

SHERBURNE-EARLVILLE CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING – 10/5/15  
Board Meeting – 6:30 p.m. Elem. Library Classroom

AGENDA:

1. Call to Order
2. Pledge to the Flag
3. Public Question and Answer Period (10 mins.)
4. Executive Session
5. Informational Reports
  - A. School Social Worker – MS/HS – Julie Thompson and Nicholas Colosi
  - B. Ag Club – Julie Thompson
6. Agenda Modifications
7. Routine Matters
  - A. Approval of Minutes
  - B. Treasurer's Report
  - C. Correspondence
8. Consent Agenda
  - A. Personnel – Resignations, Appointments
  - B. CSE Recommendations
  - C. Business- Surplus Items
9. Discussion/Action Items
  - A. New Business/Old Business
    1. Staffing 2015-2016
    2. Health Insurance
    3. Campus Safety and Security
    4. High School Grading and Evaluation
    5. Educational Instructional Technology
    6. Forest Stewardship Management Plan
10. Public Question & Answer Period (10 mins.)
11. Executive Session
12. Adjournment

SHERBURNE-EARLVILLE CENTRAL SCHOOL  
REGULAR BOARD OF EDUCATION MEETING – September 14, 2015

BOARD MEMBERS PRESENT: Thomas Morris, Susan Osborne, Michael Khoury  
Annette Bagnall-Graham, Michael Ulrich, Gregory Parker

BOARD MEMBERS ABSENT: Thomas Caton

The meeting was called to order at 6:32 p.m. in the Elementary Library Classroom by Thomas Morris, President, with the following in attendance: Eric Schnabl, Superintendent; Todd Griffin, Assistant Superintendent; S-E staff members.

Thomas Morris led the Pledge to the Flag.

PUBLIC QUESTION AND ANSWER PERIOD – None

EXECUTIVE SESSION - None

INFORMATIONAL REPORTS

Antoinette Halliday introduced the new Assistant Principal Jeffrey Morris, to the Board and audience. Antoinette then presented the LINKS 17 Plan for the Elementary School for 2015-2016.

Jolene Emhof presented the Middle School LINKS 17 Plan for 2015-2016.

Julie Thompson presented the High School LINKS 17 Plan for 2015-2016.

AGENDA MODIFICATIONS - None

MINUTES – Minutes of the meeting held on August 24, 2015, were presented for approval. On motion made by Susan Osborne, seconded by Annette Bagnall-Graham, and carried by members present, the Minutes were approved as presented.

TREASURER’S REPORT - Treasurer’s Report for the month of August 2015 was presented for approval. On motion made by Michael Khoury, seconded by Gregory Parker, and carried by members present, the Treasurer’s Report was approved as presented.

CORRESPONDENCE- none

CONSENT AGENDA

On motion made by Michael Khoury, seconded by Michael Ulrich, and carried by members present, the consent agenda was approved as modified.

PERSONNEL

BE IT RESOLVED, upon recommendation of the Superintendent, that the following resignations be accepted:

Danielle Goedel, Math Teacher, eff. 8/13/15  
Tonya Quick, Math Teacher, eff. 8/25/15

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Name:	William Mullin	Tenure Area:	School Social Worker
Staff:	Date of Commencement of Probationary Service:		9/1/15
	Date of Expiration of Probationary Service:		8/31/19

Certification Status: Initial

Name: Jeffrey Morris Tenure Area: Assistant Principal  
Date of Commencement of Probationary Service: 9/1/15  
Date of Expiration of Probationary Service: 8/31/19  
Certification Status: Initial

Name: Melissa Tackabury Tenure Area: Math  
Date of Commencement of Probationary Service: 9/1/15  
Date of Expiration of Probationary Service: 8/31/18  
Certification Status: Professional

Teacher Subs: Erica Dando, Uncertified, K-12, eff. 9/15/15

Support Staff: Dee Keller as Monitor, eff. 9/8/15  
Robert Browning as Monitor, eff. 9/15/15  
Clarissa Acampora as RN Substitute, eff. 9/15/15  
Michael Henderson as Custodial Worker Substitute, eff. 9/15/15  
Stephen Bradley as Tutor (substitute list), eff. 9/15/15  
Sheila Davis as Food Service Helper Substitute, eff. 9/15/15  
Corinne Johnson as Food Service Helper Substitute, eff. 9/15/15

HS Study Table: Bryan Niedt, Carol Duca, Betsy Loomis, Darrell Collins, Heather Dunshee

Extra Curricular: Nova Frair, Coordinator of Stage and Auditorium 2015-2016  
Patrick Shepard, as French Club Advisor 2015-2016

Volunteer: Kristen Lenning, Volunteer with SE Winterguard 2015-2016  
Heather Little, Volunteer with SE Winterguard 2015-2016  
Frederick Rinaldo, Volunteer Varsity Girls Swim Coach 2015-2016  
Kenneth Fallon, Volunteer JV Girls Soccer Coach 2015-2016

**All coaching positions are dependent upon student and League participation.**

BE IT RESOLVED, upon recommendation of the Superintendent, that the CSE Recommendations be accepted.

#### BUSINESS

BE IT RESOLVED, upon recommendation of the Superintendent, to surplus the following Items from Buildings and Grounds

2008 International Dura Star Dump Truck with Blizzard Plow  
1990 Parking lot sealer  
Jacobsen Slit Seeder Model 548  
Kuhn Comet 300V Spreader  
1400 sq. feet rubber flooring

#### DISCUSSION/ACTION ITEMS

The need for a COTA (Certified Occupational Therapist Assistant) was a discussion. The information on both a part-time and full-time COTA had been presented at the last two meetings. Ginger Rinaldo went over the information that was presented and the Board voted to advertise and hire a part-time with the possibility of full-time COTA position, due to the overwhelming workload of the Occupational Therapist currently on staff.

On motion made by Susan Osborne, seconded by Michael Ulrich, and carried by members present, the Board approved a part time/possible full time COTA position.

PUBLIC QUESTION AND ANSWER PERIOD -None

EXECUTIVE SESSION

On motion made by Susan Osborne, seconded by Gregory Parker, and carried by members present, the Board moved into Executive Session at 8:36 p.m. to discuss student issues. On motion made by Susan Osborne, seconded by Gregory Parker, and carried by members present, the Board reconvened into Regular Session at 9:08 p.m.

Thomas Morris adjourned the meeting at 9:08 p.m.

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Michele Villante, District Clerk

EXECUTIVE SESSION  
BOARD OF EDUCATION MEETING – September 14, 2015

BOARD MEMBERS PRESENT: Thomas Morris, Michael Khoury, Susan Osborne,  
Annette Bagnall-Graham, Michael Ulrich, Gregory Parker

BOARD MEMBERS ABSENT: Thomas Caton

PRESENT BY INVITATION: Eric Schnabl, Todd Griffin

The session came to order at 8:36 p.m. in the Elementary Library Classroom.

Student issues were discussed.

On motion made by Susan Osborne, seconded by Gregory Parker, and carried by members present, the Board reconvened into Regular Session at 9:08 p.m.

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Michele Villante, District Clerk

SHERBURNE-EARLVILLE CSD

Bank Reconciliation  
 Period Ending 9/30/15

Account: TRUST & AGENCY TA200

9/30/15	Ending Bank Balance:	36,670.58
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	761.34
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
9/30/15	Adjusted Ending Bank Balance:	<u><u>35,909.24</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u><u>761.34</u></u>
GRAND TOTAL			761.34
TOTAL CHECKS			3

10/01/15

**SHERBURNE-EARLVILLE CSD**

**Bank Reconciliation Outstanding Checks Listing as of 09/30/15**

<b>CHECK#</b>	<b>ISSUE DATE</b>	<b>PAYEE</b>	<b>AMOUNT</b>
6587	6/2/15	FRISBIE, BREANNA	\$20.00
6636	6/19/15	HODGES, EMMA	\$10.00
6741	9/30/15	CSEA EMPLOYEE BENEFIT FUND	\$731.34
TOTAL CHECKS		3 TOTAL AMOUNT	\$761.34

SHERBURNE-EARLVILLE CSD

Bank Reconciliation  
 Period Ending 9/30/15

Account: CAPITAL H200

9/30/15	Ending Bank Balance:	9,567.74
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	0.00
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
9/30/15	Adjusted Ending Bank Balance:	<u><u>9,567.74</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u>0.00</u>
GRAND TOTAL			0.00
TOTAL CHECKS			0

SHERBURNE-EARLVILLE CSD

Bank Reconciliation  
 Period Ending 9/30/15

Account: FEDERAL F200

9/30/15	Ending Bank Balance:	6,015.60
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	0.00
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
9/30/15	Adjusted Ending Bank Balance:	<u><u>6,015.60</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u>0.00</u>
GRAND TOTAL			0.00
TOTAL CHECKS			0



SHERBURNE-EARLVILLE CSD

Bank Reconciliation  
 Period Ending 9/30/15

Account: GENERAL A200

9/30/15	Ending Bank Balance:	777,530.60
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	6,743.69
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
9/30/15	Adjusted Ending Bank Balance:	<u><u>770,786.91</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
		SEE ATTACHED	
			<u><u>6,743.69</u></u>
GRAND TOTAL			6,743.69
TOTAL CHECKS			14

10/01/15

**SHERBURNE-EARLVILLE CSD**

**Bank Reconciliation Outstanding Checks Listing as of 09/30/15**

<b>CHECK#</b>	<b>ISSUE DATE</b>	<b>PAYEE</b>	<b>AMOUNT</b>
35148	6/18/15	NYS COUNCIL FOR SOCIAL STUDIES	\$185.00
35527	9/3/15	COOK, MARY L.	\$900.00
35567	9/22/15	ASSOC CHEN AREA MUSIC TEACHERS	\$100.00
35568	9/22/15	BARKER, LARRY	\$75.00
35570	9/22/15	BE PUBLISHING	\$56.85
35578	9/22/15	CENTER STATE CONFERENCE	\$550.00
35582	9/22/15	CHENANGO WELDING SUPPLY	\$258.34
35592	9/22/15	DUNSHEE, HEATHER	\$7.20
35598	9/22/15	GENDRON, NORMAN	\$5.00
35604	9/22/15	ION HOLDCO. , LLC	\$1,300.00
35608	9/22/15	MATHBITS.COM	\$139.80
35614	9/22/15	NYSPHSAA., INC.	\$118.50
35615	9/22/15	NYSSCA	\$100.00
35634	9/22/15	TITAN INS & EMPLOYEE BENEFITS	\$2,948.00
TOTAL CHECKS	14	TOTAL AMOUNT	\$6,743.69

SHERBURNE-EARLVILLE CSD

Bank Reconciliation  
 Period Ending 9/30/15

Account: PAYROLL PAY200

9/30/15	Ending Bank Balance:	400.43
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	400.43
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
9/30/15	Adjusted Ending Bank Balance:	<u><u>0.00</u></u>

OUTSTANDING CHECK LISTING:

DATE	CHECK#	PAYEE	AMOUNT
SEE ATTACHED			
GRAND TOTAL			400.43
TOTAL CHECKS			1

10/01/15

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 09/30/15

CHECK#	ISSUE DATE	PAYEE	AMOUNT
145166	9/18/15	JONES, KIMBERLY S	\$400.43
TOTAL CHECKS		1 TOTAL AMOUNT	\$400.43

SHERBURNE-EARLVILLE CSD

Bank Reconciliation  
 Period Ending 9/30/15

Account: SCHOOL LUNCH C200

9/30/15	Ending Bank Balance:	6,393.95
Add	Deposits in Transit:	0.00
Deduct	Outstanding Checks-See Listing:	617.00
Add	Other Credits:	0.00
Deduct	Other Debits:	<u>0.00</u>
9/30/15	Adjusted Ending Bank Balance:	<u><u>5,776.95</u></u>

**\*\*\* Money due to the General Fund as of 9/30/15 \$73,000.00\*\*\***

OUTSTANDING CHECK LISTING:

.. DATE .. CHECK# .. PAYEE .. AMOUNT ..

GRAND TOTAL 617.00  
 TOTAL CHECKS 1

10/01/15

SHERBURNE-EARLVILLE CSD

Bank Reconciliation Outstanding Checks Listing as of 09/30/15

CHECK#	ISSUE DATE	PAYEE	AMOUNT
4627	9/22/15	SOUTHERN TIER REFRIGERATION	\$617.00
TOTAL CHECKS		1 TOTAL AMOUNT	\$617.00

Jessica Pinney  
410 County Road 19  
Norwich NY 13815  
9/24/15

Dear Board of Education Members:

This letter is to request a maternity leave, beginning approximately January 12, 2016. I anticipate working to my due date, which is January 12, 2016 unless my doctor determines I am no longer able to fulfill my duties as a Special Education Teacher due to a medical condition. As required by contract, I will submit a letter from my doctor to my principal, Antoinette Halliday, stating my ability to continue teaching after each subsequent doctor's visit. Thank you for your assistance with this request.

Sincerely,

Jessica Pinney  
Special Education Teacher  
Sherburne-Earlville Elementary School

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Extra Curricular: Bryan Niedt, Speech and Debate Team Advisor 2015-2016

Athletics: Scott Warner: Varsity Boys and Girls Swim Volunteer Coach  
Caleb Brown: 8th Grade Modified Boys Basketball Coach: Pending First Aid/CPR/Fingerprint  
Joel Fowler: Volunteer Boys Basketball: Pending First Aid/CPR/Fingerprint  
Ben Johnson: Volunteer Boys Basketball: Pending First Aid/CPR/Fingerprint  
Ken Buehner: 8th Grade Modified Boys Baseball Coach  
Stacey Snogles: Volunteer Cross Country Coach: Pending First Aid/CPR

**All coaching positions are dependent upon student and League participation.  
All Appointments are pending fingerprint clearance**

Disposition of Board of Education: Motion \_\_\_\_\_ Second \_\_\_\_\_  
Approved \_\_\_\_\_ Opposed \_\_\_\_\_ Abstain \_\_\_\_\_



Regular Meeting

October 5, 2015

Personnel – Resignations

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignation(s) be accepted:

Kyla Merkt as Custodial Worker, eff. 9/22/15

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_

RECEIVED

SEP 23 2015

BY: mw

I am Sorry to Say but  
I am getting done as of sep 22. 2015  
due to not being able to handle a 3rd  
shift job I appreciate the time I had  
here and for you giving me a job  
thank you very much and I am  
again Sorry for the short notice

Thank you  
Kyla Moore

Regular Meeting

October 5, 2015

Business - Surplus Items

BE IT RESOLVED, upon recommendation of the Superintendent, to surplus the following Items from the High School Science Department

5 copies of Prentice Hall Biology by Kenneth Miller and Joseph Levine c.2003.

37 copies of Heath Earth Science by Nancy Spaulding and Samuel Namowitz c.1994.

Superintendent \_\_\_\_\_

Disposition of Board of Education:      Motion \_\_\_\_\_      Second \_\_\_\_\_

Approved \_\_\_\_\_      Opposed \_\_\_\_\_      Abstain \_\_\_\_\_