

BUS DRIVER

DISTINGUISHING FEATURES OF THE CLASS: An incumbent in this position operates a school bus on an assigned route and performs minor maintenance tasks in connection with such operation. This is manual work of average difficulty requiring skill in the operation of a large automotive vehicle. The operator is responsible for the safety and conduct of the children who are passengers. The work is performed under general supervision with considerable leeway allowed the operator in carrying out the details of the work. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Operates a school bus on a regular schedule or on special occasions;
Checks the operating condition of the bus before starting on a trip;
Reports any mechanical defect to immediate supervisor;
Instructs or informs children about safety practices when entering and leaving bus;
Maintains orderly conduct of children on bus;
May be required to operate a station wagon or other similar vehicle;
May be required to clean and to perform minor maintenance tasks on the vehicles.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of driving safety practices and traffic laws and regulations; ability to operate a bus under all driving and road conditions; ability to make minor repairs to the vehicle; ability to understand and to follow simple oral and written directions; ability to get along well with children and command their respect; mechanical aptitude; mental alertness; dependability; capable of performing the essential job functions of the position with or without reasonable accommodations.

MINIMUM QUALIFICATIONS: Possession of a valid appropriate class New York State Commercial Driver's License and the motor vehicle license endorsement or endorsements required to operate a school bus with the gross vehicle weight rating (GVWR) the appointee will be required to drive.

Note 1: School Bus Drivers who operate a school bus having a GVWR of 26,000 pounds or less must possess a valid New York State Commercial Driver's License C (CDL-C) with a "P" (passenger) endorsement. School Bus Drivers who operate a school bus that has a seating capacity of 16 or more adults including the driver, or a school bus having a GVWR of more than 26,000 pounds must possess a valid New York State Commercial Driver's License B (CDL-B) with a "P" (passenger) and a "S" (school bus) endorsement.

Note 2: At time of appointment and continuing throughout employment, an appointee/incumbent must have a driving record acceptable to the employing school district's insurance carrier.

Jurisdiction: All School Districts

Jurisdictional Classification: Non-competitive

Adopted:

Revised: October 1, 2005, August 19, 2008