

SHERBURNE-EARLVILLE CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING – 12/8/14  
Board Meeting – 6:30 p.m. Elementary Library Classroom

AGENDA:

1. Call to Order
2. Pledge to the Flag
3. Public Question and Answer Period (10 mins.)
4. Executive Session
5. Informational Reports
  - A. Leadership Program Update-Brad Perry and Russ Cutting
  - B. Responsible Use Policy
  - C. Minimum Wage Increase
6. Agenda Modifications
7. Routine Matters
  - A. Approval of Minutes
  - B. Correspondence
8. Consent Agenda
  - A. Personnel – Appointments, Resignations
  - B. CSE Recommendations
  - C. Board of Education – Responsible Use Policy
  - D. Surplus Items-Transportation
9. Discussion/Action Items
  - A. New Business/Old Business
    1. Educational Instructional Technology
    2. Health Insurance
    3. Campus Safety and Security
    4. High School Grading and Evaluation
    5. Forest Stewardship Management Plan
    6. Tuition for Out of District Students
10. Public Question & Answer Period (10 mins.)
11. Executive Session
12. Adjournment

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Support      Barbara Baker as Teacher Aide Substitute, eff. 12/9/14  
Subs:         Alicia Crandall as Substitute Bus Attendant, eff. 12/9/14

**All Appointments are pending fingerprint clearance**

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_

Regular Meeting

December 8, 2014

Board of Education – Responsible Use Policy

BE IT RESOLVED that the Sherburne-Earlville Board of Education does hereby approve the proposed Sherburne-Earlville Responsible Use Plan.

See attached.

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_

SHERBURNE-EARLVILLE CENTRAL SCHOOL  
REGULAR BOARD OF EDUCATION MEETING – November 17, 2014

BOARD MEMBERS PRESENT: Thomas Morris, Thomas Caton, Susan Osborne,  
Michael Ulrich, Todd Palmer, Michael Khoury,

BOARD MEMBERS ABSENT: Gregory Parker

The meeting was called to order at 6:32 p.m. in the Elementary Library Classroom by Thomas Caton, Board President, with the following in attendance: Eric Schnabl, Superintendent; Todd Griffin, Assistant Superintendent; SE Staff. Thomas Morris led the Pledge to the Flag.

PUBLIC QUESTION AND ANSWER PERIOD – None

EXECUTIVE SESSION - None

INFORMATIONAL REPORTS

Jolene Emhof presented an update of the Middle School LINKS Plan.

Antoinette Halliday presented an update of the Elementary School LINKS Plan.

The Fingerprinting Policy was discussed.

Eric Schnabl let the Board of Education know that Sherburne-Earlville will be receiving a School Resource Officer from the Chenango County Sheriff's Department as early as December 1, 2014. The Officer will be shared between BOCES and other school districts.

AGENDA MODIFICATIONS

Addition of an appointment: Patricia McGregor as Winterguard Assistant Coach 2014-2015. Remove District Safety Plan from the Consent Agenda at this time to make revisions. The District Safety Plan will be presented at a future meeting.

MINUTES – Minutes of the meeting held on November 3, 2014, were presented for approval. On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the Minutes were approved as presented.

TREASURER'S REPORT – Treasurer's Report for the Month of October 2014, was presented for approval. On motion made by Todd Palmer, seconded by Mike Ulrich, and carried by members present, the Treasurer's Report was approved as presented.

CORRESPONDENCE

An email was forwarded to the Board of Education from CCSBA, informing the Board of future meetings. (In file)

CONSENT AGENDA

On motion made by Todd Palmer, seconded by Susan Osborne, and carried by members present, the consent agenda was approved.

PERSONNEL

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Teacher Jennifer Root, Uncertified, K-12, eff. 11/18/14

Subs:

Support Megan Jennison as sub Teacher Aide, eff. 11/18/14

Subs: Jessica Schroer as Sub Bus Attendant, eff. 11/18/14

Lori Marquard as Sub Bus Attendant, eff. 11/18/14

Linda Slater as Sub Monitor and Sub Food Service Helper, eff. 11/18/14

Extra Mindy Niles as OM Coach 2014-2015

Curricular: Patricia McGregor as Assistant Winterguard Coach 2014-2015

The following are to be Volunteers for Ski Club 2014-2015

Rich Dando

Marnie Horton

Pam Mastro

Greg Parker

Robin VanWagner

Athletics: Dawn Dando as Girls Bowling Coach, Winter 2014 Pend. CPR & First Aid

Randy Briggs as Boys Basketball Volunteer Coach

Caleb Brown as Boys Basketball Volunteer Coach

Tiffani Ackley as Cheerleading Volunteer Coach

Barbara Bachman as Swimming Volunteer Coach

Sarah Papay as Swimming Volunteer Coach

Marni Horton as Swimming Volunteer Coach

Shannon Cutting as Swimming Volunteer Coach

Paul DuVall as Wrestling Volunteer Coach

The following are to be Scorekeepers for **HOME CONTESTS ONLY**:

Sheila Cooman- JV and Varsity Basketball

Tom Piatti- JV and Varsity Basketball

Phil Leinbach- JV and Varsity Basketball

Suzanne Winton- JV and Varsity Basketball

Joshua Gray- JV and Varsity Basketball

James Osborne- JV and Varsity Basketball

Joshua Hough- JV and Varsity Basketball

Michael Rodriguez- JV and Varsity Basketball

Katy Williams- JV and Varsity Basketball

David Krivit- JV and Varsity Basketball

Kevin Vibbard- JV and Varsity Basketball

Jeff Beaver- JV and Varsity Basketball

Karen Mulligan- JV and Varsity Basketball

Barbara Bachman- Swimming

Sarah Papay- Swimming

Marni Horton- Swimming

Jack Rogue- Volleyball

Serena Owen- Wrestling

Heather Buell- Wrestling

Steve Paul- Wrestling

Jeff Beaver- Wrestling

**All Appointments are pending fingerprint clearance**

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted:

Margaret McDowell, eff. 7/1/15 due to retirement

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following Leave of Absence be granted:

Emily Dain-McKnight, due to health reasons, remainder 2014-2015

## CSE RECOMMENDATIONS

BE IT RESOLVED, upon recommendation of the Superintendent, that the CSE Recommendations be accepted.

## BUSINESS

BE IT RESOLVED, upon recommendation of the Superintendent, that the following items from the Middle School be surplused:

### Textbooks:

54 Language: Structure & Use (used 1982-1987)  
120 Purpose in Literature (used 1986-2007)  
90 Language: Structure & Use (used 1982-1999)  
140 Literature & Life (used 1988-2006)  
20 Language Arts Today  
19 Social Studies 8 Big Review  
28 American Adventures: Old Hate - New Hope  
26 American Adventures: Coming of Age  
28 American Adventures: Yesterday, Today and Tomorrow

### Reference Books:

21 Barton's Let's Prepare for the Grade 8 LA Test  
15 Write Now  
45 Lean On me Literature Book  
45 Intermediate Dictionaries (we are keeping 20 others)  
8 Webster's Thesaurus  
2 Beginning Dictionaries  
2 Webster's High School Dictionaries  
8 Elementary Dictionaries  
15 Miscellaneous Dictionaries  
25 Roger's 11 Thesaurus  
11 Right Word  
2 Word Book 2  
15 Word Book 3  
15 Miscellaneous Thesauruses'

### Paper Back Books:

2 A Dark Starry Night  
9 A Wrinkle In Time  
31 The True Confessions of Charlotte Doyle

11 Death Walk  
6 Chasing Vermeer  
42 The Watson's Go To Birmingham  
3 Rescue of Josh McGuire  
4 Sparrow Hawk Red  
2 My Side of the Mountain  
16 The Journal of Jasper Jonathan Pierce-A Pilgrim Boy  
7 Journey to the New World  
16 A Gathering's Days  
6 The Arrow Over The Door  
20 The Fighting Grand  
7 A Break with Charity  
30 Johnny Trumane  
3 The Tiger Rising  
4 Bare Dance  
6 Downsiders  
3 Blackwater  
16 Winter Room  
2 The War with Grandpa  
13 Snowbound  
20 The Witch of Blackbird Pond  
25 The Journey Back  
22 Jacob I Have Loved  
7 The Secret Garden  
6 Magic Magee  
2 Zach's Lie  
7 The Golden Compass  
7 Slam

#### BOARD OF EDUCATION

BE IT RESOLVED that the Sherburne-Earlville Board of Education does hereby approve the proposed Principal's APPR Plan 2014-2015.

#### DISCUSSION/ACTION ITEMS

Educational Instructional Technology was discussed and Jennifer Moore Let the Board know that the Acceptable Use Policy has been revised and will be called the "Responsible Use Policy" and will be presented to the Board of Education at a later date.

Michael Khoury and Todd Griffin attended a meeting of the Health Insurance Consortium and gave feedback.

Discussion on concerns of parking lot safety. It has been noticed that vehicles are passing standing school buses, (with stop sign out and lights on). Not only is this illegal, but very

dangerous. Also, cars are being parked in the fire lanes at each school, especially in the fire lane beneath the tunnel. No one is allowed to park in the fire lanes and law enforcement may be checking this out.

PUBLIC QUESTION AND ANSWER PERIOD - None

EXECUTIVE SESSION

On motion made by Susan Osborne, seconded by Todd Palmer, and carried by members present, the Board moved into Executive Session at 7:57 p.m. to discuss student discipline issues. On motion made by Todd Palmer, seconded by Susan Osborne, and carried by members present, the Board reconvened into Regular Session at 8:27 p.m.

Thomas Morris adjourned the meeting at 8:27 p.m.

---

Michele Villante, District Clerk

EXECUTIVE SESSION  
BOARD OF EDUCATION MEETING – November 17, 2014

BOARD MEMBERS PRESENT: Thomas Morris, Thomas Caton, Susan Osborne,  
Todd Palmer, Michael Khoury, Michael Ulrich

BOARD MEMBERS ABSENT: Gregory Parker

PRESENT BY INVITATION: Eric Schnabl, Todd Griffin

The session came to order at 7:57 p.m. in the Elementary Library Classroom.

Student discipline issues were discussed.

On motion made by Susan Osborne, seconded by Michael Khoury, and carried by members present, the Board reconvened into Regular Session at 8:27 p.m.

---

Michele Villante, District Clerk



Regular Meeting

December 8, 2014

Personnel – Resignations

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted

Support Staff: Jill Stucker as Clerk, eff. 11/18/14

Teaching Staff: Susan Dreyer, eff. 6/30/2015 due to retirement  
Anne Caton, eff. 6/30/2015 due to retirement

Extra Curricular: Julie Burns, as Middle School Variety Show Director, due to lack of participation  
Clayton Callahan, as Odyssey Of The Mind Coach, 2014-2015  
Bryan Niedt, as Odyssey Of The Mind Coach, 2014-2015

Disposition of Board of Education: Motion \_\_\_\_\_ Second \_\_\_\_\_

Approved \_\_\_\_\_ Opposed \_\_\_\_\_ Abstain \_\_\_\_\_

---

November 17, 2014

Dear Mr. Schnabl,

I would like to take this opportunity to inform you of my intention to retire from teaching here at the Sherburne-Earlville Central School District effective June 30, 2015.

In so doing, I would also like to inform both you and the BOE that I would like to continue as a substitute teacher in this district after retirement.

It has truly been a privilege to work in the Sherburne-Earlville Central School District for the past 15 years.

Thank you.

Sincerely,



Susan C. Dreyer

cc: BOE, Antoinette Halliday, Elementary School Principal

---

---

**Anne Caton**  
550 Deep Springs Road,  
P.O. Box 145  
Earlville, NY 13332

November 25, 2014

Eric Schnabl  
Superintendent of Schools  
Sherburne-Earlville Central School  
Sherburne, NY 13460

Dear Eric:

This letter is to notify you that I am retiring as an employee of the Sherburne-Earlville School District at the end of the 2014-2015 school year.

In accordance with the Article 8, Section II of the SETA contract, I would like to participate in the termination compensation.

I have truly enjoyed working for Sherburne-Earlville. I began my formal schooling in 1959 as a Kindergarten student at Earlville School and was in the first class to graduate from the then brand new Sherburne-Earlville High School in 1972. I can attest to the fact that the Sherburne-Earlville School has provided me with a lifetime of happiness, fond memories and a wonderful education. Most of all, I count my years of teaching music to children as the most precious time of my life.

I will miss working at Sherburne Earlville but look forward to being part of the S-E community serving as a volunteer and substitute teacher.

Sincerely,



Anne M. Caton

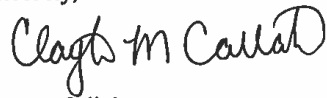
25 November 2014

Dear Sherburne-Earlville Central School District Board of Education,

I regret to inform you that I will be resigning as an Odyssey Of the Mind Coach for the school year 2014-2015.

Thank you for the opportunity to be able to work with the program.

Sincerely,

A handwritten signature in black ink that reads "Clayton Callahan". The signature is written in a cursive style with a large, stylized 'C' at the beginning.

Clayton Callahan

11-18-14

I, Jill Stucker, resign from  
my position at Sherburne-Eastville Central  
Schools effective immediately

Respectfully submitted  
Jill Stucker

RECEIVED  
NOV 18 2014  
BY: D. Tuck

## **Mission Statement**

Sherburne-Earlville Central School District will enhance the learning environment through the utilization of technology to empower students with skills that support proficiency in current and future technologies.

### **RESPONSIBLE USE GUIDELINES**

Sherburne-Earlville Central School District users understand that accessing digital devices (whether personal or school owned) and the SECS D network is a privilege, and when individuals use them according to the Responsible Use Guidelines they will keep that privilege. The privilege of using the technology resources provided by SECS D is non-transferable to people or groups outside SECS D and terminates when a student is no longer enrolled in the SECS D.

This policy is provided to make all users aware of the responsibilities associated with efficient, ethical, and lawful use of technology resources. The Sherburne-Earlville Central School District Responsible Use Policy shall be applied to user infractions and appropriate consequences will be determined, based on the Sherburne-Earlville Central School District Code of Conduct.

### **Student Responsibilities**

Students will...

- Use digital devices, networks, and software on and off school grounds for educational purposes and activities.
- Show respect for themselves, others, and the District when using technology, including social media.
- Keep their personal information (including phone numbers, mailing address, and user password) and that of others private.
- Give acknowledgement to others for their ideas and work.
- Be accountable for any devices borrowed from Sherburne-Earlville Central School District.
- Report inappropriate use of technology immediately to teachers or administration.

### **Parent/Guardian Responsibilities**

Parents/Guardians will...

- Talk to their student(s) about values and standards that they should follow while using the Internet, just as they do on the use of all media information sources such as television, phones, movies, and radio.
- Support the Sherburne-Earlville Central School District's Responsible Use Policy if their student is in violation of the policy.
- Report any inappropriate use of technology to Sherburne-Earlville Central School District administration or faculty, with the understanding that the District expects appropriate use for educational purposes.

- Support the Student Responsible Use Policy when using district-supplied technology, both on and off school grounds.

### **School District Employee Responsibilities**

School District Employees will...

- Use digital devices, networks, and software on and off school grounds appropriately.
- Keep their user name and password and that of others private.
- Show respect for themselves, others, and the District when using technology, including social media.
- Give acknowledgement to others for their ideas and work.
- Be accountable for any devices borrowed from Sherburne-Earlville Central School District.
- Report inappropriate use of technology immediately to administration.
- Instruct in and support the ethical use of digital technology.

### **School District Responsibilities**

The School District will...

- Provide Internet and email access to students and district employees as needed for school curriculum requirements.
- Provide data storage areas for students and district employees.
- Provide professional development to equip faculty and staff with needed technology skills and knowledge.
- Instruct in and support the ethical use of digital technology.
- Supply devices necessary to facilitate instruction for all students.
- Facilitate and monitor school-sponsored digital publications.

Regular Meeting

December 8, 2014

Business - Surplus Items

BE IT RESOLVED, upon recommendation of the Superintendent, to surplus the following Items from Transportation:

Superintendent \_\_\_\_\_

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_



Vehicles to be Declared Surplus:

Vehicle 32	2006 Chrysler Jeep	1J4GR48K76C290001	Engine
Vehicle 34	2007 Chevy Uplander	1GNDU23LX6D226160	Accident
Bus 148	2000 GMC	1GDJG31F9Y1267465	16 Passenger Bus - Engine
Bus 167	2003 22 Ford E 450	1FDXE45F63HB77593	16 Passenger Bus - Engine
Pickup 1996	Ford F250 XL	2FTHF26H8TCA46271	Plow Truck
Pickup 1994	Chevy T48 2500 WT	1GCF2428RZ224261	Plow Truck