

SHERBURNE-EARLVILLE CENTRAL SCHOOL
REGULAR BOARD OF EDUCATION MEETING – July 12, 2010

BOARD MEMBERS PRESENT: John Brown, Patrick Dunshee, Thomas Morris,
Susan Osborne, Doug Shattuck

BOARD MEMBERS ABSENT: Stephen Harris, Daniel Piliero

The meeting was called to order at 6:30 p.m. in the Elementary Library Classroom by Gayle Hellert, Superintendent, with the following in attendance: Todd Griffin, Assistant Superintendent; members of SE staff.

Superintendent Hellert welcomed Todd Griffin as the Assistant Superintendent for Business. She then led the Pledge to the Flag.

John Brown nominated Doug Shattuck for Board President, seconded by Patrick Dunshee. By a unanimous vote, Doug Shattuck was elected President.

Susan Osborne nominated Thomas Morris for Vice-President, seconded by Patrick Dunshee. There were no other nominations. The Clerk cast one vote for Thomas Morris. By a unanimous vote, Thomas Morris was elected Vice-President.

The Oath of Office was signed by Doug Shattuck.

ORGANIZATION OF THE BOARD

- 1 – Election of President of the Board – Doug Shattuck
- 2 – Election of Vice-President of the Board – Thomas Morris
- 3 – Appointment of District Treasurer – Arlene Wade
- 4 – Appointment of District Clerk – Georgena Muhlfeld
- 5 – Appointment of Internal Claims Auditor – Susan DuBois, Lysa Thornton
- 6 – Appointment of District School Tax Collector – Audra Mikalunas at NBT Bank, Sherburne Office
- 7 – Appointment of District Attendance Officer – John Bluy
- 8 – Appointment of School Physician – Bassett Healthcare
- 9 – Appointment of Treasurer of Extra Curricular Accounts – Rebecca Tredway
- 10 – Appointment of Extra Curricular Accounts Auditor – D’Arcangelo
- 11 – Appointment of Purchasing Agent – Todd Griffin
- 11a – Appointment of Deputy Purchasing Agent – Gayle Hellert
- 12 – Designation of Depository Bank – NBT Bank – Norwich/Sherburne
- 13 – Designation of Official Newspaper – Sherburne News, Mid-York Weekly, Evening Sun
- 14 – List of persons authorized to sign checks for various accounts – Arlene Wade, Todd Griffin
- NBT – Checking Accounts-General, School Lunch, Capital, Federal, Payroll, Agency Funds, Cooperative Investment
- NBT – Money Maker Accounts-Securities Premium Reserve (Dental), Debt Service, General
- Chase – Money Market Account
- Extra Curricular Accounts – Treasurer and HS or MS Building Principal or MS/HS Asst. Principal in absence of the Principal
- 15 – Appointment of School Attorney – Law Firm of Frank Miller and Ferrara, Fiorenza, Reitz, Larrison, & Baret
- 16 – Appointment of School Auditing Firm – D’Arcangelo
- 17 – Establishment of Petty Cash Fund (DO) in the amount of \$100.00 – Arlene Wade
- 18 – Establishing of Cash Fund for School Lunch in the amount of \$100.00 – Kim Corcoran
- 19 – Establishment of Mileage Reimbursement - \$.30 per mile
- 20 – Adoption of resolution regarding Tax, Revenue and Bond Anticipation Notes:

Resolved, that the President of the Board shall be and hereby is empowered and directed to authorize the issuance and to issue revenue, bond or tax anticipation notes of this Board, and renewals of any and all such notes, at such times and under such circumstances as he/she deems proper and advisable; and to prescribe the terms, form, and content thereof to execute the same in the name of and on behalf of the Board, and to sell at private sale and deliver the same, and the full faith and credit of the Board is hereby pledged to the punctual payment of the principal and pursuant to and consistent with the provisions of the Local Finance Law of the State of New York; such authorization shall continue until the Board of Education, by resolution, shall elect to reassume the power here authorized.

21 – Approval of Budget Transfers not to Exceed \$2500 per Transfer – Gayle Hellert, Todd Griffin

22 – Public Records Access Officer – Todd Griffin, Georgena Muhlfeld

23 – Investment Authority – Arlene Wade

On motion made by Patrick Dunshee, seconded by Susan Osborne, and carried by members present, items 3-23 were approved.

24 – Health Insurance Trustee – John Brown; Alternate – Susan Osborne

25 – Resolution to continue existing policies:

RESOLVED to continue all existing policies for the 2010-2011 school year.

On motion made by John Brown, seconded by Thomas Morris, and carried by members present, items 24-25 were approved.

26 – Appointment of Chenango Co. School Board Representative – Daniel Piliero

27 – Public Records Management Officer – Donna Tefft

28 – Insurance Company – New York Schools Insurance Reciprocal

29 – Parks & Recreation Representative – Patrick Dunshee

On motion made by Susan Osborne, seconded by Thomas Morris, and carried by members present, items 26-29 were approved.

30 – Title IX Compliance Officer – Gayle Hellert, Todd Griffin

31 – ADA Compliance Officer – Todd Griffin

32 – Designation of DCMO BOCES to act as Advisory Council for SE Career and Technical Education 2010-2011 – Yes

33 – Establishment of Board Committees – Negotiations – Todd Griffin, Gayle Hellert, Susan Osborne, Thomas Morris

On motion made by Patrick Dunshee, seconded by Susan Osborne, and carried by members present, items 30-33 were approved.

34 – Authorization to Certify Payroll – Gayle Hellert

35 – Authorization to Approve Attendance of Staff to Workshops, Conferences, and Conventions – Gayle Hellert

36 – Authorization to apply for Grants in Aid – Gayle Hellert

37 - District Sick Bank Committee – Patrick Dunshee

38 - Participation in the Federal Child Nutrition Program and adoption of the annual guidelines accepted.

39 – Homeless Liaison – Gayle Hellert

40 – Asbestos Designee - Timothy Furner, Todd Griffin/Frederick Wright

41 – Residency Designee – Gayle Hellert

On motion made by Patrick Dunshee, seconded by Susan Osborne, and carried by members present, items 34-41 were approved.

PUBLIC QUESTION AND ANSWER PERIOD - none

INFORMATIONAL REPORTS - none

AGENDA MODIFICATIONS

A retirement amendment resolution and an appointment addendum were presented to the Board for their consideration. On motion made by Patrick Dunshee, seconded by Susan Osborne, and carried by members present, the two resolutions were added to the consent agenda.

MINUTES – Minutes of the meetings held on June 21, 2010, were presented for approval. On motion made by Patrick Dunshee, seconded by Thomas Morris, and carried by members present, the Minutes were approved as presented.

TREASURER’S REPORT - Treasurer’s Report for the month of June 2010, was presented for approval. On motion made by Patrick Dunshee, seconded by Susan Osborne, and carried by members present, the Treasurer’s Report was approved as presented.

CORRESPONDENCE - none

CONSENT AGENDA

On motion made by Patrick Dunshee, seconded by John Brown, and carried by members present, the consent agenda was approved as amended.

PERSONNEL

BE IT RESOLVED, by the Sherburne-Earlville Board of Education, that the following resignations be accepted:

Teaching Staff: Jonna Bartlett as Music Teacher, due to retirement, eff. 7/1/10
Peter Regan as Special Education Teacher, due to retirement, eff. 7/5/10
Claudia Babcock as Reading Teacher, eff. 8/31/10
Amy Thorne as Elementary Teacher, eff. 8/31/10
Nigel Seddon as Social Studies Teacher, due to retirement, eff. 8/1/10
Richard Turrell as Guidance Counselor, due to retirement, eff. 7/30/10
Ginger Rinaldo as Summer School Teacher, Summer 2010

Support Staff: Timothy Furner as Superintendent of Buildings and Grounds, due to Retirement, eff. 8/7/10
Bonnie McNeil as Typist, due to retirement, eff. 8/27/10
Linda Tredway as Bus Driver, due to retirement, eff. 8/30/10
Louise Gardner as Typist, due to retirement, eff. 8/27/10

BE IT RESOLVED, upon recommendation of the Superintendent, that the following conditional appointments be made:

Teaching Staff:	Name: Claudia Babcock	Tenure Area:	Elementary
	Date of Commencement of Probationary Service:		9/1/10
	Date of Expiration of Probationary Service:		8/31/12
	Certification Status:		Permanent
	Name: Amy Thorne	Tenure Area:	Reading
	Date of Commencement of Probationary Service:		9/1/10
	Date of Expiration of Probationary Service:		8/31/12
	Certification Status:		Initial

Name: **Dennis O'Rourke** Tenure Area: Special Education
Date of Commencement of Probationary Service: 9/1/10
Date of Expiration of Probationary Service: 8/31/13
Certification Status: Initial

Name: **Katy Loomis** Tenure Area: English
Date of Commencement of Probationary Service: 9/1/10
Date of Expiration of Probationary Service: 8/31/13
Certification Status: Initial

Name: **Kimberly Burkhart** Tenure Area: Elementary
Date of Commencement of Probationary Service: 9/1/10
Date of Expiration of Probationary Service: 8/31/12
Certification Status: Permanent

Ginger Rinaldo as Teacher on Special Assignment, CIO, 2010-2011
Jeffrey Robertson as Foreign Language Dept. Chair, 2010-2011
Jen Cameron and John Butzgy as Grade 9 Class Co-Advisors, 2010-2011

Substitutes: John Zbydniewski as Custodial Substitute, eff. 7/8/10
Kathy Zbydniewski as Custodial Substitute, eff. 9/1/10

Summer School 2010

Bus Drivers: Jen Palmer Holly Dobson Dennis McKenna
Bob Browning Diane Brown Peg Jeffrey
Lori Wessing John Powell Rachel Baker

Aides: Shelly Blinebry Rich Gale Beth Gould
Donna McCracken Christine Nord

Chauffeur: Nikki Izzie

Driver Ed.
Teachers Ted Pfohl Craig Nourse

Student
Volunteer: Rebecca Baker as for Special Ed. Summer School, 2010

Jeanne Behret and Stacy Snogles as Co-Advisors for SADD, 2010-2011

Nigel Seddon as Girls Soccer Varsity Assistant Coach, 2010-2011
Mike Marso as JV Girls Soccer Coach 2010-2011
(Mike was appointed as JV Boys Soccer Coach, but we don't have a JV Boys team this year)
Josh Gray as Modified Girls Soccer Coach 2010-2011

BE IT RESOLVED, upon recommendation of the Superintendent, that the following leave of absence be granted:

Kylie Davis – unpaid child rearing leave – 9/7/10 to 11/15/10

BUSINESS

BE IT RESOLVED, upon recommendation of the Superintendent, to surplus the following items: 6 – Kitchen Aid Mixers

BE IT RESOLVED, upon recommendation of the Superintendent, to raise the breakfast price by \$.10 and the lunch price by \$.05 beginning the 2010-2011 school year.

BE IT RESOLVED, upon recommendation of the Superintendent, to award the Bread Bid to Bimbo Foods Bakeries (Friedhofers), the lowest bidder. Copy of bid in file.

BE IT RESOLVED, upon recommendation of the Superintendent, to award a Fay Fund loan in the amount of \$500.00 to the following: Erica Natoli

BOARD OF EDUCATION

BE IT RESOLVED, that the Board of Education of the Sherburne-Earlville Central School District AMENDS the Retirement Resolution of 6/7/10 to increase the number of days from 62 to 86 for this eligible period.

PUBLIC QUESTION AND ANSWER PERIOD - none

DISCUSSION/ACTION ITEMS

The building project was discussed.

Gayle Hellert presented a list of retirees and replacements planned. This was discussed. More information will be sent to the Board.

Gayle reported on a teleconference she attended at BOCES, with Assistant Commissioner John King, regarding Test Scoring, National Standards, and National Assessments.

The Board retreat was discussed.

Doug Shattuck adjourned the meeting at 7:50 p.m.

Georgena Muhlfeld, District Clerk