



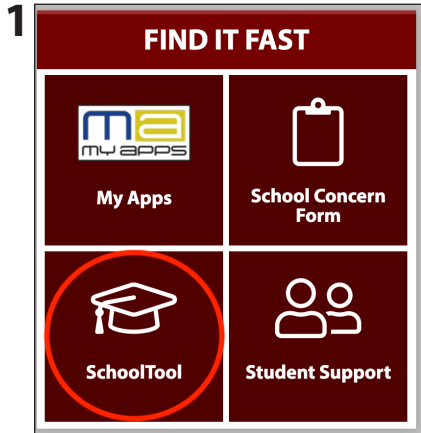
# Sherburne-Earlville District Office

15 School Street • Sherburne, NY 13460  
607-674-7300

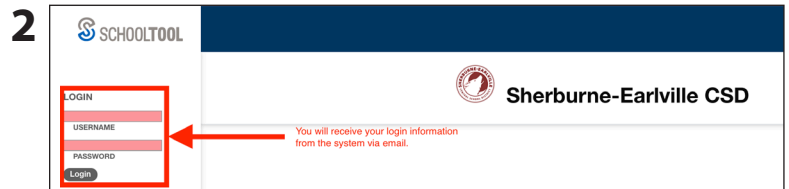
Robert Berson  
Superintendent

Todd Griffin  
Assistant Superintendent

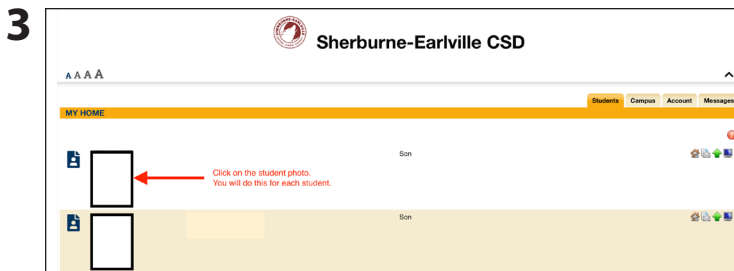
## Logging into SchoolTool • Health Screening



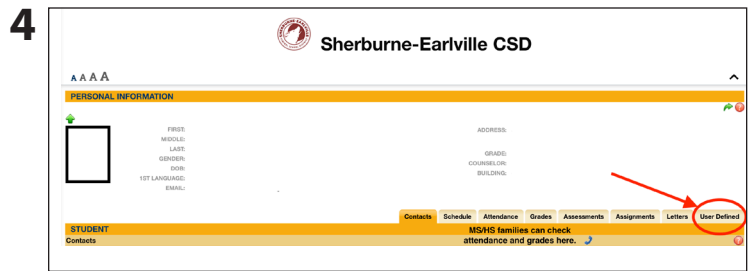
Go to our website: [www.secsd.org](http://www.secsd.org)  
Scroll down to FIND IT FAST.  
Click on SchoolTool.



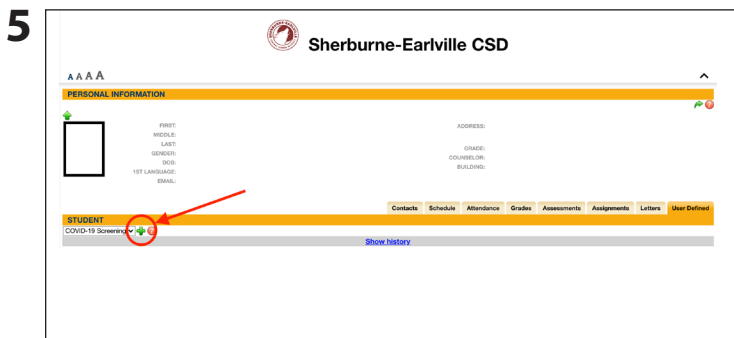
You will receive your login information from SchoolTool in an email. Enter that information here.



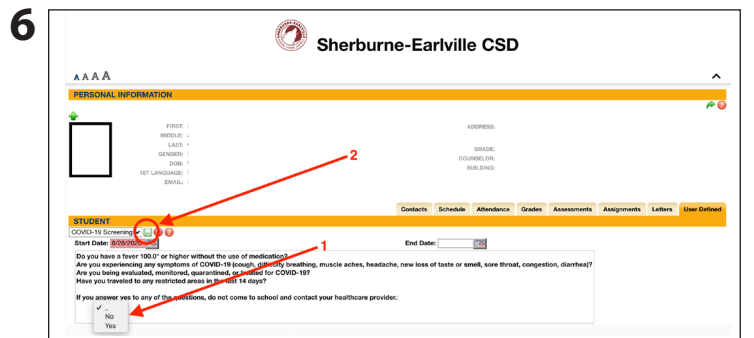
Click on the picture of the student.  
You will do this for each of the students in the account.



Click on the User Defined tab.



Click the plus sign (+).



Make sure the current date appears.  
Read the screening questions.  
Click the dropdown to answer yes or no (1).  
*If the answer is yes, do not send the student to school.*

Click the green save icon (2).  
**Please complete and save the screening before boarding the bus, or by 7:45 a.m. for all other students, each day.**