SHERBURNE-EARLVILLE CENTRAL SCHOOL BOARD OF EDUCATION MEETING – 3/7/16 Board Meeting – 6:30 p.m. Elem. Library Classroom

AGENDA:

- 1. Call to Order
- 2. Pledge to the Flag
- 3. Public Question and Answer Period (10 mins.)
- 4. Executive Session
- 5. Informational Reports
 - A. Literacy Initiative Antoinette Halliday
 - B. Transgender Guidance Policy 2nd Reading Eric Schnabl
- 6. Agenda Modifications
- 7. Routine Matters
 - A. Approval of Minutes
 - B. Treasurer's Report
 - C. Correspondence
- 8. Consent Agenda
 - A. Personnel Resignations, Appointments
 - B. CSE Recommendations
- 9. Discussion/Action Items
 - A. New Business/Old Business
 - 1. Staffing 2015-2016
 - 2. Health Insurance
 - 3. Campus Safety and Security
 - 4. FFA and Land Use
 - 5. Educational Instructional Technology
 - 6. Forest Stewardship Management Plan
 - 7. District Energy Use
- 10. Public Question & Answer Period (10 mins.)
- 11. Executive Session
- 12. Adjournment

Students

SUBJECT: STUDENT GENDER IDENTITY

All students need a safe and supportive educational environment to progress academically and developmentally. The District is committed to fostering a safe learning environment for all students, free from discrimination and harassment on the basis of sex, gender, gender identity, gender nonconformity, and gender expression. In accordance with applicable law, regulations, and guidelines, the District will ensure that students have equal access to all school programs, facilities, and activities. The District will assess and address the specific needs of each student on a case-by-case basis.

Key Terms

Generally, District personnel should use the language that individual students are using to describe their own gender identity, appearance, or behavior. The most commonly used terms are:

Cisgender: a person whose gender identity corresponds to their assigned sex at birth.

Gender: actual or perceived sex, typically with reference to social and cultural differences rather than physiological ones.

Gender expression: the ways a person conveys their gender identity to others, such as through behavior, appearance, clothing, hairstyle, activities, voice, and mannerisms.

Gender identity: a person's inner sense or psychological knowledge of being male, female, neither, or both.

Gender nonconforming (GNC): describes someone whose gender identity or gender expression does not conform to social or stereotypical expectations of a person with that gender assigned at birth. This is also referred to as gender variant or gender atypical.

Transgender: someone whose gender identity is different than their gender assigned at birth.

Transition: the process by which a person socially or physically aligns their gender expression more closely to their gender identity than their assigned sex at birth.

Records

As required by law, the District will maintain the confidentiality of student information and records. If a transgender or GNC student has officially changed his or her name, as demonstrated by court order or birth certificate, the District will change its official and unofficial records, as needed, to reflect the change. The District will maintain records with the student's assigned birth name in a separate, confidential file.

POLICY

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Students

SUBJECT: STUDENT GENDER IDENTITY (Cont'd.)

If a transgender or GNC student has not officially changed his or her name, but wishes to be referred to by a different name that corresponds to their gender identity, the District may create or change unofficial records to reflect the name and gender identity that the student consistently asserts at school. On state standardized tests, certain reports to the New York State Education Department, and when necessary to ensure appropriate and coordinated medical care, however, the District may use the student's legal name and gender. Any student identification cards will be issued with the name reflecting the gender identity the student consistently asserts at school. The District will maintain records with the student's assigned birth name and gender in a separate, confidential file.

Names and Pronouns

When apprised of a student's transgender or GNC status, the District will endeavor to engage the student and his or her parents or guardians, as appropriate, in an effort to agree upon a plan that will accommodate the student's individual needs at school. Transgender and GNC students have the right to discuss and convey their gender identity and expression openly and to decide when, with whom, and how much to share this confidential information. The plan may therefore include when and how to initiate the student's preferred name and associated pronoun use and if, when, and how this is communicated to others. District staff will use the name and pronoun that corresponds to the gender identity the student consistently asserts at school.

Restrooms and Locker Rooms

The District will allow a transgender or GNC student to use the restroom and locker room that corresponds to the student's consistently expressed gender identity at school. Any student requesting increased privacy or other accommodations when using bathrooms or locker rooms will be provided with a safe and adequate alternative, but they will not be required to use that alternative.

Physical Education and Sports

Physical education is a required part of the District's curriculum. Where these classes are sexsegregated, students will be allowed to participate in a manner consistent with their gender identity. Students will likewise be allowed to participate in intramural activities consistent with their gender identity.

Upon written notification that a transgender or GNC student would like an opportunity to participate in the District's interscholastic athletics program consistent with his or her gender identity, the District will determine his or her eligibility in accordance with applicable law, regulations, and guidelines. The District will confirm the student's asserted gender identity with documentation it considers appropriate from a parent/guardian, counselor, doctor, psychologist, psychiatrist, or other medical professionals. The student's gender identity should be the same as the identity used for District registration and other school purposes.

Students

STUDENT GENDER IDENTITY (Cont'd.) SUBJECT:

The District's athletic director will notify opposing team athletic directors or the New York State Public High School Athletic Association if a student needs any accommodations during competitions. Any appeal regarding the District's eligibility decision will be directly to the Commissioner of Education.

Other Activities

Generally, in other circumstances where students may be sex-segregated, such as overnight field trips, students may be permitted to participate in accordance with the gender identity that the student consistently asserts at school. Student privacy concerns will be addressed individually and on a caseby-case basis in accordance with District policy and applicable law, regulations, and guidelines.

Dress Code and Team Uniforms

Transgender or GNC students may dress in accordance with their gender identity or expression, within the parameters of the District's dress code. The District will not restrict students' clothing or appearance on the basis of gender.

The District's dress code applies while its athletes are traveling to and from athletic contests. Athletes will have access to uniforms that are appropriate for their sport.

Family Educational Rights and Privacy Act (FERPA), 20 USC § 1232g 34 CFR Part 99 Title IX of the Education Amendments of 1972 Education Law Article 2 and §§ 2-d, 11(7), 3201-a 8 NYCRR § 100.2

NOTE: Refer also to Policies #3410 -- Code of Conduct on School Property

#3420 -- Non-Discrimination and Anti-Harassment in the School District

#7550 - Dignity for all Students

#7551 -- Sexual Harassment of Students

#7553 — Hazing of Students

#8242 -- Civility, Citizenship and Character Education/Interpersonal

Violence Prevention Education

SHERBURNE-EARLVILLE CENTRAL SCHOOL REGULAR BOARD OF EDUCATION MEETING – February 22, 2016

BOARD MEMBERS PRESENT: Thomas Morris, Michael Khoury, Michael Ulrich,

Annette Bagnall-Graham, Susan Osborne, Thomas

Caton

BOARD MEMBERS ABSENT: Gregory Parker

The meeting was called to order at 6:31 p.m. in the Elementary Library Classroom by Thomas Morris, President, with the following in attendance: Eric Schnabl, Superintendent; Todd Griffin, Assistant Superintendent; S-E staff, and members of the community.

Thomas Morris led the Pledge to the Flag.

PUBLIC QUESTION AND ANSWER PERIOD

Joanne Blenis asked if she could take yearbook photos at the next board meeting.

Eric Schnabl introduced Gray Stevens to the Board of Education and audience. Gray is the acting Chief Operating Officer at DCMO BOCES.

EXECUTIVE SESSION - none

INFORMATIONAL REPORTS

Gray Stevens discussed the Superintendent search for BOCES and gave information on the demographic of our BOCES. He encouraged everyone to visit the DCMO BOCES website and complete the community survey.

Jolene Emhof and Julie Thompson presented the Transgender Guidance Document. The purpose of this document is to better protect and support transgender and gender nonconforming students by informing and assisting schools in fostering an educational environment for all students that is safe and free from discrimination-regardless of sex, gender identity or expression – and to facilitate compliance with local, state and federal laws concerning bullying, harassment, discrimination, and student privacy.

Eric Schnabl then read a suggested policy from Erie 1 BOCES for the Board of Education to possibly adopt. The Board would like to investigate this further as well as consult with the school lawyer to ensure full compliance with federal and NYS laws.

Todd Griffin discussed several items with the Board of Education, the first, pertaining to Building Use Request Forms. The Schmitt Sisters Dance Company would like to use the school facility to hold a dance recital while charging the public and selling merchandise as a for-profit agency. Currently the policy regarding outside requests is vague, but does allow certain discretion of the Superintendent. Mr. Griffin has been denying outside group requests, but the current policy does not support that. Should use of the building be the same for non-profit as well as for-profit? Another concern is School District functions should take precedence to outside groups.

Another topic is the After Prom Party Committee and the use of the school facility to hold the After Prom Party. The After Prom Party may not be able to obtain insurance coverage. This is problematic as they are an outside group that is not run through the school activity accounts.

Todd Griffin also discussed the School Lunch Fund and another deficit as presented on the Treasurer's Report. D'Arcangelo, the schools auditor, recommended creating a line transfer to be able to move funds. The Board of Education does not want to create this line item, and would like the School District to explore utilizing BOCES services for employees and running this department with part time employees, without benefits, so the School Lunch Fund can maintain itself.

AGENDA MODIFICATIONS

An appointment addendum was added to the Consent Agenda.

MINUTES – Minutes of the meeting held on January 25, 2016, were presented for approval. On motion made by Michael Khoury, seconded by Susan Osborne, and carried by members present, the Minutes were approved as presented electronically.

TREASURER'S REPORT – Treasurer's Report for the month of January 2016 was presented for approval. On Motion made by Annette Bagnall-Graham, seconded by Susan Osborne, and carried by members present, the Treasurer's Report was approved as presented electronically.

CORRESPONDENCE

Eric Schnabl read an email previously forwarded to the Board, regarding an invitation for the Chenango County School Boards Association Board Member Meet and Greet on February 26, 2016. If anyone is interested that had not sent an RSVP, please let Eric know.

Eric Schnabl read an Invitation for a Legislative Gathering with Neil O'Brien, at the Sidney Central School District, on Wednesday, March 2, 2016.

Michael Khoury stated he had received correspondence from James Parson from the Broome-Tioga-Delaware Health Insurance Consortium. The correspondence was an employment proposal form, as James will be retiring.

CONSENT AGENDA

On motion made by Susan Osborne, seconded by Annette Bagnall-Graham, and carried by members present, the consent agenda was approved as modified.

PERSONNEL

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted:

Jason Fowlston, Bus Driver, eff. 2/23/16

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Teaching Name: **Ann Salamon** Tenure Area: Occupational Therapist

Staff Date of Commencement of Probationary Service: 2/29/16

Date of Expiration of Probationary Service: 2/28/20
Certification Status: Licensed

Support

Jason Fowlston, Custodial Worker, eff. 2/22/16

Staff:

Volunteer: Cindy Lewis, as Middle School Volunteer, eff. 1/28/16

Sub

Teachers: Nicholas Follett as Long Term Substitute, Music Dept. eff. 2/17/16

Grace Dunshee, Uncertified K-12, eff. 2/23/16 Jessica Partridge, Uncertified K-12, eff. 2/23/16 Shawn Magrath, Certified K-12, eff. 2/23/16 Kaitlin Howard, Uncertified K-12, eff. 2/23/16 Brandon Vidler, Uncertified, K-12, eff. 2/23/16 Support Jessica Partridge, Teacher's Aide Sub, eff. 2/23/16 Subs: Deborah Benedict, Teacher's Aide Sub, eff. 2/23/16

Athletics: Sara Parsons, Running Club Volunteer, eff. 2/23/16

Jeff Beaver as Modified Track and Field Coach, 2015-2016 Tracey Thornton, Varsity Cheerleading Coach, 2016-2017 Sheila Cooman, Varsity Field Hockey Coach, 2016-2017

Ed Holmquist, Varsity Football Coach, 2016-2017

Michael Rodriguez, Varsity Boys Soccer Coach, 2016-2017

Melanie May, Varsity Girls Swim Coach, 2016-2017

All Appointments are pending fingerprint clearance.

All coaching positions are dependent upon student and League participation.

Personnel APPOINTMENTS ADDENDUM

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointment be made:

Volunteer: Sara Cifonelli Volunteer for Track and Field

BE IT RESOLVED, upon recommendation of the Superintendent, that the CSE Recommendations be accepted.

DISCUSSION/ACTION ITEMS

The Elementary School will present an update at the next Board of Education meeting on the status of the literacy initiative.

Michael Ulrich asked if any progress had been made in looking into creating an agricultural program and FFA chapter at Sherburne-Earlville. Ms.Thompson answered she has been looking into it, and she will continue to do research. Michael Ulrich mentioned creating a dedicated fund for the Ag program using the marketable timber from the forestry plan. He also would like the school to look into possible grants available and asking for local business support.

PUBLIC QUESTION AND ANSWER PERIOD

Shelly Solloway asked for clarification if a decision had been reached regarding the outside groups using the school facilities. All the discussions regarding building use have been tabled so the Superintendent and Board of Education can do more research, and this will be discussed again at the next Board Meeting.

Dr. Morris inquired about the early dismissal at school. He feels with so much discussion of college and career readiness it is inappropriate to allow early dismissal. Ms. Thompson explained some of the circumstances and reasoning behind it.

EXECUTIVE SESSION

On motion made by Susan Osborne, seconded by Annette Bagnall-Graham, and carried by members present, the Board moved into Executive Session at 8:28 p.m. to discuss personnel and negotiations. On motion made by Annette Bagnall-Graham, seconded by Susan Osborne, and carried by members present, the Board reconvened into Regular Session at 9:08 p.m.

Thomas Morris adjourned the meeting at 9:08 p.m

Michele Villante,	District Clerk

EXECUTIVE SESSION BOARD OF EDUCATION MEETING – February 22, 2016

BOARD MEMBERS PRESENT: Thomas Morris, Michael Khoury, Michael Ulrich,

Annette Bagnall-Graham, Susan Osborne, Thomas

Caton

BOARD MEMBERS ABSENT: Gregory Parker

PRESENT BY INVITATION: Eric Schnabl, Todd Griffin

The session came to order at 8:26 p.m. in the Elementary Library Classroom.

Personnel and negotiations were discussed.

On motion made by Annette Bagnall-Graham, seconded by Susan Osborne, and carried by members present, the Board reconvened into Regular Session at 9:08 p.m.

Michele Villante, District Clerk	

Account:	TRUST & AGENCY TA200		
2/29/16	Ending Bank Balance:	79,	654.31
Add	Deposits in Transit:		0.00
Deduct	Outstanding Checks-See Listing:		675.00
Add	Other Credits:		0.00
Deduct	Other Debits:		0.00
2/29/16	Adjusted Ending Bank Balance:		979.31
	OUTSTANDING CHECK LISTING:		
	DATE CHECK# PAYEE SEE ATTACHED	AMOL	<u> </u>
		GRAND TOTAL TOTAL CHECKS	675.00 2

03/01/16 SHERBURNE-EARLVILLE CSD Bank Reconciliation Outstanding Checks Listing as of 02/29/16

CHECK#	ISSUE DATE	PAYEE	AMOUNT
6863 6878		GULDY, MATTE'A GEIER, MARISSA	\$550.00 \$125.00
TOTAL CHECKS	2	TOTAL AMOUNT	\$675.00

Account:	CAPITAL H200	
2/29/16	Ending Bank Balance:	9,567.74
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	0.00
Add	Other Credits:	0.00
Deduct	Other Debits:	0.00
2/29/16	Adjusted Ending Bank Balance:	9,567.74
	OUTSTANDING CHECK LISTING:	
	DATECHECK#PAYEE SEE ATTACHED	AMOUNT
		GRAND TOTAL 0.00 TOTAL CHECKS 0

Account:	FEDERAL F200	
2/29/16	Ending Bank Balance:	3,064.72
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	0.00
Add	Other Credits:	0.00
Deduct	Other Debits:	0.00
2/29/16	Adjusted Ending Bank Balance:	3,064.72
	OUTSTANDING CHECK LISTING:	
	DATE CHECK# PAYEE SEE ATTACHED	AMOUNT
	——————————————————————————————————————	
	GRAND TOTAL TOTAL CHECKS	

Account:	GENERAL A200		
2/29/16	Ending Bank Balance:		2,150,698.71
Add	Deposits in Transit:		0.00
Deduct	Outstanding Checks-See Listing:		16,755.93
Add	Other Credits:		0.00
Deduct	Other Debits:		0.00
2/29/16	Adjusted Ending Bank Balance:		2,133,942.78
	OUTSTANDING CHECK LISTING:		
	DATECHECK#PAYEE SEE ATTACHED		_AMOUNT
		GRAND TOTAL TOTAL CHECKS	16,755.93 38

03/01/16 SHERBURNE-EARLVILLE CSD Bank Reconciliation Outstanding Checks Listing as of 02/29/16

CHECK#	CHECK# ISSUE DATE PAYEE			AMOUNT	
	36091	1/7/16	ONEONTA WRESTLING	\$450.00	
	36211	2/11/16	CHENANGO CO. COUNSELORS ASSOC.	\$50.00	
	36223	2/11/16	KING PIN LANES	\$52.00	
	36227	2/11/16	MOROSKO, KAREN	\$5.40	
	36244	2/18/16	CLEARY, ALISON	\$24.70	
	36252	2/18/16	KING PIN LANES	\$207.00	
	36259	2/18/16	NYS EDUCATION DEPARTMENT	\$689.90	
	36271	2/25/16	AMBER EMERSON TESTLING LLC	\$55.00	
	36272	2/25/16	BAUDVILLE, INC.	\$145.25	
	36273	2/25/16	BCK-IBI GROUP	\$2,082.09	
	36274	2/25/16	BEHRET, MICHAEL	\$97.65	
	36275	2/25/16	BURGESS, GEORGE	\$32.80	
	36276	2/25/16	C.N.Y.W.O.A	\$15.75	
	36277	2/25/16	CARDMEMBER SERVICE	\$2,748.56	
	36278	2/25/16	CHENANGO CO. TREASURER/DPW	\$164.83	
	36279	2/25/16	CHENANGO COUNTY SHERIFF'S DEPT	\$39.00	
	36280	2/25/16	CHENANGO COUNTY SHERIFF'S DEPT	\$39.00	
	36281	2/25/16	CHENANGO COUNTY SHERIFF'S DEPT	\$76.00	
	36282	2/25/16	CINTAS CORPORATION #121	\$136.57	
	36284	2/25/16	CURTIS LUMBER, INC.	\$129.39	
	36285	2/25/16	DISCIPLINE ASSOCIATES LLC	\$225.00	
	36286	2/25/16	DOBSON, HOLLY	\$9.00	
	36287	2/25/16	DUNSHEE, HEATHER	\$7.20	
	36289	2/25/16	GENDRON, NORMAN	\$23.05	
	36290		GILLEE'S AUTO	\$334.11	
	36291	2/25/16	HARTFORD STEAM BOILER, INC	\$105.00	
	36293	2/25/16	MATTHEWS BUSES, INC.	\$3,384.09	
	36296	2/25/16	MOROSKO, KAREN	\$5.40	
	36297	2/25/16	MOUNT MARKHAM CSD	\$177.78	
	36298	2/25/16	NYS ASSOC. SCH BUSINESS OFFICI	\$478.00	
	36300	2/25/16	SCHOLASTIC SPORTS SALES, LTD.	\$3,540.00	
	36301		SMALL TOWN AUTO REPAIR	\$21.00	
	36302	2/25/16	SYMONDS, STAN	\$31.84	

36303	2/25/16 SYRACUSE TIME & ALARM CO.	\$217.10
36305	2/25/16 TROPHY GUY	\$579.40
36306	2/25/16 UNITED PARCEL SERVICE	\$7.04
36307	2/25/16 WAL-MART COMMUNITY/RFCSLLC	\$157.83
36308	2/25/16 ZEE MEDICAL, INC	\$212.20
TOTAL CHECKS	38 TOTAL AMOUNT	\$16,755.93

Account:	PAYROLL PAY200	
2/29/16	Ending Bank Balance:	3,258.50
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	3,258.50
Add	Other Credits:	0.00
Deduct	Other Debits:	0.00
2/29/16	Adjusted Ending Bank Balance:	0.00
	OUTSTANDING CHECK LISTING:	
	DATE CHECK# PAYEE SEE ATTACHED	AMOUNT
		RAND TOTAL 3,258.50 OTAL CHECKS 15

03/01/16 SHERBURNE-EARLVILLE CSD Bank Reconciliation Outstanding Checks Listing as of 02/29/16

CHECK#	ISSUE DATE	PAYEE	AMOUNT
145826	1/22/16	DAKOSTY, JESSICA R	\$253.71
145847	1/22/16	LONGMAN, RITA J	\$389.89
145878	1/22/16	SUPENSKY, MELISSA A	\$403.18
145905	1/22/16	DUGAN, GARY	\$388.52
145917	1/22/16	LAYMAN, CHRISTINA	\$369.68
145929	1/22/16	PERRY, BRAD E	\$9.42
145932	1/22/16	ROSE, BRYAN C	\$266.01
145954	1/22/16	PHILHOWER, H DONALD	\$37.87
146094	2/5/16	BACHMAN, BARBARA C	\$49.87
146095	2/5/16	BACHMAN, ELIZABETH	\$56.56
146096	2/5/16	BACHMAN, MOLLY	\$76.77
146111	2/5/16	PERRIN, LEE R	\$115.44
146170	2/19/16	BOYETT, MONICA M	\$131.15
146180	2/19/16	PARRY, JASON S	\$436.15
146190	2/19/16	DOW, GARY N	\$274.28
TOTAL CHECKS	15	TOTAL AMOUNT	\$3,258.50

Account:	SCHOOL LUNCH C200			
2/29/16	Ending Bank Balance:			11,773.47
Add	Deposits in Transit:			0.00
Deduct	Outstanding Checks-See L	Outstanding Checks-See Listing:		
Add	Other Credits:			0.00
Deduct	Other Debits:			0.00
2/29/16	Adjusted Ending Bank Bala	ance:		11,773.47
	OUTSTANDING CHECK L	ISTING:		
	DATECHECK#	<u>PAYEE</u>		AMOUNT
			GRAND TOTAL TOTAL CHECKS	0.00

Dear Board of Education Members:

This letter is to request a maternity leave, beginning approximately June 27, 2016. I anticipate working to my due date, which is June 25, 2016, unless my doctor determines I am no longer able to fulfill my duties as High School Principal. I will inform Superintendent Eric Schnabl if my physician determines that I am unable to fulfill my duties prior to June 25, 2016. Thank you for your assistance with this request.

Sincerely,

Julie L. Thompson

Principal

Sherburne-Earlville High School

Regular Meeting	March 7, 2016					
Personnel – Resignations						
BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted:						
Jason Fowlston, Custodial Worker, eff. 2/26/16						
Disposition of Board of Education:	Motion Second					

Approved _____ Opposed ____ Abstain ____

I, Jason Fowlston am resigning my position as a custodial worker.

Reasons: Upon my third day of work I was approached by staff saying I turned them in for "standing around, doing nothing." This is not the way I wish to start a new job.

Also third shift is not a suitable shift for me. I gave it a try and realized it was not going to fit into my lifestyle at this time.

Sincerely,

Jason Fowlston

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Teaching Name: **Nicholas Follett**Tenure Area: Music

Date of Commencement of Probationary Service: 2/17/16

Date of Expiration of Probationary Service: 2/16/20

Certification Status: Initial

Support Whitney Palmiter, Bus Driver P-T, eff. 3/8/16

Staff:

Support
Subs: Jason Fowlston, Bus Driver Sub, eff. 3/8/16

Sub

Teachers: Nina Savasta, Uncertified, K-8, eff. 3/8/16

Volunteers: Nolan Fuller, Volunteer with Baseball, pending CPR & First Aide

All Appointments are pending fingerprint clearance

All coaching positions are dependent upon student and League participation.

Disposition of Boar	d of Education:	Motion	Second
Approved	Opposed	Abstain	