATION MEETING – February 9, 2015

BOARD MEMBERS PRESENT: Thomas Morris, Michael Khoury, Thomas Caton
Michael Ulrich, Gregory Parker, Susan Osborne,
Patrick Dunshee

BOARD MEMBERS ABSENT: None

PRESENT BY INVITATION: Eric Schnabl, Todd Griffin, Susan Westling

The session came to order at 7:33 p.m. in the Elementary Library Classroom.

A particular discipline issue was discussed.

At 7:53 p.m. Steve Ciotoli and Ryan Pizzulo entered the meeting by invitation.

A discipline hearing was discussed.

At 8:07 p.m. Steve Ciotoli and Ryan Pizzulo left the meeting.

A particular discipline issue was discussed.

On motion made by Patrick Dunshee, seconded by Thomas Morris, and carried by members present, the Board reconvened into Regular Session at 9:13 p.m.

Michele Villante, District Clerk

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 2/28/15

Account: TRUST & AGENCY TA200

2/28/15	Ending Bank Balance:	127,004.94
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	3,800.00
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
2/28/15	Adjusted Ending Bank Balance:	<u><u>123,204.94</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u><u>3,800.00</u></u>
GRAND TOTAL			3,800.00
TOTAL CHECKS			5

03/02/15

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 02/28/15

CHECK#	ISSUE DATE	PAYEE	AMOUNT	
6240	6/24/14	BOLINGER, MATTHEW	\$2,000.00	** Check was voided and reissued on 3/2/15
6441	1/20/15	SOLLOWAY, MIKAYLA	\$375.00	
6458	2/11/15	HARMON, BRANDI	\$1,250.00	
6461	2/17/15	CHENANGO UNITED WAY	\$50.00	
6472	2/27/15	VIERA, BROOKE	\$125.00	
TOTAL CHECKS		5 TOTAL AMOUNT	\$3,800.00	

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 2/28/15

Account: CAPITAL H200

2/1/15	Ending Bank Balance:	20,739.47
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	262.50
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
2/1/15	Adjusted Ending Bank Balance:	<u><u>20,476.97</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
----- SEE ATTACHED -----			

			=====

GRAND TOTAL	262.50
TOTAL CHECKS	1

03/02/15

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 02/28/15

CHECK#	ISSUE DATE	PAYEE	AMOUNT
1924	2/26/15	FISCAL ADVISORS & MARKETING	\$262.50
TOTAL CHECKS		1 TOTAL AMOUNT	\$262.50

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 2/28/15

Account: FEDERAL F200

2/28/15	Ending Bank Balance:	3,010.61
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	0.00
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
2/28/15	Adjusted Ending Bank Balance:	<u><u>3,010.61</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u>0.00</u>
GRAND TOTAL			0.00
TOTAL CHECKS			0

03/02/15

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 02/28/15

CHECK#	ISSUE DATE	PAYEE	AMOUNT
34490	1/22/15	ONEONTA WRESTLING	\$200.00
34498	1/29/15	ASSOC CHEN AREA MUSIC TEACHERS	\$42.00
34510	1/29/15	DOBSON, HOLLY	\$6.00
34556	2/5/15	NYSAAA	\$135.00
34576	2/5/15	WHITESIDE, ANNE	\$12.00
34596	2/13/15	JOE AND VINNIE'S PIZZERIA	\$39.74
34628	2/26/15	ARTESSA, JUDY	\$150.00
34629	2/26/15	CARDMEMBER SERVICE	\$568.92
34630	2/26/15	CARGILL, INCORPORATED	\$1,105.63
34631	2/26/15	CHANNING BETE COMPANY, INC.	\$153.96
34632	2/26/15	CROSS COUNTRY EDUCATION	\$199.00
34633	2/26/15	CUMMINS NORTHEAST, INC.	\$310.49
34635	2/26/15	DEL-CHEN-MADISON-OTSEGO BOCES	\$408,647.73
34636	2/26/15	DOBSON, HOLLY	\$9.00
34637	2/26/15	DUNSHEE, HEATHER	\$28.80
34638	2/26/15	FINELINE GRAPHICS	\$432.00
34639	2/26/15	FRONTIER	\$2,450.10
34640	2/26/15	FRONTIER COMMUNICATIONS	\$265.40
34641	2/26/15	GILLEE'S AUTO	\$8.45
34642	2/26/15	GLOBAL GOV/ED SOLUTIONS INC	\$120.89
34643	2/26/15	J.W. PEPPER & SON INC.	\$238.21
34644	2/26/15	KING PIN LANES	\$367.95
34645	2/26/15	MCKENNA, DENNIS	\$17.86
34646	2/26/15	MUTUAL OF OMAHA	\$243.97
34647	2/26/15	NASCO	\$58.55
34648	2/26/15	NORWICH HIGH SCHOOL	\$110.00
34649	2/26/15	NYS AHPERD, INC.	\$100.00
34650	2/26/15	NYSAAA	\$245.00
34651	2/26/15	NYSPHSAA	\$51.00
34652	2/26/15	ORIENTAL TRADING CO INC	\$79.47
34653	2/26/15	OWC	\$161.24
34654	2/26/15	PALMER, BIM	\$31.80
34655	2/26/15	PEARSON EDUCATION, INC.	\$581.41

34656	2/26/15 ROBBLE ANDREW	\$36.00
34657	2/26/15 S & S WORLDWIDE, INC	\$120.67
34659	2/26/15 S-E YEARBOOK	\$440.00
34660	2/26/15 SAANYS INC	\$463.82
34661	2/26/15 SCHOLASTIC SPORTS SALES, LTD.	\$476.89
34662	2/26/15 SCHOOL SPECIALTY	\$82.22
34663	2/26/15 SCHOOL SPECIALTY/CLASSRM DIREC	\$27.95
34664	2/26/15 SLAUCENBURG, EDNA	\$50.43
34665	2/26/15 SYMONDS, STAN	\$11.00
34666	2/26/15 SYRACUSE SCENERY & STAGE	\$520.43
34667	2/26/15 SYRACUSE TIME & ALARM CO.	\$10,975.00
34668	2/26/15 THE MAILBOX YEARBOOK	\$300.00
34669	2/26/15 TIME WARNER CABLE	\$6.32
34670	2/26/15 TOP VARIETY, INC.	\$154.88
34671	2/26/15 TOP VARIETY, INC.	\$54.59
34672	2/26/15 UNITED PARCEL SERVICE	\$41.10
34673	2/26/15 WAL-MART COMMUNITY/RFCSLLC	\$53.81
34674	2/26/15 WARD'S SCIENCE	\$74.80
34675	2/26/15 WILLIAMSON LAW BOOK CO.	\$115.13

TOTAL CHECKS

52 TOTAL AMOUNT

\$431,176.61

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 2/28/15

Account: GENERAL A200

2/28/15	Ending Bank Balance:	1,293,090.84
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	431,176.61
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
2/28/15	Adjusted Ending Bank Balance:	<u><u>861,914.23</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u><u>431,176.61</u></u>
GRAND TOTAL			431,176.61
TOTAL CHECKS			52

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 2/28/15

Account: PAYROLL PAY200

2/28/15	Ending Bank Balance:	6,772.03
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	6,772.03
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
2/28/15	Adjusted Ending Bank Balance:	<u><u>0.00</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
----- SEE ATTACHED -----			
GRAND TOTAL			6,772.03
TOTAL CHECKS			12

03/02/15

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 02/28/15

CHECK#	ISSUE DATE	PAYEE	AMOUNT
144212	2/6/15	PERRIN, LEE R	\$115.44
144213	2/6/15	PESCHEL, GALINA	\$196.24
144245	2/20/15	ALEXANDER, CASSANDRA M	\$1,728.11
144249	2/20/15	DAVIS, STACEY L	\$978.24
144251	2/20/15	FONTAINE, REBECCA E	\$596.64
144253	2/20/15	GRAHAM, PATTI S	\$678.30
144254	2/20/15	GREER, ANDREA M	\$993.53
144275	2/20/15	BUCHANAN, JESSICA L	\$288.88
144277	2/20/15	DOONAN, WILLIAM	\$346.31
144287	2/20/15	PESCHEL, GALINA	\$542.54
144290	2/20/15	SEDDON, NIGEL J	\$165.35
144291	2/20/15	SPAK, THERESA A	\$142.45
TOTAL CHECKS	12	TOTAL AMOUNT	\$6,772.03

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 2/28/15

Account: SCHOOL LUNCH C200

2/28/15	Ending Bank Balance:	8,512.78
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	7,763.50
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
2/28/15	Adjusted Ending Bank Balance:	<u><u>749.28</u></u>

***** Money due to the General Fund as of 2/28/15 \$67,000.00*****

OUTSTANDING CHECK LISTING:

--- DATE --- CHECK# --- PAYEE --- AMOUNT ---

GRAND TOTAL 7,763.50
 TOTAL CHECKS 2

03/02/15

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 02/28/15

CHECK#	ISSUE DATE	PAYEE	AMOUNT
4487	2/26/15	DEL-CHEN-MADISON-OTSEGO BOCES	\$7,698.50
4488	2/26/15	QUINN, ANNA	\$65.00
TOTAL CHECKS		2 TOTAL AMOUNT	\$7,763.50

Russ Cutting, S-E Varsity Coach
2296 Alexis Ave, Hamilton, New York 13346

3 March 2015

Sherburne-Earlville CSD
Board President
Mr Thomas Morris
57 E. State Street Sherburne, NY 13460

Dear Tom,

With a heavy heart and a very deep sadness, after 6 fantastic years, I'm submitting my official resignation from coaching at Sherburne-Earlville effective 15 April 2015.

My wife's parents are aging and asked us to be closer to them in their older years. My wife is their oldest daughter and we felt compelled to honor their wishes, so we are moving to SW Florida to be closer to them. We will both look for other ways, other opportunities to serve our community and I hope coaching will be in our future as well as being closer to our family.

I asked Mr Perry to hire my replacement for the upcoming Track season and I know he has begun that process. I have offered my "volunteer services" to him, both tentative track coaches and they have approved my help. If possible, I'd like to continue in a volunteer role with the Board's permission until I leave in mid-April.

I appreciate both you and the Board members' unfailing support for always approving my coaching nominations and for continuously supporting and allowing me to develop the Track and Swimming programs as well as the Leadership for Athletes program—I feel honored to have been a part of all these successful programs. I've discussed with Mr Perry, possible replacements for teaching the class.

Three weeks ago, I was awarded the Sec III, Class C, "Swim Coach of the Year Award" during the Sectional Champions—an award bestowed on me by ten other swim coaches--none had any idea I was leaving. I know in my heart, its not *my* award, but rather the other coaches recognizing my student-athletes' hard work and dedication over the past six seasons. It is these swimmers, by their success that earned this award...through their hard work, I received this accolade. I feel like I've ended on a high note, yet saddened, as my departure from so many great memories, good friends, coaches, parents and athletes are nearly over.

I will never forget, be forever grateful, and always cherish the opportunity that you and the board have given me. In so many ways, you have saved and honored me during my military "retirement" by allowing me to continue to serve others and be of need to those around me.

As the Board President, I have witnessed firsthand your passion for the school, the students and our community. It's been a pleasure serving under you, all the very dedicated Board Members and I have always felt the Board's appreciation for my efforts—thank you.

Warmest regards,

Russ Cutting

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Support Staff: Roy Pierce as Full Time Bus Driver, eff. 3/10/15

Teacher Subs: Abigail Grace, Uncertified, K-12, eff. 3/10/15
Marylynn Price, Uncertified, K-12, eff. 3/10/15
Courtney Jasper, Uncertified, K-12, eff. 3/10/15
Brittany Cargill, Certified, K-12, eff. 3/10/15
Caitlin Pfohl, Uncertified, K-12, eff. 3/10/15

Support Subs: Randi Case as Sub.Teacher Aide Elementary, and Sub. Bus Monitor, eff. 3/10/15

Athletics: Alison Cleary as Modified Track and Field Coach, pending CPR/First Aid

All Appointments are pending fingerprint clearance

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____

Regular Meeting

March 9, 2015

Personnel – Resignations

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted:

Teaching Marie Hall, Business Education, due to retirement, eff. 9/27/15
Staff: Stacy Hicks, Elementary General Ed., due to family need, eff. 6/26/15

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____

Stacy Jusaniec Hicks
229 N. Mulligan Road
Sherburne, NY 13460
February 2015

To Whom It May Concern:

This letter is to state my resignation of my teaching position at Sherburne- Earlville Elementary School. I am currently on child rearing leave for the 2014-15 school year, but will not be returning in September 2015. While it is an extremely tough decision, after maternity leave and child rearing leave, I have decided to continue to stay at home with my daughter. Unfortunately, there are also health issues in my family that I am obligated to take care of at this time.

I have grown so much as an individual and as an educator during my time at S-E, and for that - I am forever grateful. Having grown up in Sherburne, attending S-E and returning after college to pursue my dream of teaching here- this has been my life, my passion. My 7+ years teaching first grade have been wonderful and to be a part of such a caring and supportive school, staff and administration- was truly a dream come true. I am sincerely saddened by this decision, but feel that it is the best at this time for my family. My hope and aspiration is that my dream will once again come true in years to come, that I am able to return to the school I call my home, S-E, and work alongside my amazing colleagues and continue my work as an educator and a coach.

I want to thank you for your assistance in this matter, and wish all my colleagues and friends I have made all the well wishes and luck in all your future endeavors. I surely hope this is not a 'goodbye', but a 'see you soon'.

Fondly,



Stacy Jusaniec Hicks

February 12, 2015

Mr. Eric Schnabl
Superintendent
Sherburne-Earlville Central Schools
13 School Street
Sherburne, NY 13460

Dear Mr. Schnabl:

It is with happiness and regret that I submit my resignation effective September 27, 2015, according to the terms of the memorandum agreement.

My time spent at Sherburne-Earlville has been fulfilling and satisfying. I have had the pleasure of working with an outstanding faculty and staff. I have found the administration and Board of Education to be exceedingly supportive of my endeavors to grow the business program. I have been fortunate to instruct some really great kids. I have always told people that I work at the best school district in Chenango County.

Once again, thank you for allowing me to teach at a wonderfully progressive school whose commitment to young people is unrivaled.

Sincerely,



Marie Hall
Business Teacher &
Department Chair

Regular Meeting

March 9, 2015

Personnel - Request for Unpaid Leave

BE IT RESOLVED, upon recommendation of the Superintendent, that the following unpaid leave be granted:

Maggie Fitzpatrick, unpaid leave, May 20-26 (3.5 days)

Superintendent _____

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____