

SHERBURNE-EARLVILLE CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING – 3/23/15  
Board Meeting – 6:30 p.m. Elementary Library Classroom

AGENDA:

1. Call to Order
2. Pledge to the Flag
3. Public Question and Answer Period (10 mins.)
4. Executive Session
5. Informational Reports
  - A. Physical Requirement Discussion
  - B. Resolution Proposal – Jennifer Moore
6. Agenda Modifications
7. Routine Matters
  - A. Approval of Minutes
  - B. Correspondence
8. Consent Agenda
  - A. Personnel – Appointments
  - B. CSE Recommendations
  - C. Surplus Items
  - D. Board of Education-Affordable Care Act, Annual Meeting Notice, Change in Calendar, Community Park Agreement, Joint Youth Recreation Program Agreement
9. Discussion/Action Items
  - A. New Business/Old Business
    1. Forest Stewardship Management Plan
    2. Health Insurance
    3. Campus Safety and Security
    4. High School Grading and Evaluation
    5. Educational Instructional Technology
10. Public Question & Answer Period (10 mins.)
11. Executive Session
12. Adjournment

SHERBURNE-EARLVILLE CENTRAL SCHOOL  
REGULAR BOARD OF EDUCATION MEETING – March 9, 2015

BOARD MEMBERS PRESENT: Thomas Morris, Michael Ulrich, Gregory Parker, Michael Khoury, Susan Osborne, Thomas Caton, Patrick Dunshee

BOARD MEMBERS ABSENT: None

The meeting was called to order at 6:32 p.m. in the Elementary Library Classroom by Thomas Morris, Board President, with the following in attendance: Eric Schnabl, Superintendent; Todd Griffin, Assistant Superintendent; S-E staff members.

Dr. Morris led the Pledge to the Flag.

PUBLIC QUESTION AND ANSWER PERIOD

Jennifer Moore invited the Board to a statewide campaign “Protect our Schools” and rally at the Sherburne-Earlville Elementary flagpole on March, 26, 2015 from 4:30 to 5:30 p.m., to stand together with our school and community. This will be a statement against the Governor’s misguided education agenda.

Eric Schnabl informed the Board Assemblyman Gary Finch visited the Sherburne-Earlville Campus on Friday, March 6, 2015. Assemblyman Finch was very impressed with our school and students. Mr. Schnabl then went to Oneida to meet with Congressman Bill McGee in his Oneida office.

EXECUTIVE SESSION - none

INFORMATIONAL REPORTS

Antoinette Halliday made a presentation on Adopt-A-Classroom. This is a program with the students of Colgate University visiting and working with the Sherburne-Earlville Elementary students. Angela Marathakis, the Director of Student-Athlete Academic Services also spoke on what a great success this program has been and is so meaningful to the Colgate students as well.

Antoinette Halliday presented a LINKS update for the Elementary School.

Jolene Emhof presented a LINKS update for the Middle School.

Julie Thompson presented a LINKS update for the High School.

AGENDA MODIFICATIONS - none

ROUTINE MATTERS

MINUTES – Minutes of the meeting held on February 9, 2015, were presented for approval. On motion made by Patrick Dunshee, seconded by Susan Osborne, and carried by members present, the Minutes were approved as presented.

TREASURER’S REPORT – Treasurer’s Report for the month of February 2015, was presented for approval. On motion made by Patrick Dunshee, seconded by Thomas Caton, and carried by members present, the Treasurer’s Report was approved as presented.

CORRESPONDENCE

A letter was received from Coach Russell Cutting addressed to Tom Morris and the Board of Education. The letter is his official resignation and also a deep thank you to the Board

for allowing him to be a coach here for the past 6 years. In response, the Board of Education wanted to acknowledge Coach Russell Cuttings service and exemplary efforts in helping students and being an amazing role model.

### CONSENT AGENDA

On motion made by Patrick Dunshee, seconded by Gregory Parker, and carried by members present, the corrected Consent Agenda was approved as presented.

### CORRECTION

Correction to Board Minutes of 8/25/14

Conditional appointment of Andrea Greer

Date of Commencement of Probationary Service: 2/12/15

Date of Expiration of Probationary Service: 2/11/18

Explanation:

It was recorded that Andrea started on 2/10/15 when she in fact started on 2/12/15; the error was due to communication.

### PERSONNEL

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Support Staff: Roy Pierce as Regular Bus Driver, eff. 3/10/15

Teacher Subs: Abigail Grace, Uncertified, K-12, eff. 3/10/15  
Marylynn Price, Uncertified, K-12, eff. 3/10/15  
Courtney Jasper, Uncertified, K-12, eff. 3/10/15  
Brittany Cargill, Certified, K-12, eff. 3/10/15  
Caitlin Pfohl, Uncertified, K-12, eff. 3/10/15

Support Subs: Randi Case as Sub. Teacher Aide Elementary, and Sub. Bus Monitor, eff. 3/10/15

Athletics: Alison Cleary as Modified Track and Field Coach, pending CPR/First Aid

### **All Appointments are pending fingerprint clearance**

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted:

Teaching Staff: Marie Hall, Business Education, due to retirement, eff. 9/27/15  
Stacy Hicks, Elementary General Ed., due to family need, eff. 6/26/15

BE IT RESOLVED, upon recommendation of the Superintendent, that the following unpaid leave be granted:

Maggie Fitzpatrick, unpaid leave, May 20-26 (3.5 days)

### CSE RECOMMENDATIONS

BE IT RESOLVED, upon recommendation of the Superintendent, that the CSE Recommendations be accepted.

DISCUSSION/ACTION ITEMS

Todd Griffin has made contact with The Harbridge Group and they will be sending information on Health Insurance Benefits. On July 1<sup>st</sup>, Harbridge and One Group will merge and become one company. At this time, we may need to get another benefit quote from another company, and this could delay the benefit search due to current government constraints. Harmon Hoff again urged the Board to activate a committee to handle the health insurance benefit search and also asked the Board to ask questions of the consortium.

PUBLIC QUESTION AND ANSWER PERIOD – none

EXECUTIVE SESSION

On motion made by Patrick Dunshee, seconded by Susan Osborne, and carried by all members present, the Board moved into Executive Session to discuss Contractual Discussion, Student Activities and Personnel. On motion made by Susan Osborne, seconded by Patrick Dunshee, and carried by all members present, the Board reconvened into regular session at 8:28 p.m.

Thomas Morris adjourned the meeting at 8:28 p.m.

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Michele Villante, District Clerk

EXECUTIVE SESSION  
BOARD OF EDUCATION MEETING – March 9, 2015

BOARD MEMBERS PRESENT: Thomas Morris, Michael Khoury, Thomas Caton  
Michael Ulrich, Gregory Parker, Susan Osborne,  
Patrick Dunshee

BOARD MEMBERS ABSENT: None

PRESENT BY INVITATION: Eric Schnabl, Todd Griffin, Michael Sweeney

The session came to order at 8:05 p.m. in the Elementary Library Classroom.

Contractual Issues were discussed.

At 8:20 p.m. Michael Sweeney left the meeting.

Personnel and student activities were discussed.

On motion made by Susan Osborne, seconded by Patrick Dunshee, and carried by members present, the Board reconvened into Regular Session at 8:28 p.m.

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Michele Villante, District Clerk

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Teaching Staff:	Name: Kesha Chrisbacher	Tenure Area:	Elementary
	Date of Commencement of Probationary Service:		4/7/15
	Date of Expiration of Probationary Service:		4/6/18
	Certification Status:		Initial

Teacher Subs: Francesca Magro, Uncertified, K-12, eff. 3/24/15

Support Staff: Lori Upton as CSE Typist, eff. TBD

SPRING 2014-2015 COACHES

Modified Softball: Frederick Rinaldo as Volunteer Coach

Track and Field: Emily Palmer as Volunteer Coach pending First Aid/CPR & Fingerprint clearance  
 Emma Karaman as Volunteer Coach pending First Aid/CPR & Fingerprint clearance

FALL 2015-2016 COACHES

Varsity Cheerleading	Tracey Thornton
Varsity Cross Country	Anne Geary
Varsity Field Hockey	Sheila Cooman
Varsity Boys Soccer	Mike Rodriguez
Varsity Girls Soccer	Jonathan Ryan
Varsity Girls Swimming	Melanie May

**All Appointments are pending fingerprint clearance**

Disposition of Board of Education: Motion \_\_\_\_\_ Second \_\_\_\_\_

Approved \_\_\_\_\_ Opposed \_\_\_\_\_ Abstain \_\_\_\_\_

Regular Meeting

March 23, 2015

Business - Surplus Items

BE IT RESOLVED, upon recommendation of the Superintendent, to surplus and donate the following Items from the Elementary Physical Education Department to Friends of Rogers:

- 29 pairs of 3-pin binding cross –country skis
- 29 pairs of 3-pin binding boots
- 14 sets of cross country ski poles (Junior size)

Superintendent \_\_\_\_\_

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_

## *Sherburne-Earlville Elementary School*

*Antoinette Halliday  
Principal*

*15 School Street  
Sherburne, New York 13460*

*Molly Goosman  
Assistant Principal*

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Board of Education  
SECS  
15 School Street  
Sherburne, NY 13460

March 13, 2015

SECS Board of Education:

The Elementary Physical Education Department would like to donate the following items to Friends of Rogers:

- 29 pairs of 3-pin binding cross-country skis
- 29 pairs of 3-pin binding boots
- 14 sets of cross-country ski poles (Junior size)

These items are no longer being used by our students, as they have been replaced with newer equipment.

Thank you,

*Antoinette Halliday*

Antoinette Halliday

Regular Meeting

March 23, 2015

Board of Education – Affordable Care Act

BE IT RESOLVED by the Board of Education of the Sherburne-Earlville Central School District, establishes the Sherburne-Earlville Central School District's Measurement, Administrative, and Stability periods in accordance with Affordable Care Act regulations.

(see attached)



**BOARD RESOLUTION: AFFORDABLE CARE ACT**

**WHEREAS**, the Sherburne-Earlville Central School District maintains a group health plan for its employees ("Excellus"); and

**WHEREAS**, the Sherburne-Earlville Central School District is required to offer coverage under its health plan to eligible full-time employees pursuant to the Patient Protection and Affordable Care Act ("ACA") effective in 2015; and

**WHEREAS**, the Sherburne-Earlville Central School District employs persons for variable hours whose full-time status must be determined pursuant to guidance issued under the ACA;

**NOW THEREFORE BE IT RESOLVED** that the School District hereby is, authorized and directed to establish and maintain procedures for the purpose of compliance with the ACA, including but not limited to the following:

1. For variable-hour employees, the School District shall establish a 12-month standard measurement period beginning July 1, 2014 and ending the following June 30, 2015;
2. The initial measurement period for new variable-hour employees shall be the 12-month period beginning on the date of hire and ending on the anniversary date thereof;
3. The administrative period following the standard measurement period is the period beginning July 1, 2015 and ending August 31, 2015;
4. The administrative period for new variable-hour employees shall be the 30 day period following the anniversary date; and
5. The stability period, during which time a variable-hour employee's status as eligible or ineligible for health plan coverage is fixed, is the period beginning September 1, 2015 and ending August 31, 2016.

**BE IT FURTHER RESOLVED** that the School District is authorized and directed to take such actions as she determines necessary or proper to give effect to this resolution.

Regular Meeting

March 23, 2015

Board of Education - Notice of Budget Hearing and Vote

BE IT RESOLVED, that the Notice of Annual Budget Hearing and Vote be approved.

## **NOTICE OF BUDGET HEARING AND VOTE**

### **Budget Hearing**

A budget hearing for the inhabitants of the Sherburne-Earlville Central School district qualified to vote at School District meetings will be held in the Middle/High School Auditorium in Sherburne, New York, commencing at 6:30 p.m. on May 11, 2015, where there shall be presented the proposed School District budget for the following school year.

### **Date of Vote**

The vote upon the appropriation of the necessary funds to meet the estimated expenditures or for any propositions involving the expenditure of money or the authorizing of levy of taxes, as well as the election of members of the Board of Education shall be held on Tuesday, May 19, 2014, in the foyer of the Elementary School, and in the auditorium foyer of the Middle-High School, Sherburne, New York, between the hours of 12:00 noon and 9:00 p.m.

### **Statement of Money Required for Next School Year**

The Budget and the Tax Exemption Report are available for the public to review. A copy of the statement of the amount of money which would be required for the next school year for school purposes shall be completed seven days before the budget hearing and may be obtained by any resident of the District at each school building during the period of 14 days immediately before the annual meeting and election, between the hours of 9:00 a.m. and 4:00 p.m., except Saturday, Sunday, or holiday.

### **Vote for Board Member**

Petitions nominating candidates for the office of member of the Board of Education must be filed with the clerk of the District between the hours of 9:00 a.m. and 5:00 p.m. not later than April 21, 2015. The following vacancies are to be filled:

a three-year term ending June 30, 2018

a three-year term ending June 30, 2018

Each petition must be addressed to the Clerk of the District, signed by at least 25 qualified voters of the District, state the residence of each signer, and the name and address of the candidate. Vacancies upon the Board shall not be considered separate specific offices. The individual receiving the highest number of votes shall be elected to the vacancy.

### **Additional Propositions**

Any proposition that is required to be included for vote shall be submitted in writing by means of a petition signed by at least 25 qualified voters, stating the residence of each signer, which proposition shall be filed with the Board of Education not later than 30 days before the date of the election as set forth in this notice unless a greater number of days is required by statute. Any proposition shall be rejected by the Board of Education if the purpose of the proposition is not within the powers of the voters or where the expenditure of monies is required for the proposition, and such proposition fails to include the necessary specific appropriation.

### **Absentee Ballots**

Applications for absentee ballots may be applied for at the office of the District Clerk. Applications must be received by the District Clerk at least seven days before the vote set in this notice if the ballot is to be mailed to the absentee voter or the day before the vote if the ballot is to be delivered personally to the absentee voter.

A list of all persons to whom absentee voters' ballots have been issued shall be available for public inspection during regular office hours, which are between the hours of 8:00 a.m. and 4:00 p.m. Any qualified voter may, upon examination of such list, file written challenge of qualifications of a voter of any person whose name appears on such list, stating the reasons for the challenge. Such list shall be posted in a conspicuous place during the election, and any qualified voter may challenge the acceptance of the absentee voters' ballots or a person on such list, by making this challenge and the reasons for the challenge known to the inspectors of election before the close of the polls.

By order of the Sherburne-Earlville Central School District Board of  
Education By

\_\_\_\_\_  
Michele M. Villante, District Clerk  
Dated: March 13, 2015

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_  
Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_

Regular Meeting

March 23, 2015

Board of Education - Change in Calendar

BE IT RESOLVED, upon recommendation of the Superintendent, that the following changes be made to the 2014-2015 school calendar for unused snow days.

Monday, April 6, 2015

Friday, May 22, 2015

Tuesday, May 26, 2015

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_

Board of Education - Community Park Agreement

BE IT RESOLVED, that the Board of Education of the Sherburne-Earlville Central School District does hereby authorize the Board President to sign the Participation Agreement between the Village, Town, and School for the Sherburne Community Park as attached.

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_

PARTICIPATION AGREEMENT FOR SHERBURNE COMMUNITY PARK  
FOR CALENDAR YEAR 2015

The Town of Sherburne, Village of Sherburne, and the Sherburne-Earlville Central School hereby agree as follows:

1. That they mutually own and operate the Sherburne Community Park, also known as Paddleford Park.
2. That the annual cost of operation and maintenance of said Park, which includes swimming pool, filtration plant, bath house, Little League baseball area, softball fields and picnic grounds, be borne equally by all three parties.
3. That the Sherburne-Earlville Central School provides transportation for students participating in the swimming program and \$3,660.00 in lieu of article 2 above.
4. That the fiscal officer of said Park will be the Village Clerk-Treasurer of the Village of Sherburne.
5. That the Board of directors of said Park consists of a member of the Board of Education of the Sherburne-Earlville Central School, the Mayor of the Village of Sherburne, and the Supervisor of the Town of Sherburne.
6. That the said Board of Directors shall meet as necessary to determine the operating policies and budget of said Park.
7. That the fiscal officer shall provide an annual report of the fiscal activities of said Park.
8. That this agreement shall be updated annually.

DATE: \_\_\_\_\_

\_\_\_\_\_  
TOWN SUPERVISOR

DATE: \_\_\_\_\_

\_\_\_\_\_  
VILLAGE MAYOR

DATE: \_\_\_\_\_

\_\_\_\_\_  
SCHOOL BOARD PRESIDENT

RECEIVED  
FEB 27 2015

BY: \_\_\_\_\_

Board of Education – Joint Youth Recreation Program

BE IT RESOLVED, that the Board of Education of the Sherburne-Earlville Central School District does hereby authorize the Board President to sign the Participation Agreement between Sherburne-Earlville Central School District and the Town and Village of Sherburne for the 2015 Joint Youth/Recreation Programs, effective 1/1/15 through 12/31/15.

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_  
Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_



<b>Recreation Revenue</b>	<b>15/16</b>	<b>Recreation Expenses</b>	<b>15/16</b>
Interest	50	Insurance	3000
Town of Sherburne	17935	Directors	7500
Town of North Norwich	1960	Lifeguards	30000
Town of Smyrna	1550	Pool Maint Oper	1500
Village of Earlville	2247	Rec Program Help	1200
Village of Sherburne	14790	Pool Maint Helper	1500
Village of Smyrna	3258	Youth Rec Equipment	1000
School	10300	Pool Chemicals	4500
Town of Columbus	410	Pool Supplies/Eq	1000
Appropriated Fund Balance	8500	CPR/Red Cross	250
		Telephone	300
		Advertising	700
		Electric/Water/Sewer	3000
		Smyrna Reading Prog	1000
		PONY League	750
		Activity Expenses	600
		Social Security	3200
<b>Subtotal</b>	<b>61000</b>	<b>Subtotal</b>	<b>61000</b>

RECEIVED  
FEB 27 2015

BY: \_\_\_\_\_

AGREEMENT

TOWN/VILLAGE/SCHOOL OF SHERBURNE EARLVILLE  
AS THE SHERBURNE RECREATION COMMISSION  
AND  
SHERBURNE-EARLVILLE SCHOOL DISTRICT

2015 JOINT YOUTH/RECREATION PROGRAMS

This agreement made the 1<sup>st</sup> day of January 2015 between the Sherburne-Earlville School District and the Sherburne Recreation Commission, regarding a joint effort for the Youth/Recreation Program, is as follows:

The Sherburne Recreation Commission will be responsible for preparing and following through of all necessary paperwork regarding said Youth/Recreation Program: and the Sherburne-Earlville School District will pay \$10,300.00 as their share of the adopted budget (copy attached) upon demand to the Village of Sherburne on behalf of the Sherburne Recreation Commission.

This Agreement will go into effect January 1, and will end December 31, 2015 at which time said Agreement can be renewed upon the consent of both municipalities.

X \_\_\_\_\_

Municipal Official

Notary Public

\_\_\_\_\_  
Sherburne Recreation Commission          Notary Public

Dated: \_\_\_\_\_

RECEIVED  
FEB 27 2015  
BY: \_\_\_\_\_