

SHERBURNE-EARLVILLE CENTRAL SCHOOL
BOARD OF EDUCATION MEETING – 11/7/16
Board Meeting – 6:30 p.m. Elem. Library Classroom

AGENDA:

1. Call to Order
2. Pledge to the Flag
3. Public Question and Answer Period (10 mins.)
4. Executive Session
5. Informational Reports
 - A. DCMO BOCES District Superintendent – Perry Dewey
 - B. Science Acceleration Program- Jolene Emhof
 - C. Senior Class Trip - Carissa Murphy
 - D. One Book, One School Update- Antoinette Halliday
6. Agenda Modifications
7. Routine Matters
 - A. Approval of Minutes
 - B. Treasurer's Report
 - C. Correspondence
8. Consent Agenda
 - A. Personnel –Resignations, Appointments
 - B. CSE Recommendations
9. Discussion/Action Items
 - A. New Business/Old Business
 1. Transgender Discussion
 2. Health Insurance
 3. Campus Safety and Security
 4. FFA and Land Use
 5. Educational Instructional Technology
 6. Forest Stewardship Management Plan
 7. District Energy Use
10. Public Question & Answer Period (10 mins.)
11. Executive Session
12. Adjournment

SHERBURNE-EARLVILLE CENTRAL SCHOOL
REGULAR BOARD OF EDUCATION MEETING – October 17, 2016

BOARD MEMBERS PRESENT: Thomas Morris, Susan Osborne, Julie Bigger,
Thomas Caton, Michael Ulrich, Michael Khoury, Annette
Bagnall-Graham

BOARD MEMBERS ABSENT: none

The meeting was called to order at 6:31 p.m. in the Elementary Library Classroom by Thomas Morris, President, with the following in attendance: Eric Schnabl, Superintendent; Todd Griffin, Assistant Superintendent; S-E staff members and community members.

Thomas Morris led the Pledge to the Flag.

PUBLIC QUESTION AND ANSWER PERIOD

Jennifer Moore thanked the Board of Education on behalf of herself, SETA and Eric Schnabl, for their hard work and service since Board recognition week is October 24-28.

Harmon Hoff also thanked the Board of Education for their service.

EXECUTIVE SESSION - none

INFORMATIONAL REPORTS

Len Carissimo of D’Arcangelo presented the Audit Report.

Matt Lagoe spoke about the Maple Syrup Production idea that he proposed to the school district and answered questions.

Eric Schnabl presented a New Staff Report, updating the Board of Education on the staff changes and new positions occurring in the district over the last three years.

Jolene Emhof discussed a Math Acceleration Program for the Middle School. The Board was in approval of the program and changes being made to enrollment requirements.

AGENDA MODIFICATIONS

An Addendum to accept the Audit Report was added to the Consent Agenda.

MINUTES – Minutes of the meeting held on October 3, 2016, were presented for approval. On motion made by Susan Osborne, seconded by Thomas Caton, and carried by members present, the Minutes were approved as presented.

TREASURER’S REPORT – The Treasurer’s Report for September 2016 was presented for approval. On motion made by Susan Osborne, seconded by Julie Bigger, and carried by members present, the Treasurer’s Report was approved as presented.

CORRESPONDENCE

Eric Schnabl read an email received from Perry Dewey of DCMO BOCES informing the Board of Education of the upcoming School Board Academy, and will forward a copy of the memo to their emails.

CONSENT AGENDA

On motion made by Thomas Caton, seconded by Susan Osborne, and carried by members present, the consent agenda was approved as modified.

PERSONNEL

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted:

Denise Baker, ASP Assistant, eff. 10/14/16
Linda Blanchard, Internal Claims Auditor, eff. 11/18/16
Michelle Cossette, Sub Bus Driver, eff. 9/1/16

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Support Staff: Donna Armondi, Sub Bus Driver and Sub Bus Monitor, eff. 10/18/16
Jennifer Root, Sub Teacher Aide and Monitor, K-5, eff. 10/18/16

Teacher Subs: Christian Juergens, Uncertified K-12, eff. 10/18/16

Athletics: Melissa Tackabury, JV Volleyball Coach, 2016-2017

Ski Club Chaperones 2016-2017: Robin VanWagner, Pam Mastro, Richard Dando Sr., Richard Dando Jr.; Carrie Fern-Sub Chaperone

School Math After School Class Advisors: Jessica Peters, Joshua Hough, Kevin Vibbard, Aimee Howard, Melissa Tackabury

After School Plus Assistant: Anne Newman

After School Plus Subs: Penny Shattuck and Deb Swenson

**All coaching positions are dependent upon student and League participation.
All Appointments are pending fingerprint clearance**

BE IT RESOLVED, upon recommendation of the Superintendent, that the CSE Recommendations be accepted.

Correction to Board Minutes of 10/3/16

On the Resignation Addendum, please note – Cheryl Brewer, due to retirement, eff. 12/2/16

BE IT RESOLVED that the Sherburne-Earlville Board of Education accepts the Audit Report, presented by D’Arcangelo & Co., LLP.

DISCUSSION ITEMS

Eric Schnabl informed the Board of the recent change to campus safety and security involving the Elementary Building and parent pick up and student dismissal had begun that day.

The Board discussed a letter written by Thomas Caton, to address the Commissioner of Education. Jennifer Moore thanked Mr. Caton for his time and creating the letter. This issue will be discussed further at the next Board of Education meeting.

Tyler White, a high school senior, brought to attention, the high school policy regarding the Restricted List. Tyler also brought a petition and idea for a solution to what he deems to be an unfair policy.

PUBLIC QUESTION AND ANSWER PERIOD - none

EXECUTIVE SESSION - none

On motion made by Annette Bagnall-Graham, seconded by Julie Bigger, and carried by members present, the Board motioned to end the meeting.

Thomas Morris adjourned the meeting at 8:49 p.m.

Michele Villante, District Clerk

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 10/31/16

Account: TRUST & AGENCY TA200

10/31/16	Ending Bank Balance:	65,945.71
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	6,593.48
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
10/31/16	Adjusted Ending Bank Balance:	<u><u>59,352.23</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u>6,593.48</u>
GRAND TOTAL			6,593.48
TOTAL CHECKS			4

11/01/16

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 10/31/16

CHECK#	ISSUE DATE	PAYEE	AMOUNT
7156	10/6/16	GODFREY, GEMIMA	\$1,000.00
7171	10/25/16	NY's COLLEGE SAVINGS PROGRAM	\$350.00
7176	10/31/16	CDPHP, INC	\$4,505.00
7177	10/31/16	CSEA EMPLOYEE BENEFIT FUND	\$738.48
TOTAL CHECKS	4	TOTAL AMOUNT	\$6,593.48

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 10/31/16

Account: CAPITAL H200

10/31/16	Ending Bank Balance:	161.32
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	0.00
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
10/31/16	Adjusted Ending Bank Balance:	<u><u>161.32</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
SEE ATTACHED			

			=====

GRAND TOTAL	0.00
TOTAL CHECKS	0

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 10/31/16

Account: FEDERAL F200

10/31/16	Ending Bank Balance:	660.94
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	0.00
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
10/31/16	Adjusted Ending Bank Balance:	<u><u>660.94</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u>0.00</u>
GRAND TOTAL			0.00
TOTAL CHECKS			0

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 10/31/16

Account: GENERAL A200

10/31/16	Ending Bank Balance:	883,968.72
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	61,912.48
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
10/31/16	Adjusted Ending Bank Balance:	<u><u>822,056.24</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u><u>61,912.48</u></u>
GRAND TOTAL			61,912.48
TOTAL CHECKS			29

11/01/16

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 10/31/16

CHECK#	ISSUE DATE	PAYEE	AMOUNT
37285	9/29/16	LIVERPOOL CHEER BOOSTERS	\$100.00
37288	9/29/16	NYSSMA	\$18.00
37341	10/13/16	NYS EDUCATION DEPARTMENT	\$724.00
37373	10/20/16	HAM, DONNA	\$102.00
37386	10/20/16	PAVIA, LISA - LPN	\$281.20
37388	10/20/16	SAANYS	\$790.00
37400	10/27/16	BEACON WATER EQUIPMENT COMP	\$6,475.00
37401	10/27/16	CAMPBELL, REBECCA	\$495.00
37404	10/27/16	CARDMEMBER SERVICE	\$3,847.27
37405	10/27/16	CHENANGO CO. TREASURER/DPW	\$237.44
37406	10/27/16	D'ARCANGELO & COMPANY	\$9,950.00
37407	10/27/16	FISCAL ADVISORS & MARKETING	\$262.50
37408	10/27/16	FLINN SCIENTIFIC, INC.	\$465.23
37409	10/27/16	GILLEE'S AUTO	\$154.26
37410	10/27/16	JOHNSON, PRUDENCE	\$75.00
37412	10/27/16	NYS AHPERD, INC.	\$310.00
37413	10/27/16	NYSCATE	\$650.00
37414	10/27/16	NYSSMA	\$350.00
37415	10/27/16	NYSSCA	\$825.00
37416	10/27/16	OTSEGO-NORTHERN-CATSKILLS BOCE	\$120.00
37417	10/27/16	PASCO	\$685.00
37418	10/27/16	PAVIA, LISA - LPN	\$562.40
37419	10/27/16	PUPIL BENEFITS PLAN, INC.	\$23,883.30
37421	10/27/16	SCHOLASTIC SPORTS SALES, LTD.	\$680.76
37424	10/27/16	SWIMOUTLET.COM	\$933.60
37425	10/27/16	TOP VARIETY, INC.	\$108.69
37426	10/27/16	UNITED CEREBRAL PALSY	\$8,650.00
37427	10/27/16	WAL-MART COMMUNITY/RFCSELLC	\$101.83
37428	10/27/16	WEBB, CODY	\$75.00
TOTAL CHECKS	29	TOTAL AMOUNT	\$61,912.48

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 10/31/16

Account: PAYROLL PAY200

10/31/16	Ending Bank Balance:	11,721.42
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	11,721.42
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
10/31/16	Adjusted Ending Bank Balance:	<u><u>0.00</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
SEE ATTACHED			

GRAND TOTAL	11,721.42
TOTAL CHECKS	17

11/01/16

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 10/31/16

CHECK#	ISSUE DATE	PAYEE	AMOUNT
147266	10/28/16	CAMPBELL, KESHA L	\$1,211.53
147268	10/28/16	DAVIS, KYLIE S	\$1,593.78
147269	10/28/16	DAVIS, STACEY L	\$1,075.34
147279	10/28/16	SALAMON, ANN M	\$1,556.19
147281	10/28/16	CALHOUN, TRICIA L	\$375.21
147286	10/28/16	OLIVE, KAYLEIGH M	\$1,597.43
147292	10/28/16	AUSTIN, ERICA L	\$60.25
147293	10/28/16	BUCHANAN, JESSICA L	\$34.63
147297	10/28/16	FONTAINE, JOHN	\$1,100.70
147298	10/28/16	FRENCH, FRANCIS H	\$243.97
147299	10/28/16	HORTON, MARNI M	\$337.91
147300	10/28/16	HOWARD, KAITLIN N	\$260.43
147304	10/28/16	PARRY, JASON S	\$257.76
147306	10/28/16	THOMPSON, KIM	\$36.94
147307	10/28/16	WILLIS, JOHN C	\$496.33
147308	10/28/16	WYNN, WENDY R	\$145.35
147314	10/28/16	ZDANOWICZ, AMANDA	\$1,337.67
TOTAL CHECKS	17	TOTAL AMOUNT	\$11,721.42

SHERBURNE-EARLVILLE CSD

Bank Reconciliation
 Period Ending 10/31/16

Account: SCHOOL LUNCH C200

10/31/16	Ending Bank Balance:	13,644.29
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	12,841.81
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
10/31/16	Adjusted Ending Bank Balance:	<u><u>802.48</u></u>

***** Money due to the General Fund as of 10/31/16 \$33,000*****

OUTSTANDING CHECK LISTING:

.. DATE .. CHECK# .. PAYEE .. AMOUNT ..

GRAND TOTAL 12,841.81
 TOTAL CHECKS 8

11/01/16

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 10/31/16

CHECK#	ISSUE DATE	PAYEE	AMOUNT
4901	10/27/16	BEHLOG	\$516.37
4904	10/27/16	CARLO MASI & SONS, INC.	\$2,605.60
4905	10/27/16	GINSBERG'S	\$4,682.77
4906	10/27/16	HILL & MARKES, INC.	\$681.16
4907	10/27/16	HUFF ICE CREAM CO. INC.	\$1,042.80
4908	10/27/16	MAINES PAPER & FOOD SERVICE	\$295.11
4910	10/27/16	SYSCO FOOD SERVICE- SYRACUSE	\$3,016.25
4911	10/27/16	TOP VARIETY, INC.	\$1.75
TOTAL CHECKS	8	TOTAL AMOUNT	\$12,841.81

Please note, changes to the gr. 8 Science acceleration policy are noted below in bold/underlined print.

8th Grade Science Acceleration

To be considered for the Accelerated 8th Grade Science program (Living Environment), prospective students must meet 2 out of the 3 criteria listed below and achieve a score of 21-25 on the evaluation rubric:

Skill	5	3	1
Attendance	Rarely absent, and makes up all missed work immediately, requests work when absent more than a day	Rarely absent, makes up missed work when reminded	Frequent absences, often work is not requested or completed
Organization	Maintains and brings to class an orderly binder with all required pieces	Has a science binder with most items, needs improvement in some areas, usually brings to class	Binder is disorganized and often not brought to class
Class Participation	Participates in class activities and initiates discussion, an avid science student	Participates in class activities and discussions	Little participation, a passive learner
Homework Preparation	All homework completed on time and with quality	Most assignments are complete on time	Homework seldom completed
Exam Scores (10 unit exams)	Average of all exams <u>92 or above</u>	Average of all exams between <u>87-91</u>	Average of all exams <u>86 and below.</u>

1. A student's overall class average in Science 7 must be 90% or higher at the 30 week mark.
2. The student maintained a final average of 90% or higher in Science 6.
3. The student's score must be in the top 20% or higher on the placement exam.

Once students are enrolled in Living Environment, all students must maintain an overall average of **85%** or higher in the course. At the end of the first quarter, the student's grades will be evaluated. If their grades have fallen below **85%** they will be removed from the course and placed in Science 8. After quarter one, the student must continue to maintain an overall average of **85%**. Student's grades will be checked at each five-week marking period. If their overall average in the class falls below **85%** at any five-week point they will be removed from the class.

Regular Meeting

November 7, 2016

Personnel – Resignations

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted:

Mary Jo Rose, School Psychologist, due to retirement, eff. 6/30/17
Lynda Stoddard, as Modified Softball Coach, 2016-2017

Disposition of Board of Education: Motion _____ Second _____
Approved _____ Opposed _____ Abstain _____

Rec'd
10/26/16

October 20, 2016

Board of Education
Sherburne Earlville Central Schools
School Street
Sherburne, New York, 13460

Dear Board of Education,

Please accept this letter of notice of my resignation from my position of modified softball coach.

I will not be able to fill the position due to family obligations.

Sincerely,



Lynda Stoddard



October 20, 2016

Mr. Eric Schnabl
Superintendent of Schools
Sherburne-Earlville Central School District

Dear Mr. Schnabl:

This letter is to inform you of my intent to retire from my position as school psychologist on June 30, 2017. I have enjoyed an intensely rewarding career in the district. I am grateful to each Board of Education and each team of administrators and staff that I have worked with here since the early 90's. Prior to working here I had been a school psychologist in Virginia, Vermont, and in two other districts in New York State. I remained here for a few reasons. My children thrived here and received an educational experience at S-E that has served them well. They are happy, well-rounded, successful adults. The community was supportive of the arts and athletic pursuits that members of my immediate and extended family have enjoyed. The central reason that I stayed in my current position over the years, however, is that I appreciated the enduring inclusive culture that exists at S-E for students of all abilities and backgrounds. There have been many small changes in 25 years, but the factor that has made this job a school psychologist's dream has remained steady. The philosophy here has always been that all students can learn. We have high expectations and support all students in this endeavor. I will genuinely miss being a part of this team. I look forward to keeping in touch with my friends and colleagues so that I can enjoy hearing about the progress of S-E students in years to come.

Sincerely,



Mary Jo Rose

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Extra Tobie Hess as Assistant Middle School Musical Director
Curricular: Kylie Davis High School Musical Director and Producer

Support
Staff: Jessica Stumpf, monitor, eff. 10/31/16
Todd Duerheimer, Teacher Aide, eff. 11/8/16
Lesley Byrne, Account Clerk, eff. 12/5/16

Athletics: David Krivit, Joshua Gray, Joshua Hough, Sheila Cooman, Kevin Vibbard,
Karen Mulligan, Kari Loomis, Ben Johnson, Phil Leinbach as Basketball
Scorekeepers, home contests only
Sonya Bigford, Volleball Scorekeeper, home contests only

Joshua Gray, Jeanne Behret and Karen Hayward as MS Homework Center Subs

All Appointments are pending fingerprint clearance
All coaching positions are dependent upon student and League participation.

Disposition of Board of Education: Motion _____ Second _____

Approved _____ Opposed _____ Abstain _____